

Mayor Paul Brazil
Deputy Mayor Tammy Oliver
Councillors Tony Dominix
Eric Jewer
Sheri Lundrigan
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Darlene Stamp
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The Municipality of Spaniard's Bay

July 18, 2022

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Jewer, Lundrigan, Ryan, Councillor Dominix via teleconference and Town Manager Tony Ryan. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:03 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for the meeting of July 18,2022 was tabled.

Councillor Jewer asked to amend the Agenda. He asked to delete item #7 and # 10 and defer them to the next meeting. Deputy Mayor Oliver asked to add item 5A Finance Meeting and Councillor Jewer asked to add Culvert Policy to 5G Public Works.

It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver, that the Agenda of July 18,2022 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the meeting June 20, 2022 were tabled.

It was moved by Councillor Lundrigan, seconded by Councillor Jewer, that the minutes of the meeting of June 20,2022 be adopted as presented.

Carried

Town Manager's Report

1. To the best of our knowledge there are six leaks outstanding. One at 162 Conception Bay Highway, one at 81 Back Cove Road South, one at 83 Pondsides Road, one at 115 Mint Cove Pond Road North and 117 Mint Cove Pond Road North and one at 38 Crane's Road. We have two outstanding new home connections. One at Chipman's Road and One at Conception Bay Highway. We also have one blocked sewer issue at Conception Bay Highway. This line will need to be jetted and am awaiting a time from Poseidon Power Wash to do the work.
2. Attached to my report is a listing of accounts payable received since the agenda was prepared. I need a motion to pay these invoices in the amount of \$5525.55.
3. Crown land applications a couple of weeks back were returned as they no longer are permitted to accept payments at the Crown Land Office. We processed these payments online and resubmitted the application in accordance with their instructions.

Motions Arising from the Town Managers Report

It was moved by Councillor Ryan, seconded by Councillor Jewer, to pay the Accounts Payable in the amount of \$5255.55.

Carried

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, that Accounts Payables in the amount of \$287,212.67 be paid as presented.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Carried

Incident on North Atlantic Parking Lot

It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to pay the agreed amount of \$1000.00 to cover the cost of damages.

Carried

Recreation Roof Repairs

A call for bids was sent out for repairs to the Recreation Center Roof. The Town received 2 bids.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to accepted the bid from Bay Ridge Eavestrough in the amount \$27,226.25.

Carried

22 Seymour's Road – Hot Water Boiler

A letter was tabled at the June 20, 2022 meeting requesting Council replace a hot water boiler that was broken.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, that compensation for a hot water boiler be denied as this would set a precedence to what we cannot control.

Carried

Mayor Brazil, Deputy Mayor Oliver, Councillor Jewer, Ryan and Lundrigan voted in favour and Councillor Dominix voted against.

Tax Recovery Plan

It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to accept The Tax Recovery Plan as presented.

Carried

Begin Tax Sale

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix, to begin the Process of a Tax Sale of Property Roll Numbers 157743, 157744, 157739, 157740, 158669, And 158671 in accordance is Section 137-147 of the Municipalities Act.

Carried

Planning Committee

146 Pondsides Road, Tilton Application for a new house

An application was tabled for a new house at 146 Pondsides Road, Tilton at the June 20, 2022 meeting and was referred to the Planning for review and recommendation back to Council.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to deny this request as it does not meet the requirements set out in the Town Plan.

Mayor Brazil, Deputy Mayor Oliver, Councillor Jewer, Ryan and Lundrigan voted in favour and Councillor Dominix voted against.

Carried

Fire Department – New Truck

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that the Town Apply for its share of the cost under the Gas Tax Program.

Carried

Recreation

Speed Bumps

Councillor Lundrigan stated that the Recreation Director requested having the speed bumps reinstalled by the playground and Recreation Centre

It was moved by Councillor Lundrigan, seconded by Councillor Dominix, to have the speed bumps installed back in place.

Town Manager Tony Ryan stated that we removed the speed bumps last year as there is a resident in the area who has a wheelchair which she couldn't use due to the speed bumps. A general discussion occurred regarding the safety of the kids as well as causing difficulty for our residents. It was agreed to defer this request so that Council can gather further information to help everyone and withdraw the motion.

