

Mayor Paul Brazil  
Deputy Mayor – Tammy Oliver  
Councillors – Tony Dominix  
Eric Jewer  
Sheri Lundrigan  
Paul Ryan  
Darlene Stamp  
Town Mgr - Tony Ryan

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# The Municipality of Spaniard's Bay

**November 8, 2021**

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Dominix, Lundrigan, Ryan, Jewer and Town Manager T. Ryan. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:07 pm and welcomed everyone to the meeting.

## **Motion to Adopt Agenda**

The agenda for the meeting of November 8, 2021 was tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the Agenda of November 8, 2021 be adopted as presented.

Carried

## **Petitions and/or Visiting Groups**

### **Resident of New Harbour Road – Speeding Concerns**

Mr. Roach stated that the speed that people are driving on New Harbour Road is very unsafe. He stated he knows that the RCMP are understaffed but he requested to work with Council to come up with some way to try and slow traffic down in the area. He expressed his concern as to how the speeding in the area is going to cause a tragedy.

Mayor Brazil discussed how the towns work with joint council and the RCMP to work on areas of concern with traffic violations. He stated that the RCMP created a joint task force a couple years ago to deal with these ongoing issues. He stated he will speak with the officer at the next Joint Council Meeting to see if they can monitor the area more closely.

A general discussing occurred between Council and Mr. Roach on different approaches that can be made to try and solve the problem. Mr. Roach volunteered to work with Council to complete research on things to do to improve the speed on the roadways. Council agreed to meet with the RCMP, our MP and our MHA to try and get some resources to rectify the situation as speeding has become a major issue in all areas of our town.

Mr. Roach left the meeting at 7:28 pm.

## **Adoption of the Minutes**

The minutes of the meeting October 18, 2021 were tabled.

It was moved by Councillor Dominix, seconded by Councillor Jewer, that the minutes of the meeting of October 18, 2021 be adopted as presented.

Carried

Councillor Lundrigan stated that on Page 6 and 7 there is a typo in her name. It should read Councillor Lundrigan not Councillor D Lundrigan.

## **Town Manager's Report**

1. To the best of our knowledge there are two leaks outstanding. One at Anthony's Road and one at Back Cove Road. We still have 1 connection to complete at Valley Road.
2. Kevin Keating from Concord Paving Limited came by to have a look at Costello's Road. He is recommending that Council install asphalt at the top end of the Road to redirect the water off the shoulder of Brazil's Hill into the ditch. It is common on provincial roads that the shoulder of the road sits higher than the asphalt surface. This situation prevents water from running over the shoulder of the road into the ditches. During this visit we also took a look at Ridge Road area. Kevin is recommending that we install 2 speed bumps on a diagonal direction to redirect the water to the ditch in the area of the Morgan to Young households.
3. We have received approval under the CEEP Program to complete work at Recreation Centre and various park facilities around Town in the amount of \$20,481.00. A copy of the approval letter is attached to my report.
4. The Interim Report on the Covid Stimulus Project has been submitted to the Province for processing. We still have approximately \$75,000.00 that may be able to be used on eligible projects. The main reason for the amount of available funding is that the original estimates provided for the Mini splits came in significantly less than preliminary estimate. I would like to have a committee of Council review this package to determine if there may be other projects we can consider. The final deadline on this program is March 31, 2022. One item that comes to mind would be to install energy efficient lighting at Municipal Centre, Depot and Recreation Centre and any area of Fire Hall that was not previously done.
5. I received an email from Genny DeCoste of the Department of Environment and Climate Change in relation to the application sent to install water and sewer at Big Pond Road. She advises that we will need to submit engineered drawings for this project with a stamp and signature of a registered member of PEGNL to ensure that the project adheres to Guidelines for the Design, Construction and Operation of Water and Sewer Systems.
6. Attached to my report is a request for donation from the Loyal Orange Lodge at Tilton seeking a donation toward its annual Christmas Concert fundraiser.
7. The One Ton Pick Up Truck has been sent to H&H Auto to fix issues we are having with the Blade for snow clearing.

**Motions arising from the Town Manager's Report**

It was moved by Councillor Ryan, seconded by Councillor Jewer, for Council to install asphalt at the top end of the Costello's Road to redirect the water off the shoulder of Brazil's Hill into the ditch. Carried

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to install 2 speed bumps on a diagonal direction to redirect the water to the ditch in the area of the Morgan to Young households on Ridge Road.

Carried

It was moved by Councillor Jewer, seconded by Councillor Dominix, to refer the Covid Stimulus Project to the Finance for review and recommendation back to Council.

Carried

Council asked Town Manager Tony Ryan to check with Engineering firms to get a price for drawings for Big Pond Road Water and Sewer Project for Council to review.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to give the Loyal Orange Lodge in Tilton a \$25.00 donation for the annual Christmas Concert.

Carried

It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver, to give a \$50.00 donation to the Royal Canadian Legion for the Poppy Campaign.

