

Mayor Paul Brazil  
Deputy Mayor – Darlene Stamp  
Councillors – Eric Jewer  
Sherry Lundrigan  
Paul Ryan  
David Smith  
Tracy Smith  
Town Manager - Tony Ryan

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# The Municipality of Spaniard's Bay

## September 21, 2020

A meeting of Council took place on the above date via Video Conference with the following members in attendance: Mayor Brazil, Deputy Mayor Stamp, Councillors T. Smith, Jewer, D. Smith, Lundrigan, Ryan and Town Manager Tony Ryan.

Mayor Brazil called the meeting to order at 7:02 pm and welcomed everyone. He stated that all residents are invited to watch via Spaniard's Bay Facebook page Live.

### **Motion to Adopt Agenda**

The agenda for the meeting September 21, 2020 was tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to adopt the Agenda of September 21, 2020 as presented.

Carried

### **Adoption of the Minutes**

The minutes of the meeting of August 31, 2020 were tabled.

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, that the minutes of the meeting of August 31, 2020 be adopted as presented.

Carried

### **Business arising from the Minutes**

Deputy Mayor Stamp stated that she followed up with the resident that she was speaking with about speeding concerns around Mint Cove Pond Road and they are going to follow up with the other residents in the surrounding area.

### **Town Managers Report**

1. To the best of our knowledge there is 1 leak outstanding at Recreation Road.
2. I need approval to pay invoices that arrived after the agenda date as follows:  
Concord Paving \$27,212.27. This is the hold back from the Brown's Road paving project that concluded last fall. Micmac Safety Source for the Fire Department SCBA annual inspections in the amount of \$942.82 and \$1124.44 for repairs the Fire Rescue Vehicle. Total invoices \$ 29,279.53.
3. I need approval from Council to accept the quote from Basil Fearn to complete the Chlorination Plant CL2 detection and alarm system in the amount of \$ 3222.50 plus HST.

4. The Tender for Paving and Road Reconstruction at Mint Cove Pond Road North has been reviewed by our Engineer (PEC) and Municipal Affairs. They are recommending that the Town Award this tender to Concord Paving Ltd. In the amount of \$394,227.48 as they are the lowest bidder meeting the specs f the Tender. I need a motion to award the tender accordingly.
  
5. Attached to my report is a letter from a resident at Ridge Road concerning the state of the ditching at Ridge Road from the area of the pumping station out past the top of Batten's Road. We will need to install up to 3 sections of culvert and possibly more in order to do an acceptable job in that area. I would also recommend that we hire the services of a small excavator to complete the ditching work here as this machine can do such work more efficiently that the Town's Backhoe. I would like to have a motion to proceed in this manner.
  
6. I would also like to have the public Works committee have a look at some of the areas damaged by the rain event of this past weekend. We have quite a few roads that have washouts along the shouldering. Some areas require ditching and more again require sweeping and other such repair work.
  
7. I have been in touch Dennis of exp Consulting Engineers Ltd. He advises the following timeline for the Chlorination Plant Backup Generator project. Design Work this fall with tendering over the winter months and construction work can be completed in the spring of 2021.
  
8. Attached to my report is a copy of application for a shed at 60-64 Seymour's Road doe an 8ft by 21 ft garage addition.

### **Motions arising from the Town Managers Report**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to pay the invoices totaling \$ 29,279.53

Carried

It was moved by Councillor Jewer, seconded by Deputy Mayor Stamp, to accept the quote from Basil Fern in the amount of \$ 3222.50 plus HST to complete the Chlorination Plant CL2 detection and alarm system.

Carried

It was moved by Councillor Jewer, seconded by Councillor Ryan, to accept the bid from Concord Paving in the amount of \$394,227.48 for the Mint Cove Pond Road North project.

Carried

This project should be started in the next 2 to 3 weeks.

It was moved by Councillor Jewer, seconded by Councillor D Smith, to install up to 3 sections of culvert and possibly more in the area of Ridge Road from the pumping station out past the top of Batten's Road and hire the services of a small excavator to complete the ditching work here as this machine can do such work more efficiently than the Town's Backhoe.

Carried

It was generally agreed that Public Works go around town tomorrow and inspect all other areas of town that need repairs completed to help with water issues.

Councillor Tracy Smith declared a conflict of interest on the next topic in accordance with Section 207(1)(c) of the Municipalities Act as she is the one applying for the shed. She left the meeting at 7:17 pm.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to approve the new shed at 60-64 Seymours Road in accordance to the Municipality of Spaniard's Bay Development Regulations.

Carried

Councillor T Smith returned to the meeting at 7:21 pm

Mayor Brazil stated that the meeting will take a short recess as we were streaming from the wrong page.

The meeting resumed at 7:24 pm.

### **Committee Reports**

#### **Finance Committee**

##### **Accounts Payable**

Accounts Payable list was tabled.

It was moved Deputy Mayor Stamp, seconded by Councillor Lundrigan, that Accounts Payables in the amount of \$16,904.40 be paid.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

#### **Finance Committee Meeting**

Deputy Mayor Stamp read out the recommendations from the Finance Committee Meeting.

##### **Fossil Point**

The committee agreed to defer this topic until Council can gather further information Regarding the property.

#### **Municipal Sign**

The Committee agreed to defer this until the 2021 budget.

#### **Mini Splits for Council Buildings**

It was agreed to defer this as they are not that cost effective at the moment.

### **Request for Tax Relief for The Spaniard's Room**

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, to accept the Request for tax relief for the Spaniard's Room, due to closure due to Covid 19. Council agrees to reduce business tax by 9 months and reduce the water and sewer charges to one Unit.

