

The Municipality of Spaniard's Bay

Agenda

Monday, 04 March 2019 - 7:00 PM

1. **Motion to Adopt Agenda**
2. **Minutes of Meetings Held** February 11, 2019 & February 18, 2019
3. **Business Arising From the Minutes**
4. **Town Managers Report**
5. **Committee Reports:**
6. **A. Finance Committee**
 - Accounts Payable List (\$25,807.24)
 - Capital Works Payables (\$49,439.93)
 - Cash Position at March 1, 2019
 - Quick Statistics Accounts Receivable
 - Income/Expense Statement
 - Cheque Register**B. Recreation**
 - Year End
7. **Quote to Robert Hayward & Sons - Lights for Fire Hall**
8. **Municipal Assessment Agency - Collaborative Initiative Fund**
9. **Town Plan**
 - Update Town Plan
 - Appoint Plantech Environment Ltd to complete work
10. **Permits**
 - A. Application for extension to home - 72 Ridge Road
11. **Other Business**
12. **Adjournment**

Mayor - Paul Brazil
Deputy Mayor - Darlene Stamp
Councillors - Eric Jewer
 Sherry Lundrigan
 Paul Ryan
 David Smith
 Tracy Smith
Town Manager - Tony Ryan

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The Municipality of Spaniard's Bay

March 4, 2019

A regular meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors Jewer, T Smith, Ryan, Lundrigan and Town Manager Tony Ryan. Visitors included John Drover, Donald Gosse, Howard Smith, Theresa Greeley, Sheldon Coombs, Jackie Coombs, Brenda Coombs and Dave Gosse. Mayor Brazil called the meeting to order at 7:03 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for March 4, 2019 meeting was tabled.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to adopt the Agenda of March 4, 2019 as presented.

Carried

Adoption of the Minutes

The minutes of the meeting of February 11, 2019 was tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the minutes of the meeting of February 11, 2019 be adopted as presented.

Carried

The minutes of the meeting of February 18, 2019 was tabled. Mayor Brazil stated that there had to be amendments of the motions made. There was wording that Municipal Affairs wanted changed. The following motions were amended.

Refinance Series of 4 loans as Follows:

8369151 Municipal Centre	was 5 ½ years	\$ 113481.78
8369550 Paving NHR Ph 2	was 6 ½ years	\$ 36164.09
8369658 Seymour's Road Paving	was 8 years	\$ 44335.52
9369852 Sewer Line Upgrade	was 8 years	\$ 128047.13
Sub-total		\$322,028.52

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the town write the Honourable Graham Letto, Minister of Municipal Affairs and Environment, seeking approval to borrow the sum of three hundred twenty two thousand, twenty eight dollars and fifty two cents (\$322,028.52) plus accrued interest from the Bank of Nova Scotia at Bay Roberts for the purpose of refinancing loans (group of 4) with varying maturity dates. Said loan to be repaid over a 5 year term, amortized for a period of 7 years and to be financed at a rate of prime less ½ %.

Carried

Refinance VMDP Loan # 8368554

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the town write the Honourable Graham Letto, Minister of Municipal Affairs and Environment, seeking approval to borrow the sum of one million, thirty three thousand, twenty eight dollars and fifty two cents (\$1,033,028.52) plus accrued interest from the Bank of Nova Scotia at Bay Roberts for the purpose of refinancing the loan to complete the external infrastructure for the Veterans Memorial Development Park. Said loan to be repaid over a 5 year term, amortized for a period of 11 years and to be financed at a rate of prime less ½ %.

Carried

Paving at Brown's Road SCF-19-00137

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, that the town write the Honourable Graham Letto, Minister of Municipal Affairs and Environment, seeking approval to borrow the sum of one hundred forty nine thousand, six hundred twenty eight dollars (\$149,628.00) plus accrued interest from the Bank of Nova Scotia at Bay Roberts for the purpose of financing the Town's share of Small Communities Fund Project # 17-SCF-19-00137, for Road Construction and Paving at Brown's Road. Said loan to be repaid over a 5 year term, amortized for a period of 10 years and to be financed at a rate of prime less ½ %.

Carried

Emergency Backup Generator - Chlorination Plant -17- MCW 19-00021

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, that the town write the Honourable Graham Letto, Minister of Municipal Affairs and Environment, seeking approval to borrow the sum of forty three thousand seventy five dollars (\$43,075.00) plus accrued interest from the Bank of Nova Scotia at Bay Roberts for the purpose of financing the Town's share of Municipal Capital Works Project # 17-MCW-19-00021 for Emergency Backup Generator for the Town's Chlorination Plant. Said loan to be repaid over a 5 year term, amortized for a period of 5 years and to be financed at a rate of prime less ½ %.

Carried

Capital Equipment Purchase - Dump Truck with Plow and Sander

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the town write the Honourable Graham Letto, Minister of Municipal Affairs and Environment, seeking approval to borrow the sum of two hundred thirty eight thousand, eight hundred twenty dollars and fifty cents (\$238,820.50) from the Bank of Nova Scotia at Bay Roberts for the purpose of financing the purchase of a new dump truck with plow and sander . Said loan to be repaid over a 5 year term, amortized for a period of 5 years and to be financed at a rate of prime less ½ %.