Carried

**Meeting Rules & Procedures**

It was moved by Councillor Dominix, seconded by Councillor Ryan, to adopt the Rules & Procedures of a Council Meeting as presented.

Carried

**Committee Reports**

**Finance Committee**

**Accounts Payable**

Accounts Payable list was tabled.

It was moved by Councillor Lundrigan, seconded by Councillor Ryan, that Accounts Payables in the amount of \$29,525.78 be paid.

Carried

Capital Works Payables were tabled

It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to pay Concord Paving for Mint Cove Pond Road paving in the amount of \$8,238.60.

Carried

It was moved by Councillor Lundrigan, seconded by Councillor Jewer, to pay Capital Works Payables in the amount of \$8128.60.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

## **Public Works**

### **5 Year Plan**

Mayor Brazil recommended to complete number 8 first as this ties into the 5 year plan.

It was moved by Councillor Jewer, seconded by Councillor Dominix, to accept the bid From Concord Paving in the amount of \$564,436.68 for Pongside Road upgrading and Paving.

Carried

It was moved by Councillor Jewer, seconded by Councillor Ryan, to write to ask permission to use excess funding to complete the infrastructure at Denny's Road/Pongside Road.

Carried

The following is a list of projects to be completed under the Town's 5-year Priority List for Municipal Capital Works. Projects not approved in a particular year will be carried forward into the next year. The following projects re listed in order of priority.

1. Rectory Avenue/Casey's Lane – Road Reconstruction and Paving  
Culvert Replacement at Pongside Road adjacent to Intersection at Denny's Road.
2. Wastewater Treatment Project
3. Rocky Pond Road – Road Reconstruction and Paving
4. Chipman's Road – Stormwater Management and Curbing
5. Ridge Road – Grading and Stormwater

### **Gas Tax Projects**

1. Sewer Flow Equipment Purchase

Town Share of Fire Truck Replacement Program

Councillor Lundrigan declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as she lives on Casey's Lane. She left the meeting at 8:00 pm

It was moved by Councillor Jewer, seconded by Councillor Stamp, to have Rectory Avenue/Casey's Lane – Road Reconstruction and Paving as number 1 on the 5 year plan.

Carried

Councillor Lundrigan returned to the meeting at 8:04 pm.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have waste water treatment and road reconstruction and paving at Rocky Pond Road as number 2 & 3 on the Five Year Plan.

Carried

Councillor Jewer declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as he lives on Chipman's Road. He left the meeting at 8:05 pm

It was moved by Councillor Dominix, seconded by Councillor Stamp, to have Chipman's Road Storm Water Management and curbing as number 4 on the 5 Year Plan.

Carried

Councillor Jewer returned to the meeting at 8:07 pm

Councillor Ryan and Mayor Brazil declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as they live on Ridge Road. They left the meeting at 8:07 pm

Deputy Mayor Oliver took the chair.

Councillor Dominix declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as he has a son that lives on Ridge Road. He did not engage in any discussion or voting.

It was moved by Councillor Jewer, seconded by Councillor Stamp, to have Ridge Road grading and storm water as number 5 on the 5 Year Plan.

Carried

Mayor Brazil and Councillor Ryan returned to the meeting at 8:11 pm

It was moved by Councillor Jewer, seconded by Councillor Ryan, to accept Sewer Flow Equipment and Town's Share of new Fire Truck as gas tax projects for 2022.

Carried

#### **Water Run Off- Corner of Bishop's Cove Road**

A letter was tabled regarding water issues from a resident on the corner of Bishop's Cove Road.

It was moved by Councillor Jewer, seconded by Councillor Dominix, to install a swale from the bridge at the bottom of Brazil's Hill up past the Hunt residence to the ditch to divert water.

Carried

#### **Resident of Chipman's Road – Culvert**

A letter was tabled at the Oct 18, 2021 meeting regarding a culvert at Chipman's Road. It was referred to Public Works for review and recommendation back to Council.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the town workers expose and install a collar to repair the culvert.

Carried

#### **CBN Trailway- Access through Estuary**

Mayor Brazil stated that the town met with the Town of Bay Roberts and we are receptive if they are receptive to opening the track. Before it can be opened both towns have to meet with the provincial government as the project was between 3 of the groups and all 3 have to be in agreement to reopen.

#### **Fire Department – Mutual Aid Agreement**

Town Manager Tony Ryan stated that the town currently has a written agreement with the town of Upper Island Cove but would like to have a signed agreement with the Town of Bay Roberts and Harbour Grace.

It was moved by Councillor Stamp, seconded by Councillor Dominix, to enter into a signed mutual aid agreement with the Town of Bay Roberts and Harbour Grace.

Carried

### **Marina Committee**

Received a letter back from committee stated that due to Covid they have not had an annual general meeting yet, but once things get back to normal they will.

A general discussion occurred regarding a councillor being a liaison and sitting on a committee. A councillor can sit on a committee and be the liaison, they just cannot make any votes on money from Council.

