

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
Sherry Lundrigan
Paul Ryan
Darlene Stamp
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Town Manager - Tony Ryan

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The Municipality of Spaniard's Bay

November 29, 2021

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Dominix, Stamp, Lundrigan, Ryan, Jewer and Town Manager T. Ryan. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:05 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for the meeting of November 29, 2021 was tabled.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the Agenda of November 29, 2021 be adopted as presented.

Carried

Adoption of the Minutes

The minutes of the meeting November 8, 2021 were tabled.

It was moved by Councillor Ryan, seconded by Deputy Mayor Oliver, that the minutes of the meeting of November 8, 2021 be adopted as presented.

Carried

Town Manager's Report

1. To the best of our knowledge there is one leak outstanding at Back Cove Road.
2. Concord Paving will be completing the paving at Anthony's Road, Lizzy Gosse's Lane, Singletons Lane and Perry's Hill withing next few days. In addition to this they will be completing a few cross cuts and will also be making the requires repair at top of Costello's Road and speed bumps for Ridge Road.
3. We are currently receiving applications for the CEEP project. Work will begin as soon as we have applications approved Employment Support at Municipal Affairs.
4. There is a separate handout on your desk from LW Consulting recommending approval of the Town Plan. This report was not submitted prior to running the agenda but will need to be accepted by Council before the new plan can be registered.
5. Further to item 4 above, I need approval to pay the invoice to LW Consulting in the amount of \$1610.00 for services as Commissioner. A copy of the invoice is attached for your review.
6. I am in the process of compiling information to do the annual budget. If there any items for consideration, please let me know so the Finance Committee can review. I would also like for the Finance Committee to arrange a preliminary meeting for 1 evening next week to begin the process.

Motions arising from the Town Manager's Report

It was moved by Councillor Stamp, seconded by Councillor Ryan to accept the Commissioners Report from LW Consulting on the Town Plan as presented.

Carried

It was moved by Councillor Stamp, seconded by Deputy Mayor to pay the invoice in the amount of \$1,610.00 + hst to LW Consulting.

Carried

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, that Accounts Payables in the amount of \$39,810.61 be paid.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

A letter was tabled from November 8, 2021 meeting for sewer tax adjustment at 616 Conception Bay Highway and was referred to Finance Committee for review and recommendation back to council.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to approve sewer tax adjustment for current year plus 3 years as presented.

Carried

Covid Stimulus grant was discussed. A list of priority projects was presented.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to approve the priority list as presented; 1. Town hall/Depot Lights 2. Technology Upgrades 3. Building repairs.

Mayor Brazil, Deputy Mayor Oliver, Councillor Jewer, Dominix, Lundrigan and Ryan, voted in favour of the motion, Councillor Stamp voted against the motion.

Carried

Planning Committee

Storage Lockers – Muddy Hole

An application for storage lockers at Muddy Hole was referred to the Planning Committee for review and recommendation back to council.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to refer back to the developer to adjust building position to comply.

Carried

Walker Metals Inc. -1007 Conception Bay Highway

An application for a new recycling business was referred to Planning Committee for review and recommendation back to council.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to deny the application as presented as does not comply with the minimum set back and waterbody requirements. Town Manager Ryan informed council that applicant has the right to appeal decision.

Carried

Public Works

Street Light Request – Smith’s Road

Request for a streetlight on Smith’s Road was referred to planning committee for review and recommendation back to council.

It was moved by Councillor Jewer, seconded by Councillor Ryan to approve a new streetlight at Smith’s Road as presented.

Carried

Fire Department

Donate town Pickup for Jaws of Life training.

A request to donate the 2005 Silverado to the Fire department for Jaws of life training was presented. Councillor Dominix said he had someone interested in purchasing the truck, but after a discussion it was determined that is would be beneficial to the training of our Fire Department.

It was moved by Councillor Stamp, seconded by Councillor Jewer to donate the 2005 GMC Silverado to the Fire Department for Jaws of Life Training.

Carried

Fireman’s Ball – Gift Card request

A request was tabled for \$25.00 gift cards for all Firefighters for the Fireman’s Ball.

It was moved by Councillor Stamp, seconded by Councillor Jewer to approve a \$25.00 gas card for all active Volunteers of Town Council Committees.

