

Mayor Paul Brazil  
Deputy Mayor – Darlene Stamp  
Councillors – Eric Jewer  
Sherry Lundrigan  
Paul Ryan  
David Smith  
Tracy Smith  
Town Manager - Tony Ryan

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# The Municipality of Spaniard's Bay

## August 31, 2020

A meeting of Council took place on the above date via Video Conference with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors T. Smith, Jewer, Lundrigan, Ryan and Town Manager Tony Ryan. Councillor D Smith was out sick.

Mayor Brazil called the meeting to order at 7:02 pm and welcomed everyone. He stated that all residents are invited to watch via Spaniard's Bay Facebook page Live.

### **Motion to Adopt Agenda**

The agenda for the meeting August 31,2020 was tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to adopt the Agenda of August 31, 2020 as presented.

Carried

### **Adoption of the Minutes**

The minutes of the meeting of August 10,2020 were tabled.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, that the minutes of the meeting of August 10, 2020 be adopted as presented.

Carried

### **Business arising from the Minutes**

Councillor Ryan questioned if the order to remove the shed at New Harbour Road was issued. Town Manager Tony Ryan stated that it has been delivered.

Councillor Tracy Smith questioned if we have a time frame on when the Murrin Property at Conception Bay Highway will be removed. Town Manager Tony Ryan stated that he does not have a date but was speaking with the owners and they are going to be removing it.

Councillor Lundrigan questioned about the money allotment for the renovations to the bathrooms in the Recreation Centre. Mayor Brazil stated that Council accepted the quote that was presented at the last meeting but that amount is for plumbing only. Council has to review the rest of the renovations in the 2021 Budget to allot for further funding.

### **Town Managers Report**

1. To the best of our knowledge there is 1 leak outstanding at Conception Bay Highway. It is the service line for several homes and the Recreation Centre and is located on the North Atlantic Parking Lot.

2. The 2020 Road Paving Projects under the Gas Tax Program have started. Work not finished yet includes some shouldering, and the Municipal Centre lot has yet to be paved. The Mint Cove Pond Paving Project has gone to tender. Closing date for tenders is September 14.
3. I would like Council's approval to have asphalt swale installed along a section of Chipman's Road. This would be to address washouts we are currently having along a 200 metre section between 68 and 85 Chipman's Rd. The going rate for swale is about \$30.00 per metre.
4. The deadline for resumes for temporary, part time workers has passed. I would like to have the Public Works Committee meet to go through the selection process.
5. I will be on Annual leave during the week of September 14<sup>th</sup> through 18<sup>th</sup>.
6. I need a motion to proceed with installing a video surveillance system at the Recreation Centre.

#### **Motions arising from the Town Managers Report**

It was generally agreed that the Public Works Committee would meet on Thursday September 3, 2020 at 4:00 pm to review applications for the general worker and operator position.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have the Town Manager order and install surveillance cameras at the Recreation Facilities.

Carried

Councillor Jewer declared a Conflict of Interest on this matter in accordance with Section 207(1)(c) of the Municipalities Act as his property is in the particular area being discussed. He left the meeting at 7:11 pm

Town Manager Tony Ryan stated that there is an area on Chipman's Road between civic numbers 68 – 85 that has no drainage and causes the shoulder of road to wash out. He stated that he went in today with the contractor and got a quote of approximately \$30.00 per meter to install swale along the shoulder of the road to prevent further damage.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to proceed and have the Swale installed between 68-85 Chipman's Road to prevent further damaged due to water drainage issues.

Carried.

Councillor Jewer returned to the meeting at 7:18 pm.

## **Committee Reports**

### **Finance Committee**

#### **Accounts Payable**

Accounts Payable list was tabled.

It was moved Deputy Mayor Stamp, seconded by Councillor Jewer, that Accounts Payables in the amount of \$29,266.62 be paid.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

#### **Progressive Engineering Fees-Mint Cove Pond Road Upgrading**

It was moved by Councillor Ryan, seconded by Councillor Jewer, to pay the invoice for Progressive Engineering in the amount of \$6809.99 for engineering fees for Mint Cove Pond Road Upgrading.

Carried

### **Public Works**

#### **Ridge Road - Water Run Off.**

Councillor Jewer stated that Concord have been in and installed a swale in the area and it seems to be working well, just needs a few small repairs.

#### **Seymour's Road - Stones in Ditch**

Councillor Jewer stated that himself and the Mayor visited the area during heavy rainfall and the water seems to be flowing freely through the stones.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, that the stones can stay in place as long as water is running freely, if the ditch becomes blocked due to the stones, the resident will have to remove the stones at their own expense.

Mayor Brazil, Deputy Mayor Stamp, Councillors Jewer, T Smith and Lundrigan voted in favor of the motion and Councillor Ryan voted against it.

