

Mayor Paul Brazil
Deputy Mayor Tammy Oliver
Councillors Tony Dominix
Eric Jewer
Sheri Lundrigan
Paul Ryan
Darlene Stamp
Town Manager Tony Ryan

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The Municipality of Spaniard's Bay

June 20, 2022

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Jewer, Lundrigan, Ryan, Stamp, Councillor Dominix via teleconference and Town Manager Tony Ryan. Visitors included Fire Chief Curt Roberts and Denise Fitzgerald. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:05 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for the meeting of May 30, 2022 was tabled.

Deputy Mayor Oliver asked to add item 6(e), Come Home Year.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that the Agenda of June 20, 2022 be adopted as amended.

Carried

Petitions and/or Visiting groups

Denise Fitzgerald presented the Spaniard's Bay Volunteer Fire Department 2021 Year end Financial Report.

It was moved by Councillor Stamp, seconded by Councillor Jewer, to accept the Spaniard's Bay Volunteer Fire Department Year End Financial Report as presented.

Carried

Councillor Stamp thanked all members of the Fire Department for their services.

Chief Roberts presented a request for a new Repeater Station location with the estimated cost of \$8000 to complete the process, as many areas are not currently serviceable. The Fire Department is going to do installation. A test site will be required for the new proposed location. The new repeater station will be solar & wind powered. There was a lengthy discussion on the topic.

It was moved by Councillor Stamp, seconded by Councillor Ryan to support the relocation of the repeater tower at a minimum cost of \$8000 as presented.

Carried

It was moved by Councillor Dominix, seconded by Councillor Jewer to start the Crown land Application for the repeater station relocation as presented.

Carried

Chief Roberts requested to change the process of selecting the executive positions with the Fire Department. Currently the Chief is elected by Council and then he/she/they select the Deputy Chief then both select the remaining Executive members. They are requesting to start a voting process to select all members of the executive except the Chief.

It was moved by Councillor Stamp, seconded by Deputy Mayor Oliver to approve Council to elect the Fire Chief and the remaining executive positions for the Spaniard's Bay Fire Department be voted on by its members.

Carried

Councillor Dominix passed on condolences to the Smith Family on the passing of Donald Smith an original Spaniard's Bay Fire Department member.

Adoption of the Minutes

The minutes of the meeting May 30,2022 were tabled.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan, that the minutes of the meeting of May 30,2022 be adopted as presented.

Carried

The minutes of the special meeting June 8,2022 were tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that the minutes of the meeting of June 8 ,2022 be adopted as presented.

Town Manager's Report

1. To the best of our knowledge there are two leaks outstanding. One at Crane's Road, and one Conception Bay Highway. We have 1 outstanding new home connection at Chipman's Road.
2. Attached to my report is an application for a new house at 146 Pondsides Road. I would like for the Planning Committee to review the application.
3. Attached to my report is an incident report involving a town vehicle on the North Atlantic parking lot along with an estimate for repair work. I would like to have a Council Committee review the incident and make recommendation on how to proceed.
4. I will be on annual leave during the week of June 27 through July 01.

Town Managers Report

It was moved by Councillor Jewer, seconded by Councillor Lundrigan to refer the application for a new house at 146 Pondsides road to the Planning Committee for review and recommendation back to Council.

Carried

It was moved by Councillor Jewer, seconded Councillor Lundrigan to refer the incident report involving a town vehicle on North Atlantic parking lot to Finance Committee for review and recommendation back to Council.

Carried

Town Manager Tony Ryan stated that the last day to accept resumes is Friday June 24th 2022 at 3pm. for the two General Worker position. After a discussion it was decided amongst council to have the preliminary resume reviews on Friday June 24th at 3:30pm.

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, that Accounts Payables in the amount of \$49,596.25 be paid as presented.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Carried

Public Works - Ridge Road- Culvert Repairs

A letter requesting to replace a culvert at 99 Ridge Road was referred to the Public Works Committee for review and recommendation back to Council.