Carried

### **Request for Tax Relief for The Tilton Bingo Hall**

It was moved by Deputy Mayor Stamp, seconded by Councillor Lundrigan, to accept the request for tax relief for the Tilton Bing Hall, due to closure due to Covid 19. Council agrees to reduce business tax by 9 months and reduce the water and sewer charges to one Unit.

Carried

### **Request for reduction in water/sewer charges for Chipman's Road**

It was moved by Deputy Mayor Stamp, seconded by Councillor Jewer, to adjust the water/sewer tax to half rate for 3 years plus current year due to the fact the water has been shut off for 4 years.

Carried

### **Request for tax relief for resident of Brown's Road**

It was moved by Deputy Mayor Stamp, Seconded by Councillor Ryan, to adjust the tax rate to the mill rate for the property purchased at Brown's Road back to the purchase date.

Carried

### **Call for Applications for the MCW Program**

Town Manager Tony Ryan stated that we have notification that they are now accepting applications for Municipal Capital Works applications for the upcoming year. Town Manager Tony Ryan stated that he would like for the Council to sit down and review our 5 year plan and see what is left to complete on the list and what we should apply for. A general discussion occurred on what areas the town needs to look at. Public Works asked all Councillors to bring forward their recommendations on what areas we need to focus on first. The Public Works Committee will then sit down and prioritize.

It was agreed that the Public Works Committee will meet on Thursday October 1, 2020 at 7:00 pm.

### **Ryan's Brook Mini Park**

Deputy Mayor Stamp stated that she has gotten a lot of complaints regarding garbage in the area. She is wondering if Council thinks that it is a good idea to close access to this park to pedestrians only. Mayor Brazil stated that we need to remind our residents that we have a beautiful area to park and have a lunch or to view the ocean but it is very important to keep the area clean. Please do not litter as Council does not want to have to close the park to upcoming visitors.

### **Letters**

#### **Resident of Chipman's Road – Road Conditions**

A letter was tabled from a concerned resident regarding the shouldering on the road and overhanging trees on Northern Cove Pond Road.

Councillor Jewer stated that there is definitely an issue in the area and we finally have a full crew working now so we can start to get some of these issues resolved.

**Goodwill Seniors Club- Addition to Building**

The Goodwill Seniors club submitted a letter requesting to build an addition to their building.

It was moved by Councillor T. Smith, seconded by Councillor Ryan, to defer this application to the Planning Committee to speak with the applicants for further information.

Carried

**Proclamation – Declare September as Childhood Cancer Awareness Month**

It was moved by Councillor Jewer, seconded by Councillor Ryan, to declare September as childhood Cancer Awareness Month.

Carried

**Permits**

**Application for Air B&B – 99-107 Mint Cove Pond Road North**

An application was tabled to use a residence at 99-107 Mint Cove Pond Road North as an Air B&B.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant a permit to use the residence at 99-107 Mint Cove Pond Road North subject to provisions of the Town plan as an Air B&B.

Carried

**Application to build a Personal Bus Shelter – 8 Reddy’s Road**

An application was tabled to build a personal Bus shelter at 8 Reddy’s Road, Tilton.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval for a personal Bus Shelter at 8 Reddy’s Road, Tilton, as long as the building setback is 20 ft from the center of the road, in accordance to the provisions of the Town of Spaniard’s Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

**Application to build an addition to storage units – 5-7 New Harbour Road**

An application was tabled to build an extension to storage units at 5-7 New Harbour Road, Spaniard’s Bay.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval to build an extension to storage units at 5-7 New harbour Road, in accordance to the provisions of the Town of Spaniard’s Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

**Application to build a new Shed – 13-15 Mint Cove Pond Road South**

An application was tabled to build a new shed at 13-15 Mint Cove Pond Road South, Spaniard’s Bay.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval to build a new shed at 13-15 Mint Cove Pond Road South, in accordance to the provisions of the Town of Spaniard’s Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

**Application to build an addition to a business – 307 Conception Bay Highway**

An application was tabled to build an extension to a business at 307 Conception Bay Highway, Spaniard's Bay.

It was moved by Councillor T Smith, seconded by Councillor Ryan, to grant approval to build an extension to a business at 307 Conception Bay Highway, Spaniard's Bay, in accordance to the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

**Other Business**

Councillor Ryan stated that he had sent in a letter regarding the Wharf Committee getting office space in the Town Hall. Town Manager Tony Ryan stated that they have had their keys to an office for a couple of weeks now.

Councillor Lundrigan questioned if Recreation had a timeline for the funds allocated to them for their bathroom renovations. Town Manager Tony Ryan stated they have until December 31, 2020. She stated that due to Covid 19 and its regulations that Recreation has decided to cancel their haunted house this year but are hoping to go ahead with their annual Trunk or Treat.

Deputy Mayor Stamp discussed having a meeting with Council and a lady in regards to applying for grants. She explained how she was speaking to this woman who has gotten all of the grants for Holyrood and she has agreed to come and meet with Council to explain how she is getting grants and where to start. She asked if she could get Council's approval to set up a meeting with her to discuss these matters further and this could result in future development for our town. It was agreed to set up a meeting.

**Adjournment**

Mayor Brazil stated that the next regular meeting of Council will be Monday, October 19, 2020 at 7:00 pm.

It was moved by Councillor Ryan, seconded by Councillor T Smith, and carried that the meeting adjourn at 8:22 pm.

Carried

Recorder  
Vanessa Higgins

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Mayor, Paul Brazil