

Mayor - Paul Brazil  
Deputy Mayor - Darlene Stamp  
Councillors - Eric Jewer  
                Sherry Lundrigan  
                Paul Ryan  
                David Smith  
                Tracy Smith  
Town Manager - Tony Ryan

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# The Municipality of Spaniard's Bay

March 9, 2020

A regular meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors T Smith, D Smith, Jewer, Ryan and Lundrigan and Town Manager Tony Ryan.

Visitors included Donald Gosse, Dave Gosse, Sheldon and Jackie Coombs, Justin Dyke, Ross Snow and Brenda Coombs. Mayor Brazil called the meeting to order at 7:05 pm and welcomed everyone to the meeting.

## **Motion to Adopt Agenda**

The agenda for the March 9, 2020 meeting was tabled.

Deputy Mayor Stamp asked to have item 6 D added as the Volunteer Dinner & Dance.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to adopt the Agenda of March 9, 2020 as amended.

Carried

## **Petitions and/or Visiting Groups**

### **Volunteer Fire Department – Year End Report**

Mayor Brazil stated that Justin Dyke was here to answer any questions.

It was moved by Councillor T Smith, seconded by Councillor Jewer, to accept the year end financial report from the Spaniard's Bay Fire Department as presented.

Carried

### **Northern Cove Marina Committee – Year End Report**

Mayor Brazil stated that this is the year end report for the Marina Committee, there is no activity on this account only banking fees as they have not began operating.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to accept the year end financial statement from the Northern Cove Marina Committee.

Carried

Mayor Brazil asked if the Liaison could mention to the committee about having some garbage bins in the area. Councillor Ryan stated that he would bring it up to the committee.

## **Adoption of the Minutes**

The minutes of the meeting of February 10, 2020 was tabled.

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, that the minutes of the meeting of February 10, 2020 be adopted as presented.

Carried

## **Town Managers Report**

A verbal Report was given by Town Manager Tony Ryan.

1. To the best of our knowledge there is 2 leaks outstanding. 1 near intersection of Battens Road and Cranes Road and the other is at Back Cove Road South Neither leak is creating an ice hazard currently.
2. Work on our OH&S Policy Manual is nearing completion. Michelle Newton has advised that she will deliver the finished product on March 10<sup>th</sup>. Upon review and pending any required changes, I will be seeking a motion to adopt the new policy at the next regular meeting of Council.
3. Tenders for Garbage collection for the next 3 years closed on Friday March 06, 2020 at 3:00 pm. Three companies submitted bids, Lynch's Trucking Enterprises Ltd, Ridge G&P Services and Provincial Ready Mix. The lowest bidder meeting our specs was Lynch's Trucking Enterprises Ltd at \$552,000.00 HST and Tipping Fees included. This equates to \$184,000.00 per year or approximately \$160.00 per household per year. A summary of all bids is attached to my report. I need a motion to award this tender to Lynch's Trucking Enterprises Ltd. As they were the lowest bidder meeting the specifications. For your information there is no need to amend our budget as it falls within what we had budgeted for the year.
4. Attached to my report is a copy of the 2019 financial report for the Heritage Society. If Council is agreeable, I need a motion to adopt the 2019 Financial Report for the Heritage Society. If not, I need a motion to defer to the next regular meeting of Council. Also attached to my report is a letter from Heritage society regarding necessary quotes from the Heritage Garden Project and a request for funding assistance both cash and in kind to complete the project. Maybe the Heritage Liaison can speak to this item.
5. Attached to my report is a quote from Chris Barret to complete necessary repairs to the Lift Station panel by the gazebo in the amount of \$9156.00. I need a motion of Council to accept this quote so we can proceed with the work. In addition to the price quoted, we will need to hire Afonso's to drain and clear the well in order to install the pump correctly on the rails. Approximate additional Cost - \$3000.00.
6. Snow clearing equipment is in good working order. The John Deere Loader requires Minor repairs to the wing. This work will be completed over the next couple of days. The 2015 Diesel pickup is scheduled to have work done March 10<sup>th</sup> at Avalon Ford. The vehicle will be returned to the Town by the end of the day.

## **Motions arising from the Town Managers Report**

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to award this tender to Lynch's Trucking Enterprises Ltd, as they were the lowest bidder meeting the specifications with a bid of \$552,000.00 HST and Tipping Fees included.

Carried

It was moved by Deputy Mayor Stam, seconded by Councillor Jewer, to accept the 2019 year end Financial Statement from the Heritage Committee.

Carried

It was moved by Deputy Mayor Stamp, seconded by Councillor David Smith, to defer the letter from the Heritage Committee to the next regular meeting of Council to give Council time to review it.

Carried

It was moved by Councillor Jewer, seconded by Councillor Ryan, to accept the quote from Chris Barrett Electrical in the amount of \$9156.00 to repair the lift station panel by the gazebo and in addition hire Afonso's to come out to drain and clear the well in order to install the pump correctly on the rails with an approximate additional cost of \$3000.00.