Carried

#### **Wharf Lane – Water Build Up**

Councillor Jewer stated that himself and the Mayor viewed this area as well and the water is holding up in the residents yard. This is something we will have to have our engineers review and resolve.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to add this item to our list of Gas Tax projects for the 2021 year.

Carried

#### **Heritage Committee- Leak in Building Roof**

The Heritage Committee submitted a letter regarding a serious leak they have in their roof.

It was moved by Deputy Mayor Stamp, seconded by Councillor Ryan, to seek quotes for the repair of the roof.

Carried

Deputy Mayor Stamp stated the importance in having this repaired as there are many irreplaceable items stored in this building.

### **Fossil Point at Green Head**

Deputy Mayor Stamp stated that the town has the opportunity to purchase the piece of land on Green Head that has access to the Fossils that are located on our shoreline. She stated that she was speaking with the owner and he has offered to sell it to the Town \$50,000.00.

It was moved by Deputy Mayor Stamp, seconded by Councillor Tracy Smith, to begin research and negotiations with the property owner.

Carried

A general discussion occurred questioning land size and value. All Councillors agreed that some research needs to be done regarding the lot size and value before starting negotiations and purchasing this land. Everyone agreed it would be a great asset to the town for future grants to make access to the Fossil Ground to attract tourists and residents to the area.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have the Finance Committee collect all relevant information regarding this land and bring a recommendation back to Council.

Carried

### **Approval for a Personal Wharf**

A letter was received from a resident requesting Council's approval to construct a new wharf behind his property in the ocean.

It was moved by Councillor T Smith, seconded by Councillor Jewer, to grant permission from the Town of Spaniard's Bay to construct a wharf behind the resident's property as per provincial/federal regulations.

Carried

### **Water Pump – Approval to Pay invoice**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to pay the invoice from Honda Town in the amount of \$2413.85 for a new water pump.

Carried

### **Letters**

#### **Request for Rent Deferral**

A letter was tabled from a current tenant requesting that the rent deferral that was given to him as per the government subsidy program be extended as the government has extended program.

It was moved by Councillor T Smith, seconded by Councillor Ryan, that Council grant the tenant rent relief as per the government subsidy program CERCA.

Carried

#### **Resident of Mint Cove Pond Road - Speeding**

A letter was tabled from a resident within complaints of excessive speeding on Mint Cove Pond Road.

Deputy Mayor Stamp stated that she received a letter from a resident of Mint Cove Pond Road regarding the excessive speeding in the area. She stated that the resident has requested speedbumps but she knows that Council has agreed that speed bumps do not help the issue but is wondering if there is some thing we can do to help in the area. She

recommended making the road a oneway street with the entrance being at the seaside. A general discussion occurred regarding the oneway street. Councillor Jewer stated that this is something that all residents may not be in favor of as they will have to drive further to get to their homes. It was also mentioned that the town has no way to enforce this oneway street. It was generally agreed to get a Committee together to review this information and speak to the residents and explain that they will need to get a petition signed from all residents agreeing to this change in the road. Once they gather this information it can be brought to Council for review and recommendation back to Council

## **Permits**

### **Application for a House addition – 7 Whalen’s Road**

An application was tabled to build an extension at 7 Whalen’s Road, Spaniard’s Bay.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval for a new extension at 7 Whalen’s Road, Spaniard’s Bay in accordance to the provisions of the Town of Spaniard’s Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

## **Donations**

A letter was tabled from Kids Eat Smart Program requesting a donation for the Kids Eat Smart Program

It was moved by Councillor T. Smith, seconded by Councillor Ryan, to give the standard donation of \$25.00 to the Kids Eat Smart program and request it be donated to Holy Redeemer School.

Carried

A letter was tabled from the Walk for Families charity in aid of the Ronald McDonald House requesting a donation.

It was moved by Councillor T Smith, seconded by Councillor Lundrigan, to give the standard donation of \$25.00 to the Ronald McDonald House in St John’s.

Carried

## **Other Business**

Councillor Tracy Smith asked if Council could stay behind a few minutes after the meeting as she has a few things to discuss.

Councillor Jewer stated that the Public Works Committee soon needs to have a meeting to discuss gas tax items for next year.

Deputy Mayor Stamp stated that Public Works also needs to review snow clearing policies with respect to how far garbage boxes and fences need to be for safe snow clearing.

Councillor Lundrigan stated that she would like to thank all the students that Recreation had this year. It was a different year for sure, but they have done a great job cleaning up around town, doing flower boxes and painting. They had many successful events in the park for the residents. She stated that the new boxes for the Community Garden are almost finished and that recreation is in the process of applying for another grant to finish things up. Hopefully it will be very successful next year.

**Adjournment**

Mayor Brazil stated that the next regular meeting of Council will be Monday, September 21, 2020 at 7:00 pm.

It was moved by Deputy mayor Stamp, seconded by Councillor Ryan, and carried that the meeting adjourn at 8:16 pm.

Carried

Recorder  
Vanessa Higgins

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Mayor, Paul Brazil