

Mayor Paul Brazil
Deputy Mayor – Darlene Stamp
Councillors – Eric Jewer
Sherry Lundrigan
Paul Ryan
David Smith
Tracy Smith
Town Manager - Tony Ryan

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The Municipality of Spaniard's Bay

August 10, 2020

A meeting of Council took place on the above date via Video Conference with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors T. Smith, D. Smith, Ryan and Town Manager Tony Ryan.

Mayor Brazil called the meeting to order at 7:03 pm and welcomed everyone. He stated that all residents are invited to watch via Spaniard's Bay Facebook page Live.

Motion to Adopt Agenda

The agenda for the meeting August 10,2020 was tabled.

Deputy Mayor Stamp asked to have item 9C added to Permits.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to adopt the Agenda of August 10, 2020 as amended.

Carried

Petitions and/or Visiting Groups

Resident of Ridge Road – Water Runoff

Mr. Young of Ridge Road discussed in length, to council his concerns with the water run off going down his driveway causing extensive damage to his property and house and that in his opinion the road has not been graded properly and that the swales installed are not sufficient.

It was moved by Deputy Mayor Stamp, seconded by Councillor D. Smith, to refer to the Public Works Committee for review and recommendation back to council.

Carried

Adoption of the Minutes

The minutes of the meeting of July 20,2020 were tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the minutes of the meeting of July 20, 2020 be adopted as presented.

Carried

Business arising from the Minutes

Deputy Mayor Stamp questioned if the insurance for the wharf has been put in place. Town Manager T. Ryan stated that the insurance is in place and that we have a license to operate the slipway property until ownership is official.

Town Managers Report

1. To the best of our knowledge there is 1 leak outstanding at Back Cove Road South. A second leak at Mint Cove Pond Road North is being repaired today and should be concluded by tomorrow.
2. The 2020 Road Paving Projects under the Gas Tax Program has started. Work not finished yet includes some shouldering, swale work and the Municipal Centre lot has yet to be paved. Tender documents for paving at Mint Cove Pond Road North are with Municipal Affairs awaiting approval. I expect this project to go to tender with 10 days.
3. We received approved from Crown Lands to Occupy a parcel of Land at Crane's Road for the purpose of Access Road within the Town of Upper Island Cove. This License to Occupy is for a two-year term to enable Council to implement an acceptable route. This is a result of an application submitted in the fall of 2016.
4. I have an issue at Seymour's Road where a property owner has filled in the ditch in front of their property with beach. I would like for the Public Works Committee to review this matter and report back to Council as to whether or not the Town should take any action on this item. Photos attached.
5. Attached to my report is an application for a permit to construct a new house at 36B New Harbour Road. This application is a typical application for a backlot development in our Town (Applicant is a family member of the neighbouring property owners). The service for the neighbouring property was installed to accommodate another house on this lot.
6. Attached to my report is a letter from Recreation Director asking that Council purchase and install video surveillance equipment at Rec Centre and playground areas. The letter also asks for funding to complete some repair/upgrade work to the bathrooms at the Recreation Centre. We have \$4000.00 budgeted for Recreation Facilities Grant. Plumbing repairs/upgrade estimate is \$4309.80. The estimate for a video surveillance system is approximately \$ 1500.00 installed.
7. Jeff Smith, Town Foreman is on Annual Leave. He will be returning on August 25th.

Motions arising from the Town Managers Report

It was moved by Councillor D. Smith, seconded by Councillor Ryan, to refer the ditch concerns at Seymour's Road to the Public Works Committee for review and recommendation back to council.

Carried

It was moved by Deputy Mayor Stamp, seconded by Councillor D. Smith, to give approval to build a new home at 36B New Harbour Road Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and federal regulations.

Carried

A letter was tabled from the Recreation Director asking council to purchase and install video surveillance equipment and funding to complete repairs to the female bathroom at the Recreation Center. Each item was discussed separately.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to approve reallocation of funds from the siding project to the repairs required to the female bathroom.

Carried

There was a lengthy discussion about the need for video surveillance cameras and the vandalizing/destruction occurring at the Recreation Centre & playground. The Recreation Chair will be informed that further research needs to be completed to find the best way to prevent further problems. Any funding requests will need to be included in the 2021 Budget requests.