Carried

Councillor Ryan questioned how many lift stations have we fixed? Town Manager stated that we have fixed 8 and there are 13 in total. This is normal and is part of regular maintenance to the upkeep of this equipment.

## **Committee Reports**

### **Finance Committee**

#### **Accounts Payable**

Accounts Payable list was tabled.

It was moved by Deputy Mayor Stamp, seconded by Councillor David Smith, that Accounts Payables in the amount of \$32,668.42 be paid.

Carried

### **Capital Works**

#### **Lift Station Upgrade, Northern Cove-**

Councillor Jewer stated that this was approved last year but we need a new motion as the deadline was March 31, 2020.

It was moved by Councillor Jewer, seconded by Councillor D Smith, that the Town make application under the ICIP program to complete the Capital Works project for Sewer Lift Station Upgrade at Northern Cove.

Carried

### **Fire Department – Quote to repair Pumper Truck**

A quote was tabled for repairs to the pumper truck. There was a consensus by email to have these repairs completed.

It was moved by Councillor T Smith, Seconded by Councillor Jewer, to have the repairs completed in the amount of \$2663.76.

Carried

There was a general discussion regarding budgets for the Fire Department and what each is used for.

### **Volunteer Dinner & Dance**

Deputy Mayor Stamp stated that when the Volunteer Dance was over last year we booked for this year. The date that we had booked was April 11, 2020. This date will not work now as it is Easter weekend. We need to discuss other dates.

Mayor Brazil left the meeting at 7:33 pm

Council had a general discussion of other dates or other possible ways of showing our appreciation to our volunteers.

Mayor Brazil returned to the meeting at 7:36 pm.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to approve funding for a Volunteer Dinner or Gift Cards for Volunteers. Details to be discussed.

Carried

### **Communication System**

Mayor Brazil stated that himself, Town Manager Tony Ryan and Fire Chief Curt Roberts had a phone conference about this service. He stated that the service does not reach enough of the population to justify spending the money. It reaches about the same amount of the population as we are now reaching through Social Media which is free.

### **Federation of Canadian Municipalities**

A letter was tabled from the Federation of Canadian Municipalities requesting our town to join their services. Mayor Brazil stated that we receive this request every year and turn it down as we are receiving the same services from Municipalities NL. There is no need for a duplicate service.

### **Letters**

#### **Lymphedema Awareness Proclamation**

A letter was tabled requesting the Town to declare March as Lymphedema Awareness Month.

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, to declare March as Lymphedema Awareness Month.

Carried

## **Donations**

### **Heart & Stroke**

A donation request was tabled for a donation for Heart and Stroke Hockey Heros.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to give the standard donation of \$25 to the Heart & Stroke Foundation.

Carried

### **Royal Canadian Legion**

A donation request was tabled requesting a donation towards the Royal Canadian Legion Military Service Recognition Book.

It was moved by Councillor T Smith, seconded by Councillor Jewer, to give a \$50 donation to the Royal Canadian Legion.

Carried

### **Ascension Collegiate Dinner & Dance**

A donation request was tabled requesting a donation towards the Ascension Collegiate Dinner & Dance.

It was moved by Councillor Jewer, seconded by Councillor D Smith, to give a \$50 donation towards the Ascension Collegiate Dinner & Dance.

Carried

### **Bay Arena PeeWee Provincials**

A donation letter was tabled requesting a donation towards their Provincial Tournament.

It was moved by Councillor T Smith, seconded by Deputy Mayor Stamp, to give a \$50 donation to the Bay Arena PeeWees.

Carried

## **Other Business**

Councillor Ryan stated that he has received multiple calls regarding a resident plowing in the fire hydrant. He stated he would discuss further with the Town Manager after the meeting.

Councillor Lundrigan stated that she would like to discuss the Recreation Director at the next Council Meeting. She stated that the Chair of the Recreation Committee resigned. Melissa Mercer has stepped up to aid with the grant applications. She stated that the amount of paperwork involved in these grants are deterring people from volunteering.

Councillor D Smith stated that it is nice to see the boat removed from the beach. The Provincial Government will be coming back to clean up the rest of the debris.

Deputy Mayor Stamp brought up reviewing what we can do to help committees with the grant applications and paperwork. Council had a general discussion regarding options they have in regards to committees. Council agreed to set up a meeting with committees to discuss further.

Councillor T Smith stated that the Fire Department is looking for permission to purchase an additional 500 feet of hose for the Fire Department. It was agreed that they need to provide quotes for this and Council will review. She stated that the Fireman's Banquet went great despite all the snow. A huge thank you to the L.O.L Orange Lodge in Tilton for serving the food. There were a number of awards given out.

Mayor Brazil stated that he would like to commend the men and women of the Fire Department for the excellent service to the Town.

**Adjournment**

Mayor Brazil stated that the next regular meeting of Council will be Monday, March 30, 2020 at 7:00 pm.

It was moved by Councillor T Smith, seconded by Councillor Ryan, and carried that the meeting adjourn at 8:17pm.

Carried

Recorder  
Vanessa Higgins

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Mayor, Paul Brazil