It was moved by Councillor Jewer, seconded by Councillor Stamp to replace the culvert at 99 Ridge Road with a 18inch x 18ft culvert as it was deemed unsafe.

Carried

Building Committee

The quote to complete the Municipal Building lot was referred to the building committee for review and recommendation back to council.

Councillor Lundrigan presented a new plan for the lines on the municipal building parking lot.

It was moved by Councillor Lundrigan, seconded by Councillor Jewer to approve the layout for the Municipal Building Parking lot as presented.

Carried

It was moved by Councillor Lundrigan, seconded by Councillor Ryan to have C&N Autobody complete the line painting at the municipal centre parking lot at the adjusted cost for the extra lines.

Carried

Recreation -

Recreation Roof Repairs

Councillor Lundrigan discussed the need for repairs to the roof at the recreation Centre.

It was moved by Councillor Lundrigan, seconded by Councillor Dominix to refer to the Finance Committee for review and recommendation back to council once three quotes have been acquired.

Carried

Mowing Non-Town owned properties

Councillor Lundrigan discussed the parcel of land by A1 Convenience that is overgrown. There was a lengthy discussion on ownership and responsibility.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix to have the town maintain the overgrown lot and to contact the owners to inquire about the town taking over the parcel of land located next to A1 Convenience.

Councillor Ryan was not in favor, Mayor Brazil, Deputy Mayor Oliver, Councillors Dominix, Jewer, Lundrigan and Stamp were in favor.

Carried

Come Home Year

Mayor Brazil discussed the plans for the Come home Year celebrations at the last two weeks of July and the costs that will be incurred.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix to a lot \$5000 budget for the Come Home Year Celebrations.

Carried

Line painting – New Harbour Rd/CB Hwy & School Zones

Quotes to complete line painting at the intersection of New Harbour road and Conception Bay Highway and the School Zones on Back Cove Road North and the cross walk by Holy Redeemer school were tabled. The two quotes received were as follows, 3 in 1 Contracting \$1325.00+\$198.75HST for a total of \$1523.75

Baird's Asphalt Maintenance \$1450.00+\$217.50 for a total of \$1667.50.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix to award the line painting at New Harbour Road/Conception Bay Highway, plus the school zone at Back Cove Road North and crosswalk at Holy Redeemer to 3 in 1 Contracting in the amount of \$1325 + \$198.75Hst as presented.

Carried

Development Regulations Amendment

The Development Regulation Amendment No 1, was tabled.

At a regular meeting of Council on June 20th, 2022, Council passed the following motion.

Moved by Councillor Ryan, seconded by Councillor Stamp.

Be it Resolved that the Town Council of Spaniard's Bay agrees to have a Development Regulations Amendment be prepared to correct an oversight in the new Municipal Plan for Accessory Buildings.

Motion Adopted. Seven in favor, zero opposed.

Carried

Municipal Assessment Agency Update

Update on the Municipal Assessment Agency was tabled. Mayor Brazil advised for information only, and the updates will be assessed budget time.

Illegal Dumping

Deputy Mayor Oliver spoke further on the excessive illegal dumping that is occurring within our Municipality and the steps needed to aid in ending the problem of illegal dumping.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix to prohibit all dumping in the Municipality of Spaniard's Bay from all waste, bulk items to trees & branches.

Carried

It was moved Deputy Mayor Oliver, seconded by Councillor Dominix to erect more cameras and signs, and to also put-up notifications throughout the town.

Carried

Deputy Mayor Oliver contacted Crime Stoppers, and they are willing to meet with Council to discuss options. She stated that cameras are not effective if Council doesn't act, the RCMP do not have to press charges in order for the Town to act or fine the perpetrator. Mayor Brazil reminded everyone of the dump in Harbour Grace and that the town has weekly bulk garbage pick-up.

Letters

Resident of Seymour's Road

A letter was tabled from a resident of 22 Seymour's Road requesting compensation for repairs to their hot water tank.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan to refer the request for compensation to a damaged hot water tank to the Finance Committee for review and recommendations back to council.

