

The Municipality of Spaniard's Bay
Agenda
Monday, 07 January 2019 - 7:00 PM

1. **Motion to Adopt Agenda - Pg 1**
2. **Minutes of Meetings Held** December 19, 2018 **Pg 2/5,**
3. **Business Arising From the Minutes**
4. **Town Managers Report**
5. **Committee Reports:**
 - A. **Finance Committee**
 - Accounts Payable List (\$23,814.04) **Pg 6/10**
 - Cash Position at Jan 3, 2019 **Pg 11**
 - Quick Statistics Accounts Receivable **Pg 12/15**
 - Income/Expense Statement **Pg 16/18**
 - Cheque Register **Pg 19/20**
 - B. **Public Works**
 - Street Light at Seymour's Road **Pg 21**
 - C. **Planning Committee**
 - Municipal Recommendation for Crown Land Pongside Road, Tilton **Pg 22/33**
6. **Town Website Pg 34**
7. **Letters**
 - A. New Garage - Resident of Back Track Road, Tilton **Pg 35/40**
8. **Other Business**
9. **Adjournment**

Mayor - Paul Brazil
 Deputy Mayor - Darlene Stamp
 Councillors - Eric Jewer
 Sherry Lundrigan
 Paul Ryan
 David Smith
 Tracy Smith
 Town Manager - Tony Ryan

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The Municipality of Spaniard's Bay

January 7, 2019

A regular meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors Jewer, Ryan, Tracy Smith, Lundrigan, David Smith and Town Manager Tony Ryan. Visitors included Donald Gosse, John Drover, Theresa Greeley, Gerald Harris, Howard Smith, Brenda Coombs and Andrew Robinson. Mayor Brazil called the meeting to order at 7:04 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for January 07, 2019 was tabled.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to adopt the Agenda of January 07, 2019 as presented.

Carried

Adoption of the Minutes

The minutes of the meeting of December 19, 2018 were tabled.

It was moved by Councillor Ryan, seconded by Councillor Jewer, that the minutes of the meeting of December 19, 2018 be adopted as presented.

Carried

Town Manager's Report January 07, 2019

10. To the best of our knowledge there are no leaks outstanding.
11. Attached to my report is the invoice for Town Suite Municipal Software Annual Support. I need a motion to pay the invoice in the amount of \$5,451.39.
12. Section 210(3)(b) of the Municipalities Act require that all Councillors, clerk, manager and department heads file an annual disclosure statement prior to March 1st. I have

a copy of this statement attached to my report for you to use. Please complete and return to me at your convenience.

13. The 2005 International is at Conception Bay Auto and Tire Centre for Annual Inspection. This truck should be back in service by tomorrow morning.
14. The annual budget is currently being reviewed by the Finance Committee and should be ready to be presented by January 16th.

Motions arising from the Town Manager's Report

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the invoice for Procom in the amount of \$5451.39 attached to the Town Manager's report be paid.

Carried

Committee Reports

Accounts Payable

Accounts Payable list was tabled.

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, that Accounts Payable in the amount of \$23,814.04 be paid.

Carried

Public Works Committee

Request for Street Light - Seymours Road

A letter was tabled at the December 19, 2018 Council Meeting requesting a street light on Seymour's Road. It was sent to the Public Works Committee for review and recommendation back to Council.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have a street light installed as requested.

Carried

Planning Committee

Application for Municipal Recommendation for Crown Land - Pondsides Road, Tilton

An application for Municipal Recommendation for Crown Land was tabled at the December 19, 2018 regular Council meeting and was referred to the Planning Committee for review and recommendation back to Council.

Councillor Tracy Smith stated that she had the Town Manager check with our town planner and a boat house falls under the same section in the town plan as a shed or garage would, as for the wharf they would have to get permission from the proper government departments to get approval for the wharf as the town does not issue permits for wharfs. Councillor Tracy Smith stated that the applicant is just applying to purchase the crown land, and will still have to apply for a permit to build if they receive the land.

It was moved by Councillor Tracy Smith, seconded by Councillor Ryan, to grant approval for Municipal recommendation for Crown Land, it was further moved that the applicant be advised that they must apply for approval from the town prior to the start of construction of the boat house and have approval from the proper provincial and/or federal agencies for the wharf.

Carried

Town Website

Town Manager Tony Ryan stated that he heard back from our current web page provider Avalon IT Services and he stated that he can do the upgrades to the towns web site for a fee of \$700.00 and the \$39.95 monthly fee we are currently paying.

It was moved by Councillor David Smith, seconded by Councillor Lundrigan, to have Avalon IT Services upgrade the web site with the assistance of Deputy Mayor Stamp and Councillor Ryan.

Carried

Permits

Application to build a garage - Back Track Road, Tilton

A application was tabled to build a new garage at Back Track Road, Tilton.

Councillor Tracy Smith stated that this applicant is looking for permission to build a steel garage on his lot before starting his home. The garage does not fit into the town plan as at 1080 square feet, it is more than allowed in the town plan. (81 square metres = 871.9 square feet). She stated that she is recommending that Council grant the permit as he owns an oversized lot and there is plenty of room for the garage and the new home. The garage will be less than 7% of the lot size. She stated that the applicant be advised that the construction of the home must be started within six months of the garage being built.

A general discussion occurred concerning the size of the garage and the stipulations of the house being built in a certain time frame.

Deputy Mayor Stamp stated that she cannot agree with this recommendation as it does not fall within our town plan and that this will set a precedent in further decisions regarding accessory buildings. She stated that she believes that the town plan should be amended if we are going to grant these permits.

It was moved by Councillor Tracy Smith, seconded by Councillor Ryan, to grant permission for the applicant to build a steel garage of 1080 square feet maximum prior to building the home. The construction of the home must be started within 6 months of the garage.

Councillors Tracy Smith, David Smith, Jewer, Lundrigan, and Ryan voted in favour of this motion, and Mayor Brazil and Deputy Mayor Stamp voted against it.

Carried

Other Business

Deputy Mayor Stamp stated that we had a new lightning event this year in our town and it went over great. We had 26 people nominated and gave out 26 prizes. Businesses throughout town showed great support and we had a great crowd show up for songs and refreshments for the announcing of winners at the church on December 27.

Councillor Tracy Smith stated she would like to wish everyone a Happy New Year.

Councillor Ryan stated we had a bad house fire in Tilton the other night. He stated he would like to send a thanks to our Fire Department and other departments who provided mutual aid. It was a cold windy night and things could have gotten worst.

Councillor Lundrigan stated that she would like to wish everyone a Happy New Year.

Councillor David Smith stated he would like to wish everyone a Happy New Year,

The next regular Council Meeting will be Wednesday, January 16, 2019 at 7:00 pm

Adjournment

It was moved by Councillor Tracy Smith , seconded by Councillor Ryan , and carried that the meeting adjourn at 7:32 pm.

Recorder
Vanessa Higgins

Paul Brazil, Mayor