Funding for loots Bags – Santa Claus Parade

A request was tabled for a donation to the Santa Claus Parade.

It was moved by Councillor Stamp, seconded by Deputy Mayor Oliver to grant \$250 for the Spaniard’s Bay Parade and \$100 to the Tilton Parade.

Carried

Marina Committee – Slipway & Breakwater Issues

Councillor Dominix discussed the concerns with the new wharf. He had a discussion with MHA McDonald about the functionality of the wharf and was supportive in contacting DFO to revisit the site and advise on possible ways to improve it.

Tourism Advisory Committee - Hiking Trail Application

Application approval for the Crown Land on Crow’s Nest was received.

It was moved by Councillor Stamp, seconded by Councillor Jewer to accept and sign the application agreement for the Hiking Trail and to pay the \$300.00 document preparation fee as presented.

Carried

Heritage Committee – Motion to award tender – Museum roof repairs

The tender for the roof repairs to the Wesley Gosse Memorial Heritage Museum closed November 17, 2021 and Bayridge Eavestrough Ltd was the only bid received.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix, to accept the bid of \$13,900.00 + \$2,085.00 HST = \$15,985.80 from Bay Ridge Eavestrough Ltd. To complete the roof of the Museum.

Carried

Municipal Plan – Approval of New Municipal Plan

Motion to approve the New Municipal Plan was tabled.

It was moved by Councillor Ryan, seconded by Deputy Mayor Oliver to approve the new Municipal Plan.

Carried

Emergency Plan

Councillor Dominix discussed on the need to update the Emergency Plan. There was a brief discussion on what needed to be updated.

Councillor iPads

Discussed in Covid Stimulus

CBN Trailway – Upgrade Bridge

Deferred by Councillor Stamp.

Pondside Road Upgrading and Paving Approval to Award Contract

The approval to award the contract for Capital Works Project 17-RNC-21-00005 Pondside Road Upgrading and Paving was tabled. Consultants Progressive Engineering and Consulting Inc has recommended the acceptance of the tender submitted by Concord Paving Ltd in the amount of \$649,102.18 hst included.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan to accept the approval to award the contract for Capital Works Project 17-RNC-21-0005 to Concord Paving Ltd in the amount of \$649,102.18 hst included, excluding the culvert repairs.

It was moved by Councillor Stamp, seconded by Councillor Ryan to utilize the excess funds from Capital Works Project 17-RNC-21-00005 to address culvert at intersection of Pondside Road and Denny's Road.

Carried

Animal Control – Wage Increase

A letter from the Animal Control Officer, Gerald Harris requesting increase in wages was tabled. This is a joint venture with Town of Spaniard's Bay, Clarke's Beach and North River.

It was moved by Councillor Lundrigan, seconded by Councillor Jewer to contact Clarke's Beach and North River to approve as presented once all parties where in agreement.

Carried

Grant Applications

Council met with two Consultants, Jennifer Janes and Pat Curran on grant application consulting for the Town, Monday November 22, 2021. There was a discussion on the process and cost of hiring a consultant. Smaller grants will still fall under the individual Committees.

It was moved by Councillor Stamp, seconded by Councillor Lundrigan to hire Pat Curran & Associates to consult on Grant applications.

Mayor Brazil, Deputy Mayor Oliver, Councillor Jewer, Stamp, Lundrigan and Ryan, voted in favour of the motion, Councillor Dominix voted against the motion.

Carried

Letters

Resident of Northern Cove Pond Road Concerns with barrier

Councillor Lundrigan declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as she has family that reside on the Road. She left the meeting at 8:33 pm

A letter was tabled from a resident of Northern Cove Pond Road. The resident is not in favor of the road closure. Council accepted and acknowledged the letter.

Resident of Northern Cove Pond Road Thank you

A letter was tabled from a resident of Northern Cove Pond Road (Seymour's Rd correction). The resident thanked Council for the decision to close the road. Council accepted and acknowledged the letter.

Councillor Lundrigan returned 8:37pm

The Spaniard's Room – Request for tax relief

A letter was tabled from The Spaniard's Room requesting tax relief.

It was moved by Councillor Lundrigan, seconded by Councillor Jewer to refer to Finance Committee for review and recommendation back to council.

