

Mayor - Paul Brazil  
Deputy Mayor - Darlene Stamp  
Councillors - Eric Jewer  
                  Sherry Lundrigan  
                  Paul Ryan  
                  David Smith  
                  Tracy Smith  
Town Manager - Tony Ryan

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# The Municipality of Spaniard's Bay

May 11, 2020

A meeting of Council took place on the above date via Video Conference with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors T, Smith, D Smith, Jewer, Ryan, Lundrigan and Town Manager Tony Ryan.

Mayor Brazil called the meeting to order at 7:05 pm and welcomed everyone to the meeting. He stated that all residents are invited to watch via Spaniard's Bay Facebook page Live.

## **Motion to Adopt Agenda**

The agenda for the May 11, 2020 meeting was tabled.

Councillor Jewer asked to have an item added for Public Works, fence damage to property at Pondsides Road, Tilton.

It was moved by Councillor D. Smith, seconded by Deputy Mayor Stamp, to adopt the Agenda of May 11, 2020 as amended.

Carried

## **Adoption of the Minutes**

The minutes of the meeting of April 22, 2020 was tabled.

It was moved by Councillor D Smith, seconded by Councillor Ryan, that the minutes of the meeting of April 22, 2020 be adopted as presented.

Carried

## **Business arising from the Minutes**

Mayor Brazil stated that at the last meeting the Town's OH&S Policy was presented, he stated it is a lengthy document and will require some more time to review. He stated that Council will bring back a recommendation at the next Regular Meeting of Council.

## **Town Managers Report**

1. To the best of our knowledge there are 2 leaks outstanding. One at Back Cove Road South and the other at Batten's Road. The Batten's Road leak is the same one we completed temporary repairs to a couple months back. We knew at this time that we would have to revisit this leak once the good weather arrived
2. The new OH&S Policy Manual in the Drop Box for review by Councillors. Upon review and pending any required changes, I will be seeking a motion to adopt the new policy at the next regular meeting of Council. I ask that Councillors let me know when they have reviewed this document.

3. I need a motion to pay several invoices that arrived after the agenda was circulated. Barrett's Contracting for \$4975.00 for lift station repair, Vital Aire for \$6.90, Three invoices from Eastlink totaling \$279.83, Robert Hayward and Sons for \$278.76 and Home Hardware for \$56.86. Total invoices amount is \$5,597.35.
4. I need a motion to amend the rules of procedure for Council meetings to coincide with the current Public Health State of Emergency, that during such states of Emergency Council shall host its public meetings virtually using such platforms as Messenger or Zoom and that these meetings be broadcast live on social media platforms like Facebook Live or Youtube.
5. MNL is in the process of arranging a meeting with Minister Haggie and Dr. Fitzgerald seeking guidance on how municipal offices should proceed throughout the stages of the Public Health Medical Alerts. We are currently looking at a "Service by Appointment" for payment on accounts scenarios but would much prefer to operation in a manner that is consistent with neighboring municipalities. As for meetings with individuals, I would much prefer that these appointments remain as telephone or email matters.
6. I am requesting that Council hold a meeting to discuss items such as Hobby Farming and barnyard animals as this sort of activity will be on the rise now in-light of food insecurity etc.

### **Motions arising from the Town Managers Report**

It was moved by Councillor Jewer, seconded Councillor T Smith, to pay invoices that were received after the agenda was completed, totaling \$5,597.35.

Carried

It was moved by Councillor Jewer, seconded by Councillor Ryan, to amend the rules of procedure for Council meetings to coincide with the current Public Health State of Emergency, that during such states of Emergency Council shall host it's Public Meetings virtually using such platforms as Messenger or Zoom and that these meetings be broadcast live on social media platforms like Facebook Live or YouTube.

Carried

Councillor D Smith questioned if there was any idea on when Council Meetings would be back to normal?

Town Manager Tony Ryan stated that right now we have the chambers set up with desks 6 feet apart and that leaves no room for the public, so I cannot see them going ahead any time in the near future. We will continue to stream live which is working well.

## **Committee Reports**

### **Finance Committee**

#### **Accounts Payable**

Accounts Payable list was tabled.

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, that Accounts Payables in the amount of \$18,998.11 be paid.

Carried

#### **Joint Council Meeting**

Mayor Brazil stated that these minutes are here for the information of Council.

### **Public Works Committee**

#### **A.Snow Clearing Damage**

Councillor Jewer brought forward the snow clearing damages that have occurred in the Town during winter 2020 snow clearing.

#### **23 Bunker's Hill**

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to replace the fence steaks and have the new wire put in place.

Carried

#### **63 Cranes Road**

It was moved by Councillor Jewer, seconded by Councillor David Smith, to clean up debris from snow clearing and have the curb repaired.

Carried

#### **7 Meadow Road**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have debris removed from property.

Carried

The resident agreed not to have scrape in pavement repaired as it was new pavement and repairs would just make it worst.

#### **119 Pondsides Road**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have workers repair the fence and have the asphalt repaired once the asphalt plant reopens.