### **Exterior Painting of Municipal Building**

Town Manager Tony Ryan asked to have this item deferred to 2022 as no bids were received due to the time of year.

It was moved by Councillor Jewer, seconded by Councillor Dominix, to have this item deferred to the spring of 2022.

Carried

### **Covid Vaccinations**

Deputy Mayor Oliver stated that she thinks that it should be made mandatory for all employees and committees of Council to be vaccinated.

A general discussion occurred regarding the legalities of this. It was agreed that Council review this matter and look into how other towns are dealing with it and make a decision as soon as possible as the town will soon be hiring employees for a CEEP grant. A Special Meeting will be called to discuss further and implement a solution.

### **Light Bulbs - NL Power Grant**

It was moved by Deputy mayor Stamp, seconded by Councillor Lundrigan, to give 6 light bulbs per household to the seniors of the town until quantities last. Light bulbs can be picked up at the Town Hall.

Carried

### **Grants**

Mayor Brazil and Councillor Stamp had a reply back from two companies completing this work. Attached at the work they complete and some pricing. It was generally agreed to set up a time for them both to come and do a presentation for Council. Councillor Stamp will set up the times and let Council know.

### **Season's Greeting Sign**

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to purchase a Season's Greetings sign for the Lassy Wall. It will need to be large enough and bright enough to see clearly.

Carried

Councillor Stamp stated that she has spoken with the legion and they have agreed to let us use their power for the sign. If there is any money remaining from the sign we will purchase some more lights for the hill.

### **Letters**

#### **Property Owner Eady's Road- request to reconsider permit**

A letter was tabled from a resident of Eady's Road to reconsider a permit application for a new house.

It was moved by Councillor Stamp, seconded by Deputy Mayor Oliver, to approve the permit as we are near completion of the town plan and the rezoning will be complete within a few weeks.

Deputy Mayor Oliver, Councillor Jewer, Dominix and Stamp voted in favour of the motion, Mayor Brazil, Councillor Lundrigan and Councillor Ryan voted against the motion.

Carried

### **Resident of Fitzgerald's Road – Paving**

A letter was tabled requesting paving on Fitzgerald's Road.

It was generally agreed that Council have a look at this road for gas tax funding and also to have the potholes patched on the road as soon as possible.

### **Resident of Smith's Road – Request for a street light**

A letter was tabled requesting a street light on Smith's Road in Tilton.

It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver, to turn the request over to Public Works for review and recommendation back to Council.

Carried

### **Permits**

#### **Application for A garage extension on house- 23 Pondsideroad**

An application was tabled for an addition of a garage to a residence at 23 Pondsideroad, Tilton.

It was moved by Councillor Ryan, seconded by Councillor Jewer, to grant approval for a new garage addition at 23 Pondsideroad, Tilton in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations

#### **Application to Build a new home – 34 Valley Road**

An application was tabled to build a new home at 34 Valley Road, Spaniards Bay.

It was moved by Councillor Ryan, seconded by Councillor Dominix, to grant approval for a new house at 34 Valley Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations

Carried

#### **Application to Build a new shed – 112 New Harbour Road**

An application was tabled to build a new shed at 112 New Harbour Road, Spaniards Bay.

It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to grant approval for a new shed at 112 New Harbour Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations

Carried

## **Other Business**

Mayor Brazil stated that the next regular meeting of Council will be Monday, Nov 29, 2021 at 7:00 pm

Councillor Stamp stated that the Firefighter's Ball will be Dec 4, 2021. She stated that she would like to thank the Fire Department for putting of the Bonfire. She stated that the Santa Clause Parade will be December 11, 2021 with the time to be announced at a later date.

Councillor Lundrigan questioned when the kids at play signs will be placed on Casey's Lane. She stated that Recreation will be having the Tree Lighting on Dec 3, 2021 at 7:00 pm, a raffle and breakfast with the Grinch on Dec 11, 2021.

Councillor Ryan stated that he would like to pass on his condolences to the family of Mr. Jack Mercer.

Councillor Dominix stated that he has had a few calls about water issues on Whalen's Road and Seymour's Road. Town Manager Tony Ryan stated that there is an issue with the pump and the parts have been order, should be resolved soon.

Councillor Jewer was wondering when our meetings would be open to the public again.

Mayor Brazil stated that our direction comes from MNL and they have not sent us any feedback on that yet.

Deputy Mayor Oliver stated that she had a call about a man hole where the pavement was washing away at Anthony's Road. Town Manager Tony Ryan stated that he would go check on it and see if it is safe for the winter or if it can wait for the spring.

Deputy Mayor Oliver questioned if the furniture was put away at the heritage building yet and if the water was turned off. The water was turned off this morning and the workers were working on the furniture.

## **Adjournment**

It was moved by Councillor Stamp, seconded by Councillor Ryan, and carried that the meeting adjourn at 9:49pm.

Carried

Recorder  
Vanessa Butler

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Mayor, Paul Brazil