Carried

Resident of Back Track Road – Shed & Property line concerns

A letter was tabled from a resident of Back Track Road concerning neighbouring property encroaching on their property.

There was a discussion on the issues and determined that this is a legal matter that is beyond the authority of Council.

Resident of Simon Place – Concerns with excavation

A letter was tabled from a resident of Simon Place concerning new excavation on the neighbouring property.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan to refer to the Planning Committee for review and recommendation back to council.

Carried

Resident of New Harbour Road – Noise Complaint

A letter was tabled from a resident of New Harbour Road concerning dogs barking in the neighbourhood.

Councillor accepted and acknowledged the letter and will have Animal Control monitor the situation.

Permits

New Shed – 59A Chipman's Road

An application was tabled for a new shed – 59A Chipman's Road
Councillor Jewer declared a conflict of interest in accordance with section 207(1)(a) of the Municipalities Act as it is his property in question. He left the meeting at 8:47pm.

It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to grant approval for a new 7'x10' shed at 59A Chipman's Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Councillor Jewer returned 8:48pm

Shed Extension- 101 Mint Cove Pond Road

An application was tabled for a new shed loft extension -101 Mint Cove Pond Road

It was moved by Councillor Ryan, seconded by Councillor Dominix, to grant approval for a 17.5'x21.5', 10' foot high loft extension at 101 Mint Cove Pond Road, Spaniard's Bay in accordance with the provisions of Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Donations

Sign for Tilton Lodge

A request from Tilton Lodge to purchase a new Christmas Sign in the amount of \$150 was presented.

It was moved by Councillor Dominix, seconded by Councillor Ryan to approve a new Christmas sign for the Tilton Lodge in the amount of \$150.00

Carried

Well Wishes for Willow

A letter was tabled from a resident requesting a donation for Well wished for Willow.

It was moved by Councillor Jewer, seconded by Councillor Ryan to donate \$100.00 to Well Wishes for Willow.

Splash Centre

A letter was tabled from the Splash Centre Harbour Grace.

It was moved by Councillor Stamp, seconded by Councillor Dominix to approve a \$50.00 to the Splash Centre, Harbour Grace to aid in Fundraising Campaign.

Carried

Good Will Seniors

A letter was tabled from the Good Will Seniors Centre in Spaniard's Bay requesting a donation.

It was moved by Councillor Stamp, seconded by Councillor Jewer to approve a \$50.00 donation to Good Will Seniors Centre, Spaniard's Bay.

Carried

Other Business

Deputy Mayor Oliver discussed the need to streamline councillors form of communication and looks forward to updating technology.

Councillor Jewer spoke about fantastic job of Tree lighting in Tilton. Reminded that next Public Works is Thursday December 2nd, 2021. Inquired about rock wall by overpass where people park in Tilton and potential to change it, but its a Provincial roadway. He spoke on the way Whitbourne installs signs, as use concrete blocks instead of wooden, something to consider.

Councillor Dominix inquired about pump on Seymour's Road, and was informed parts are in. He inquired about the snow clearing equipment and if update on maintance, Town Manager informed that it is. He will be going in for surgery next week, and will not be available next meeting but can attend via online.

Councillor Ryan spoke on the Estuary opening being passed by Bay Roberts, there are conditions in place, and is opening on a 6 month trail basis. He said that the closure of Canada Post outlet will be a big transition and that Pam Parsons will be attending the meeting scheduled for Tuesday, November 30, 2021.

Councillor Lundrigan stated that a new garbage can is needed at Phyllis Collins Park and inquired if Town workers could aid in emptying garbage cans in the parks, as volunteers find it difficult as very heavy. She gave update on Recreation events, Park ready for Tree lighting ceremony, a new plug with cover is required in the park. Grinch Christmas breakfast and Raffle are sold out. There were snowflakes donated and placed at the Gazebo. She also reminded that the Kids will be Kids signs are not in place on Casey Lane yet.

Councillor Stamp spoke about the Memory tree completion. Also discussed the lighting and sign on the Lassy Wall.

Adjournment

Mayor Brazil stated that the next regular meeting of Council will be Monday, December 13th, 2021 at 7:00 pm.

It was moved by Councillor Stamp, seconded by Councillor Ryan, and carried that the meeting adjourn at 9:31pm.

Carried

Recorder
Andrea

Mayor, Paul Brazil