Water Access – Community Gardens

Councillor Lundrigan stated that we need to get a set up for access to our new Community Gardens. A general discussion occurred regarding different ideas on what we can do. It was generally agreed to look further into the suggestions and make a decision on what the best solution will be.

Heritage Committee

Deputy Mayor Oliver stated that she has a request from the Heritage Committee for Some renovations to the bathroom at the Heritage Museum. Currently there is no hot water in The building and the sink and counter top is in deplorable condition. This is a Public Washroom and needs to be fixed.

It was moved by Councillor Dominix, seconded by Deputy Mayor Oliver, to have a new hot water boiler and sink and vanity installed as soon as possible.

Carried

Marina Committee

Councillor Dominix stated that currently there are only 4 members left on the Committee and right now there is no Directors. We need to have a public meeting to have an election of new members.

It was moved by Councillor Dominix, seconded by Deputy Mayor Oliver, to call an Open Meeting for August 10, 2022 at 7:00 pm in the Avalon Room for the voting member of our community to elect the new members of the committee.

Carried

Public Works

Council Policy on Culvert Replacement

It was moved by Councillor Jewer, seconded by Councillor Ryan, that Council will Replace culvert along driveways that abut the road directly as part of Capital Works projects. Outside the above, Council will only accept request for Culvert Repair when the request involves a culvert initially installed by Council.

Carried

Water Issues at Fitzgerald's Road

Councillor Jewer stated that there is an ongoing issue with heavy rainfall due to a Property which has a duck pond.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the town notify The residents of 2-4 Fitzgerald's Road to have proper drainage installed to rectify the water run off.

Carried

Northern Cove Pond Road Drainage

A letter was tabled requesting Council to replace a culvert at Northern Cove Pond Road.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that this request to be denied as it would set a precedence to what we cannot control.

Carried

Water Issues – Roberts Road

Councillor Jewer stated that the property owner installed a French drain on the opposite side of the road which is now blocked and causing water to flow across the road onto neighbouring properties.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to contact the property owner and have the French drain removed and install proper drainage.

Carried

Budget Allocation Ditching Cleanout and Tree Cutting

It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to refer this request to the Finance Committee for review for the upcoming budget.

Carried

It was moved by Councillor Lundrigan, seconded by Councillor Ryan, to write Newfoundland Power and request them to trim trees affecting powerlines around Town.

Carried

Tracking Devices for Town Equipment

It was moved by Councillor Ryan, seconded by Councillor Dominix, for the town to purchase and install GPS Tracking devices for the town's equipment.

Carried

Municipal Capital Works

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to approve the change order of \$123,350.00 plus an additional \$5175.00 in engineering costs associated with the change. It was further moved that Council reiterate its understanding that Council accept full responsibility for any additional costs on this project that is excess of the approved funding total of \$ 761,383.00.

Carried

Asset Management

It was moved by Councillor Jewer, seconded by Councillor Lundrigan, be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for the Asset Management Initiative: Asset Register, Asset Prioritization, and Strategy.

Be it therefore resolved that the Town of Spaniard's Bay commits to conducting the following activities in its proposed project submitted to the FMC's Municipal Asset Management Program to advance our asset management program:

Phase One: Asset Register

Phase Two: Asset Prioritization

Phase Three: Capital and Operational Strategies and Policy

Be it further resolved that the Town of Spaniard's Bay commits a maximum of \$11,970.00 plus project HST from its gas tax or operating budget toward the costs of this initiative.

Carried

Enforcement/Speedbumps

Councillor Dominix stated that he would like for the Finance Committee to look into an Enforcement Officer in the future for the town. This could be a joint position with other towns. This is something that is needed within our town to help with speeding, garbage dumping and many other town issues.

Deputy Mayor Oliver stated that she agrees with this fully. She stated that she has it on her list to bring up budget time.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix, to review cost share with other communities for a joint position and review the cost with the next budget.

Carried

A general discussion occurred regarding installing permanent speed bumps in a few areas in town. It was agreed to stay with the removable speed bumps we have in place at the time. As these permanent speed bumps don't suit the needs of everyone in the community.