Carried

#### **Whale Finn Drive**

It was moved by Councillor Jewer, seconded by Councillor Tracy Smith, to have a new garbage box installed and remove debris.

Carried

#### **116-126 Pondsides Road**

It was moved by Councillor Jewer, seconded by Councillor David Smith, to have workers repair the fence and have the debris removed.

Carried

#### **B. Chipman's Road Snow Clearing**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to defer this request to the next regular meeting of Council.

Carried

### **C. Property Clean up- Bishop's Cove Road**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have the property cleaned up and send the bill to the property owner.

Carried

Town Manager Tony Ryan stated that all these repairs will take time as the workers are only completing necessary tasks due to Covid 19. He would like to thank the residents for the patience during this time.

### **Fire Department**

Councillor Tracy Smith stated that the Fire Department is pleased to announce that they received funding from the Provincial Government to purchase new bunker gear in the amount of \$15968.90 at an 80/20 cost share.

### **Heritage Committee**

Deputy Mayor Stamp stated that the Heritage Committee submitted a request earlier in the year for a garden project and fencing. Mayor Brazil asked if the Committee prioritized which they would like completed first? Deputy Mayor Stamp stated that she will get further information and bring back to Council

### **Motion to amend Gas Tax Project**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to amend the motion of October 7, 2019 list of Gas Tax Projects to include the Municipal Center Parking lot.

Carried

A general discussion occurred regarding the flower boxes, and new sign for parking lot. Councillor Ryan and Councillor David Smith agreed to investigate it further and bring a recommendation back to Council.

### **Parking Lot Quotes**

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to accept the quotes from C&N Autobody to complete the line painting on the Town Hall & Fire Department parking lots.

Carried

A general discussion occurred regarding line painting at New Harbour Road and the Recreation Basketball Court. Town Manager Tony Ryan stated that he could get quotes for the Recreation Committee for the basketball court, but payment would come from the operating budget. He also stated that C&N Autobody could not complete the intersection at New Harbour Road as they do not have the equipment to do so. He stated that they recommended a company that we can contact to do so.

### **Walking Track**

It was moved by Councillor Jewer, seconded by Councillor David Smith, to reopen the walking track and have signage erected stating which direction residents need to walk.

Carried

## **Letters**

### **Request to place a block for a Floating Wharf**

A request was tabled to erect a block for a floating wharf.

It was moved by Councillor David Smith, seconded by Councillor Ryan, to give permission pending the applicant receives approval from the property owner and all other regulatory agencies.

Carried

### **Request for Speed Bumps at Brown's Road**

A request was tabled from a resident of Brown's Road requesting speed bumps to be installed.

Deputy Mayor Stamp stated that we have reviewed these requests in the past and with discussions with the RCMP it was agreed that Speed Bumps are not effective. RCMP recommended that the residents who are having issues to contact the RCMP with their complaints so that they can patrol the area. Councillor David Smith stated that this may be a small road, but it is a busy road with tourists and many teenagers using the parking lot at top as a hang out and the graveyard. There is a high amount of traffic and speed is an issue. Councillor Sherry Lundrigan stated that she agrees. Deputy Mayor Stamp stated that Council decided last year that Speed Bumps were not effective, and residents need to start contacting the RCMP, speeding is their jurisdiction.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to write the resident and notify her that Council will contact the RCMP and request an increase in patrols in the area.

Carried

### **Request to Place Boulders at Property Line – Ridge Road**

A request was placed from a resident of Ridge Road requesting to place boulders on his property line was tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the resident is permitted to place the boulders if they are 6 feet from the shoulder of the road.

Carried

### **Early Childhood Educators Week – May 24-30**

A proclamation was tabled to proclaim May 24-30 as Early Childhood Educators Week.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to proclaim May 24-30 as Early Childhood Educators Week.

Carried

## **Permits**

### **Application for a New Home- 28 Big Pond Road**

An application was tabled to build a new home at 28 Big Pond Road.

It was moved by Councillor T Smith, seconded by Councillor Jewer, to refer this application to the Planning Committee for review and recommendation back to Council.

Carried

### **Application for a new business- Formerly Seaside Lounge**

An application was tabled to reopen the bar formerly known as the Seaside Lounge. The application requires a letter of approval for a liquor license.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant permission for this business in accordance to the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable provincial and federal regulations.

Carried

**Application for a new shed 23 Pondsideroad**

An application was tabled to build a new shed at 23 Pondsideroad.

It was moved by Councillor T Smith, seconded by Councillor Jewer, to grant approval for a new shed at 23 Pondsideroad in accordance to the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable provincial and federal regulations.

Carried

**Other Business**

Councillor Jewer wanted to congratulate all the staff and residents for the efforts during the covid-19 crisis.

Councillor S. Lundrigan stated that we are still waiting for word back from the provincial and federal grants for summer students.

**Adjournment**

Mayor Brazil stated that the next regular meeting of Council will be Monday, June 1, 2020 at 7:00 pm.

It was moved by Councillor Jewer, seconded by Councillor T Smith, and carried that the meeting adjourn at 8:15pm.

Carried

Recorder  
Vanessa Higgins

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Mayor, Paul Brazil



