

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Tony Dominix
Eric Jewer
Sheri Lundrigan
Paul Ryan
Darlene Stamp
Town Mgr - Tony Ryan

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The Municipality of Spaniard's Bay

October 17, 2022

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Lundrigan, Jewer, Stamp, Ryan and Town Manager Tony Ryan, Councillor Dominix via teleconference. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:08 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for the meeting of October 17, 2022 was tabled.

Deputy Mayor Oliver asked to amend the agenda. She asked to add under section 5.B Work carried out by a developer and Concerns regarding a neighbouring business at Conception Bay Highway.

It was moved by Councillor Jewer, seconded by Councillor Ryan, that the Agenda of October 17, 2022 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the meeting September 19, 2022 were tabled.

It was moved by Councillor Lundrigan, seconded by Councillor Ryan, that the minutes of the meeting of September 19, 2022 be adopted as presented.

Carried

Town Manager Report

1. To the best of our knowledge there are two leaks outstanding. One leak at Conception Bay Highway near intersection of Big Pond Road and one on Mercer's Lane. Leaks are unfortunately popping up quicker than we can repair them.
2. Attached to my report is an application for a 24 ft by 24 ft garage at 80 Chipman's Road. The proposed garage is 576 square feet. Maximum allowable for accessory buildings at this location is 1469 sq. ft (7%). I need a motion to approve this application.
3. Attached to my report is a letter from the Eastern Regional Service Board relating to garbage collection for our area. This letter is for information only as our current collection contract is not due for renewal until March 31, 2023.
4. Attached to my report is a reminder for anyone interested in applying for funding under the Community Waste Diversion Fund. Deadline for applications is October 24, 2022 at 4:30 pm.
5. With the 2022 construction nearing completion I still need to schedule the work at Conception Bay Highway to provide a connection for water and sewer across to Big Pond Road. We will need to use the services of a large excavator and need a motion to seek quotes on same. I will also need a motion to seek a company to provide flagging services. With leaks, a long list and winter approaching, I do not think we can fit this work into Town public Works schedules.

Motions arising from the Town Manager's Report

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to approve the application to build a new garage at 80 Chipman's Road, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

It was moved by Councillor Ryan, seconded by Councillor Stamp, to seek quotes for the services of a large excavator to provide a connection for water and sewer across to Big Pond Road.

Carried

It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to seek a company to provide flagging services for this job.

Carried

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have Council order a new light for pole number 9162074, as light was removed back in 2020 and never replaced.

Carried

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, that Accounts Payables in the amount of \$457,401.96 be paid as presented.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Carried

Planning Committee

Application for a new Shed – 155-157 Conception Bay Highway

A letter was tabled requesting a permit for a new shed at 155-157 Conception Bay Highway.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to approve the application to build a new shed at 155-157 Conception Bay Highway, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Developer Work at Simon Place

A letter was tabled at the September 19, 2022 meeting regarding work being carried out by a developer at Simon Place.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, for Council to set up a meeting with the developer to discuss a resolution for ongoing issues.

Carried

Business Concern Conception Bay Highway

A letter was tabled at the September 19, 2022 meeting from a local business regarding concerns with a neighbouring business.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that Council write a letter to the business owner that Council has decided that this issue is a civil matter which Council has no authority to deal with.

Carried

Request for Signage Gullies Road

A request from the SPCA & The Animal Control Officer was received requesting signage for untethered Dogs. There has been numerous complaints regarding people walking their dogs in this area without leashes.

Councillor Dominix declared a conflict of interest in accordance with section 207(1)(c) of the Municipalities Act as he has family affiliated with the SPCA. He left the teleconference at 7:25 pm.

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to install Dogs must be always tethered signs in the area.

Carried

Councillor Dominix returned via teleconference at 7:28 pm.

Municipal Code of Conduct

A request was tabled from JW Consulting and Associates to offer their services to complete the Municipal Code of Conduct for the town for a cost of \$1700.00 plus HST. They currently have 13 other towns to complete and are familiar with the process.

Councillor Dominix questioned if Municipal Affairs supplies the towns with these. Town Manager Tony Ryan stated that Municipal Affairs only supplies the town with an outline, and they have to complete their own policy. A general discussion occurred whether we should wait for more information or have the consulting company complete this policy for the town.

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to contract JW Consulting & Associates to complete this policy for the Municipality of Spaniard's Bay for the amount of \$1700.00 plus HST.

Mayor Brazil, Deputy Mayor Oliver, Councillors Jewer, Ryan, Lundrigan and Stamp voted in favor of this motion. Councillor Dominix voted against it.

Carried

Opening of Chambers

Deputy Mayor Oliver tabled the opening of Chambers to residents. There was a lengthy discussion of the pros and cons.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix, to open chambers to the residents for regular Council meetings.