Carried

Resident of 14 Rectory Avenue

A letter was tabled from a resident seeking tax adjustment to the water/sewer/utility services as the water has been shut off since July 1st, 2020.

It was moved by Councillor Stamp, seconded by Councillor Dominix to accept the request for water tax adjustment as presented and to make the adjustment according to policy.

Carried

Permits

Application for New Shed – 4 Caroline's Place

Application for a new shed at 4 Caroline's Place, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to grant approval for a new shed at 4 Caroline's Place, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New House Addition – 13 Gullies Road

Application for a new house addition at 13 Gullies Road, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to grant approval for a new house addition at 13 Gullies Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Garage – 64 Crane's Road

Application for a new garage at 64 Crane's Road, Spaniard's Bay was tabled.

It was moved by Councillor Ryan, seconded by Deputy Mayor Oliver to grant approval for a new garage at 64 Crane's Road in accordance the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and/or Federal Regulations.

Carried.

Application for a New House – 18-24 Butt's Road

Application for a new house at 18-24 Butt's Road, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to grant approval for a new house at 18-24 Butt's Road in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and/or Federal Regulations.

Carried.

Application for a New Garage - 31 Jack Pine Drive

Application for a new garage at 31 Jack Pine Drive, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix to grant approval for a new garage at 31 Jack Pine Drive in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and/or Federal Regulations.

Carried.

Application for a New Building Addition 492-502 Conception Bay Highway

Application for a new building addition at 492-502 Conception Bay Highway, Spaniard's Bay was tabled.

Councillor Ryan declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as his family own the business. He left the meeting at 8:53 pm

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to grant approval for a new building addition at 492-502 Conception Bay Highway in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and/or Federal Regulations.

Carried.

Councillor Ryan returned to the meeting 8:54pm

Donations

A letter was tabled from the Fundraising group for Trevor Smith.

It was moved by Councillor Ryan, seconded by Councillor Jewer to approve a \$100 donation to Trevor Smith.

Carried

Other Business

Councillor Stamp discussed turning a section of land on Rocky Pond Road/New Harbour Road into a Memorial Park for Linda Barrett. Town manager advised that not common practice to create a memorial park for a resident only for a former Mayor and that the family usually does this. The family can contact the Town to request to turn the green space into a memorial park. Mayor Brazil also advise that motions need to be put into the next agenda not in other business as previously stated.

It was moved by Councillor Stamp, seconded by Councillor Ryan to turn the corner of New Harbor Road & Rocky Pond Road into a green space.

Carried

Councillor Lundrigan advised that the Spaniard's Bay Summer Program has all 45 spots filled. She also passed along condolences to Jennifer Wilson on the passing of her father Donald Smith.

Councillor Ryan discussed the need to assess the culverts on Ridge road as many are not up to standards. He inquired about when the curb and gutter will begin on Ridge Road, as was informed by Town Manager Ryan that it should start next week.

Councillor Dominix referred to section 24 of the Municipality act with regards to roaming chickens. After a discussion it was agreed upon to write the resident who has the roaming chickens advising of the regulation. He also discussed the early garbage pick up times, as can be as early as 5:30am in Tilton and that Lynch's Trucking needs to be notified again of contracted start times.

Councillor Jewer reminding residents that kids are out for summer and to use caution when driving, and also to congratulate the Graduates.

Deputy Mayor Oliver congratulated the Spaniard's Bay Legion of successful Father's Day breakfast. She congratulated this years Graduates. She inquired about the memorial repairs. Town manager Ryan informed them that it is a costly venture with \$920 just to submit the application and an additional \$2000-\$3000 for culverts plus extra for excavator This will be a large undertaking, and won't be fixed within the month, and advised to rope area off for safety.

Mayor Brazil asked for residents to watch out for the kids now that they are on summer break. He also congratulated the Graduates and wished for all to enjoy their summer.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Monday, July 18th ,2022 at 7:00 pm.

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 9:27pm.

Carried

Recorder
Andrea Sheppard

Mayor, Paul Brazil