Letters

Resident of Pondsides Road - Ditching

A letter was tabled from a resident of Pondsides Road regarding ditching along the road.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to respond to the letter and advise the resident that the ditching in the area is needed to keep water run off under control and meets current engineering standards.

Carried

Resident of Churchill - Speedbumps

A letter was tabled from a resident of Churchill requesting speed bumps to be reinstalled.

Town Manager Tony Ryan stated that the speed bumps will be put back in place, our town workers have just been busier than normal for this time of year.

Resident of Seymour's Road – Manhole Cover

A letter was tabled from a resident of Seymour's Road regarding damage to the area surrounding a manhole cover.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have a culvert installed behind the manhole cover to secure the ground around the manhole.

Carried

Resident of Station Road- Signage

A letter was tabled from a resident of Station Road regarding speed for the bikes leaving the old train tracks. The resident requested some signage.

It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to have a kids will be kids sign placed on the road.

Carried

Wharf/Landing Concerns

A letter was tabled from a resident of concerns regarding the wharf and boats tied up making access difficult for other boaters to use the slipway safely.

Mayor Brazil stated this topic was cover earlier in the meeting and will hopefully be resolved once we get a new committee in place who can create some policies and procedures in place for the use of the slip way.

Resident of Mint Cove Pond Road- Invoice for Water/Sewer Repairs

A letter was tabled from a resident of Mint Cove Pond Road requesting compensation for repairs to the water lines at the property.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to turn this application over to the Finance Committee for review and recommendation back to Council.

Carried

Permits

Application for a Triplex- 1-9 Crane's Road

An application was tabled for a new triplex at 1-9 Crane's Road, Spaniard's Bay

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to grant approval for a new triplex at 1-9 Crane's Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Shed – 55 Brazil's Hill

An application for a new shed at 55 Brazil's, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new shed at 55 Brazil's Hill, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Shed – 57 Brazil's Hill

An application for a new shed at 57 Brazil's, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new shed at 57 Brazil's Hill, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Shed – 18 Wharf Road

An application for a new shed at 18 Wharf Road, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new shed at 18 Wharf Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Donations

CBN Car Club TriCon Gentle Giants Special Olympics

It was moved by Councillor Dominix, seconded by Councillor Jewer, to give the standard donation of \$25.00 to the CBN Car Club.

Carried

Make A Wish Foundation

It was moved by Councillor Ryan, seconded by Councillor Dominix, to give Make a Wish Foundation the standard \$25.00 donation.

Carried

LOL Tilton – Family Fun Day

It was moved by Councillor Dominix, seconded by Councillor Jewer, to give the LOL Tilton \$250.00 towards their Annual Family Fun Day.

Carried

Royal Canadian Legion – Come Home Year Celebrations

It was moved by Councillor Lundrigan, seconded by Councillor Jewer, to give \$100.00 to the Royal Canadian Legion towards their Come Home Year Celebrations.

Carried

Other Business

Deputy Mayor Oliver stated that Com Home Year Celebrations have begun within our town. There is a list of scheduled events posted on our Towns Facebook page and other areas of town. If anyone would like a copy, they can stop by the town hall to get one.

Councillor Dominix stated that there is a blockage in the drain off Whalen's Road, could we have our workers look at it. He stated he would like to thank all the committees for coming together to organize the Come Home Year Events.

Councillor Jewer stated he would like to also thank all the organizations and businesses for putting together a busy two weeks of Come Home Year activities for the town.

Councillor Ryan also thanks all organizations and businesses for their hard work.

Councillor Lundrigan stated that the ATV night time parade was the opening of our Come Home Year festivities. Everything went great and a special thanks to all who came out to celebrate. She stated she would like to thank Dreamscape Gardens for completing 9 of our flower beds around town. Also, a huge thanks to them for donating beats, cabbage, and turnip to our Community Gardens.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Monday, August 8th ,2022 at 7:00 pm.

It was moved by Councillor Lundrigan, seconded by Deputy Mayor Oliver, and carried that the meeting adjourn at 9:05pm.

Carried

Recorder
Vanessa Higgins

Mayor, Paul Brazil