Mayor Brazil, Deputy Mayor Oliver, Councillors Dominix and Jewer voted in favor. Councillors Stamp, Ryan and Lundrigan voted against.

Carried

Request for Approval for Septic Field – Swile Pond

Two applications were tabled for approval for a Septic Field at Swile Pond.

It was moved by Councillor Dominix, Seconded by Councillor Jewer, that the application for approval from M Reynolds for a Septic Field be accepted by the Municipality of Spaniard's Bay.

Carried

It was moved by Councillor Dominix, Seconded by Councillor Jewer, that the application for approval from G Meadus for a Septic Field be accepted by the Municipality of Spaniard's Bay.

Carried

Letters

Resident of Rectory Avenue – Hot Water Boiler replacement

A letter was tabled from a resident of Rectory Avenue requesting compensation for a blown hot water boiler, due to the towns water interruption.

It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to turn this request over to Finance Committee for review and recommendation back to Council.

Carried

Resident of Chipman's Road – Damage to Property

A letter was tabled from a resident of Chipman's road regarding damage to his property from a contractor who was hired to complete road work by his property.

It was moved by Councillor Jewer, seconded by Councillor Ryan, to have the town workers clean up his property and reseed grass if necessary.

Carried

Resident of New Harbour Road – Damage to Sewer Line

A letter was tabled from a resident of New Harbour Road regarding sewer line damage on property due to the weight of the town equipment on property.

It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver, to reimburse the residents for the invoices provided to complete the repairs of their sewer line.

Carried

138 Seymour's Road- Request for Tax Adjustment

An application was tabled from a resident of Seymour's Road requesting a tax adjustment for vacant land w/s taxes for a piece of land that has no access to water and sewer services.

It was moved by Councillor Lundrigan, seconded by Councillor Ryan, to refer this request to the Finance Committee for review and recommendation back to Council.

Carried

Permits

Application for New Shed 833-851 CB Highway

An application for a new shed 833-851 Conception Bay Highway, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Dominix, to refer the application to the Planning Committee for review and recommendation back to Council.

Carried

Application for New House – 11-13 Gosse's Drive

An application for a new house at 11-13 Gosse's Drive, Spaniard's Bay was tabled.

It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to approve the application for the new house at 11-13 Gosse's Drive, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Donations

It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to make a donation of \$250.00 to the Salvation Army South West Coast Disaster Relief Fund.

Carried

Other Business

Councillor Stamp questioned if we could get the shoulder of the road on New Harbour Road filled in where the leak was last week.

Councillor Lundrigan stated that Recreation has a lot of activities coming up.

October 22, 2022 at 2:00 pm they have a Scarecrow Competition, everyone make your scarecrows and bring them along on Saturday for judging.

October 28, 2022 is the annual Truck or Treat 6:30 to 8:00 pm. Tickets have sold out for this event.

October 26-30 is the Haunted House. This is in the basement of the Town Hall.

Councillor Lundrigan stated that she would like to pass her condolences on to the family of the injured worker to passed from the Come By Chance accident a few weeks ago.

She stated that maybe next year Council can look into keep Debbie Sheppard on longer to help keep the recreation facilities clean and monitored. Town Manager Tony Ryan told her to have the Recreation Committee request this when they do their budget submission for the year.

Councillor Ryan stated that he would like to send his condolences to the Smith Family of Tilton on the loss of their son and the Parsons family on the loss of wife/mother/grandmother.

Councillor Dominix requested to have a meeting sometime this week on a few topics he would like to discuss.

Deputy Mayor Oliver asked for an update on the Turn around at Northern Cove pond Road. Town Manager Tony Ryan stated that the contract have been awarded and that he is just waiting for the contractor to schedule it in. Deputy Mayor Oliver questioned if the water is shut off at the Museum. Town Manager Tony Ryan stated that he would check on that tomorrow.

Deputy Mayor Oliver stated that this past week she attended training with The St Johns Ambulance and learned to administer Naloxone and now has a kit available for the town. She also attended the Trinity Conception Placentia Health Foundation and presented a cheque for \$1000.00 on behalf of the Municipality of Spaniard's Bay.

Deputy Mayor Oliver stated that we discovered some illegal dumping in over New Harbour Road this week. She is reminding residents that there are cameras placed in there and the town has spent a lot of time and money cleaning up our town that anyone caught illegal dumping will be charged and fined.

Mayor Brazil stated that the Poppy Campaign launches next week and is asking everyone to please support this campaign.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Monday, November 14th, 2022 at 7:00 pm.

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:20pm.

Carried

Recorder
Vanessa Higgins

Mayor, Paul Brazil