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

It was moved Councillor Ryan, seconded by Deputy Mayor Stamp, that Accounts Payables in the amount of \$17,364.22 be paid.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Capital Works - Engineering for Pondside Road Upgrading & Paving Project

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan to appoint Progressive Engineering and Consulting (PEC) as consultants for our upcoming Capital Work Project# 17-RNC-21-00005 for Pondside Road Upgrading & Paving.

Carried

Municipal Centre Signage

Quotes were received for the new signage located at the Municipal Centre. The quotes were significantly higher than anticipated.

It was moved by Deputy Mayor Stamp, seconded by Councillor D. Smith, to again refer to the Finance Committee for review and recommendation back to Council.

Carried

Mini-Splits – Recreation Centre and Fire Hall Meeting Area

Quotes were received for the Mini-splits and electrical upgrades required for the Recreation Centre and Firehall Meeting Area. The quotes were higher than anticipated.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to again refer to the Finance Committee for review and recommendation back to Council.

Carried

Letters

Resident of Whalen's Road - Neighbouring Shed on Property

A letter was tabled from a resident of Whalen's Road requesting assistance dealing with his neighbour. There was a discussion with council on the land dispute concerns but was deemed a civic dispute and not under the Towns Mandate.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, that council write a letter informing the resident that Council does not intervene in property/boundary disputes as Municipal files are not considered the definitive files, and not included under the Towns Mandate.

Carried

Resident of Chipman's Road - Adjustment of Water Taxes

A letter was tabled from a resident of Chipman's Road requesting an adjustment of water taxes.

It was moved by Deputy Mayor Stamp, seconded by Councillor D. Smith, that we refer this request to the Finance Committee for review and recommendation back to Council.

Carried

Concerned Resident – Motorhome parked on Government owned property

A letter was tabled from a resident of Spaniard's Bay concerning a Motorhome parked on land next to Veteran's Highway and New Harbour Road. Council discussed the concerns but was deemed that the property in question is owned by the Provincial Government and not under the Towns mandate. No environmental issues at present.

It was moved by Deputy Mayor Stamp, seconded by Councillor D. Smith, that council write a letter informing the resident that government owned land does not fall under the Towns Mandate.

Carried

Resident of Wharf Lane - Water Run Off

A letter was tabled from a resident of Wharf Lane concerning flooding. Council had a discussion about the water run off and pooling concerns at the end of Wharf Lane.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to refer to the Public Works Committee for review and recommendation back to Council.

Permits

Application for a New Garage – 7 Mercer's Lane

An application was tabled to build a New Garage at 7 Mercer's Lane, Spaniard's Bay.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval for a new garage at 7 Mercer's Lane in accordance to the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New House – 110 New Harbour Road

An application was tabled to build a New house at 110 New Harbour Road, Spaniard's Bay.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval for a new house at 110 New Harbour Road, Spaniard's Bay in accordance to the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Permit Issued New Shed at 51-55 New Harbour Road

An application was approved at the July 20, 2020 meeting for a new shed, with the existing shed be relocated at 51-55 New Harbour Road. The resident has yet to relocate the old shed that does not comply with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan to issue an order to have the shed located at 51-55 New Harbour Road removed within 30 days. Non-compliance will result in the removal of the Shed by the town at the owner's expense.

Carried

Donations

A letter was tabled from Trinity Conception Placentia Health Foundation requesting a donation for the 31st Annual Trinity Conception Placentia Health Foundation Telethon.

It was moved by Councillor T. Smith, seconded by Councillor Ryan, to give the traditional donation of \$1000 for the Annual Trinity Conception Placentia Health Foundation Telethon.

Carried

Other Business

Councillor T. Smith inquired about the building removal on Murrin's property and was informed by the Town Manager T. Ryan, that they are in the process of tearing it down.

Deputy Mayor Stamp stated that protocols for social distancing for visitors of the meeting need to be in place. She spoke about her discussion with Ken McDonald about the missed opportunities for grants for the Town. Also inquired about the status of the wharf Committee.

Councillor Ryan updated The Wharf committee progress. The committee of 3 wants to meet with council. The date is to be determined by The Council's Wharf Liaison.

Adjournment

Mayor Brazil stated that the next regular meeting of Council will be Monday, August 31 20, 2020 at 7:00 pm.

It was moved by Councillor Ryan, seconded by Councillor T. Smith, and carried that the meeting adjourn at 8:21 pm.

Carried

Recorder
Andrea Sheppard

Mayor, Paul Brazil