Carried

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to adopt the amended minutes of Feb 18, 2019.

Carried

Town Managers Report

1. To the best of our knowledge there are two (2) leaks outstanding. One at Ridge Road and one at Cemetery Lane.
2. I need a motion from Council to borrow the sum of one hundred thousand dollars (\$100,000.00) from the Bank of Nova Scotia at Bay Roberts in accordance with Section 93(1) of the Municipalities Act (1999), Said Loan, otherwise referred to as an operating line of credit, shall be repaid on demand and subject to an annual interest rate of prime less ½ %. For the information of Council the Town has not had to use the line of credit for several years however, it is customary to have this facility in place in case the need arises.
3. We received approval to complete the window replacement at the Municipal Centre under Gas Tax Funding. A tender call has been placed. Closing date for tenders is on Thursday, March 21, 2019 at 3:00 pm. The closing date may be subject to change depending on whether or not any additional amendments to the tender are made.
4. I need approval to purchase 2 new front tires for the backhoe at a cost of \$774.00 plus HST 116.10 for a total of \$890.10.
5. Reminder to any Councillor who has not submitted their annual disclosure statement to submit it to the office at the earliest convenience.
6. All snow clearing equipment is in good working order.

Motions arising from the Town Managers Report

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to borrow the sum of one hundred thousand dollars (\$100,000.00) from the Bank of Nova Scotia at Bay Roberts in accordance with Section 93(1) of the Municipalities Act (1999), Said Loan, otherwise referred to as an operating line of credit, shall be repaid on demand and subject to an annual interest rate of prime less ½ %.

Carried

It was moved by Councillor Jewer, seconded by Councillor Ryan, to purchase two new tires for the back hoe for the cost of \$890.10 HST included.

Carried

Committee Reports

Accounts Payable

Accounts Payable list was tabled.

It was moved by Councillor Ryan, seconded by Deputy Mayor Stamp, that Accounts Payables in the amount of \$ 25,807.24 be paid.

Carried

Capital Works Payable

Capital Works Payable list was tabled.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, that Capital Works Payables in the amount of \$49,439.93 be paid.

Recreation Committee Year End

The year end for the Recreation Committee was tabled.

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, to accept the year end.

Mayor Brazil stated that he found it very confusing to read and understand, Deputy Mayor Stamp stated that there are no details, just debits and credits, Councillor Jewer stated that there are things from last year not even included. Mayor Brazil stated that maybe we should ask to meet with the executive to discuss and get further details.

Everyone voted against the motion

Defeated

Quote for new lighting at the Fire Hall

Councillor Ryan declared a Conflict of Interest on this item in accordance with Section 207(1)(c) of the Municipalities Act as his family owns the business providing the quote. He left the meeting at 7:23 pm.

A quote was tabled from Robert Hayward and Sons in the amount of \$1125.00 plus HST to install new lighting at the Fire Hall.

It was moved by Deputy Mayor Stamp, seconded by Councillor T Smith, to accept the quote for \$1125.00 + HST to install lighting at the Firehall.

Carried

Councillor Ryan returned to the meeting at 7:25 pm.

Municipal Assessment Agency- Collaborative Initiative Fund

Mayor Brazil stated that he discussed this with the Town Manager and there is nothing that the town could avail of right now. The scope of the work is small and there are not any options suitable to our town.

Town Plan

It was moved by Councillor T Smith, seconded by Councillor Ryan to update our Town Plan and appoint Plantech Environment Ltd to complete the work.

Carried

Councillor Jewer stated that by updating the town plan rather than developing a new one is a savings of around \$30,000 to the town.

Permits

Application to build an addition to a home - 72 Ridge Road

An application was tabled to build an addition onto a home at 72 Ridge Road.

It was moved by Councillor Ryan, seconded by Deputy Mayor Stamp, to give approval for an addition to a home at 72 Ridge Road in accordance to the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable provincial and federal regulations.

Other Business

Councillor Ryan stated that after the wind we have had, the Murrin Building is falling down. He questioned if we have heard anything on the matter since it was last discussed.

Town Manager Tony Ryan stated that he was talking to the owner and he stated that he has given the ok to Insurance to have the building removed.

Councillor Lundrigan stated that the Goodwill Seniors are having a Pancake Supper on March 5, 2019 from 4:30 pm to 6:00 pm eat in or takeout. The Recreation is also hosting a St. Patrick's Day Breakfast on March 16, 2019 from 9:00 am to 12:00 pm.

Councillor Jewer stated that he would like to wish Adam Pike from our town good luck as he participates in Big Brother Canada.

Mayor Brazil stated that the town sent off a letter to the Minister of Transportation regarding some repairs that need to be done around town.

He also stated that he met with the Heritage Committee and they are also having trouble with volunteers, its hard to get volunteers to help with the book work and financial aspect of committees. This is something we need to meet about in the future.

Adjournment

Mayor Brazil stated that the next regular meeting of Council will be April 1, 2019 at 7:00 pm.

It was moved by Councillor Ryan, seconded by Deputy Mayor Stamp, and carried that the meeting adjourn at 7:35 pm.

Carried

Recorder
Vanessa Higgins

Paul Brazil, Mayor