

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr - Tony Ryan

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The Municipality of Spaniard's Bay

March 14, 2023

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Councillor Jewer, Councillor Lundrigan, Councillor Ryan, Councillor Stamp, Councillor Newman and Town Manager Tony Ryan. Deputy Mayor Oliver was out sick. Visitors were John Drover, Dave Gosse and Donald Gosse. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:02 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for the meeting of March 14, 2023 was tabled.

Councillor Jewer as to have 3 items added under Public Works. 1) Lift Station Back Cove 2) Oil Leak Chipman's Road 3) Snow Clearing Parking Lot

Motion #23-59 It was moved by Councillor Jewer, seconded by Councillor Ryan, that the Agenda of March 14, 2023 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the meeting February 21, 2023 were tabled.

Motion #23-60 It was moved by Councillor Stamp, seconded by Councillor Jewer, that the minutes of the meeting of February 21, 2023 be adopted as presented.

Carried

Town Manager's Report

1. To the best of our knowledge there are two (2) leaks outstanding. One at Blandford's Road and one at the Battery.
2. I need a motion to pay invoices in the amount of 1,172.94 representing invoices received since the agenda cut off on Friday.
3. Attached to my report is an email from a resident advising of damage to edge of property during snow clearing. I would like for the Public Works committee to include this item for review.
4. Attached to my report is a copy of the most recent OH&S Committee meeting.
5. The Tri Pen Under 18 Female Hockey Team won the Provincial AAA playoffs this past weekend and will represent Newfoundland and Labrador in the Atlantic Hockey

Championships in Sydney from March 31 to April 2nd. They are asking for donations to help with the cost of attending the tournament. There are 2 residents of Spaniard's Bay on this team. See attached letter.

6. The minutes of the Swearing In Ceremony are attached to my Report. I need a motion to adopt the minutes.
7. Attached to my report is a letter from Mayor Tiller from New Wes Valley seeking support to petition MNL to advocate on the topic of receiving payment for services that Volunteer Fire Departments provide performing non traditional duties.
8. Public Works Staff have had no less than 6 instances in the past 2 weeks to have to pull lift station pumps at the Mint Cove Outfall due to Swiffer refills in the sewer system.
9. I have placed the order for the Wallenstein Wood Chipper which is partially subsidized thorough the MMSB Grant. This unit is expected to be delivered to us by week of April 24th.
10. The 2012 JCB Backhoe will be taken out of service next week to have repair work to pins and bushings on the digging bucket. Currently we cannot use this piece of equipment as the is too much play in the bucket to operate it safely. I expect this unit out of service for about 1 week.

Motions arising from the Town Manager's Report

Motion #23-61 It was moved by Councillor Jewer, seconded by Councillor Ryan, to pay the invoices in the amount of \$1,172.94 that came in since the agenda was completed.

Carried

Motion #23-62 It was moved by Councillor Jewer, seconded by Councillor Ryan, to give a \$200.00 donation to the U18 Tripen Female players towards their travel to Sydney for the Atlantic's championship tournament.

Carried

\$100 per each player from Spaniard's Bay Aliya Sheppard and Rachel Saunders.

Motion #23-63 It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to adopt the minutes of the swearing in ceremony on March 12, 2023.

Carried

Motion #23-64 It was moved by Councillor Stamp, seconded by Councillor Ryan, to defer the request for a letter of support for Mayor Tiller of New West Valley until Council consults with the Fire Department.

Carried

Motion #23-65 It was moved by Councillor Jewer, seconded by Councillor Stamp, to mail out a flyer to residents to educate them on the problems associated with the flushing of any materials other than toilet paper.

Carried

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

Motion #23-66 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, that Accounts Payables in the amount of \$53,737.54 be paid as presented.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Public Works

Tender for 5500 or similar series with Dump Box & Plow

Motion #23-67 It was moved by Councillor Jewer, Seconded by Councillor Ryan, to advertise the tender for a 5500 or similar series with a Dump Box & Plow.

Carried

Tender for 6 Ton Excavator & Trailer

Motion #23-68 It was moved by Councillor Jewer, seconded by Councillor Ryan, to advertise the tender for a 6 ton excavator and trailer.

Carried

Lift Station Back Cove

Motion #23-69 It was moved by Councillor Jewer, seconded by Councillor Ryan, to seek quotes from an engineer to fix problems with the lift station at Back Cove.

Carried

Oil Leak Chipman's Road

Councillor Jewer stated that the town received a letter stating that there was an oil leak following the ditch on Chipman's Road. He stated that he reviewed the area questioned and there is no sign of an oil leak.

Snow Clearing Town Hall Parking Lot

Councillor Jewer stated that just a reminder to our snow clearing crew to try and widen the road way to the back of the building as much as possible as it's a narrow road and residents find it hard after snow storms for two vehicles to pass and enter the parking lot coming from Bay Roberts.

Building Committee

Traffic Congestion at Municipal Centre

Councillor Lundrigan stated that with the increase of new tenants in the building there is a lot of traffic congestion on the parking lot. This is going to cause trouble with the new tenants if they have no where to park.

Motion #23-70 It was moved by Councillor Lundrigan, seconded by Councillor Jewer, to send Foley's a letter requesting that when parents are dropping off their kids for classes to use the parking lot on top as a drop off zone only, and if waiting to use the rear parking lot.

Carried

Councillor Lundrigan also stated that the rear parking lot needs some work, due to the high volume of traffic due to Canada Post the parking lot is in bad shape.

Motion #23-71 It was moved by Councillor Lundrigan, seconded by Councillor Ryan, to contact Canada Post to request a meeting to discuss repairs to the Parking Lot.

Carried

Signage for Differently Abled Parking

Motion #23-72 It was moved by Councillor Lundrigan, seconded by Councillor Jewer, to have signage erected to posts on the parking lot to make differently abled parking spots more visible.

Carried

Planning Committee

Simon Place Development Phase 2 & Ditching

A request came in from a resident regarding the developers plans for phase 2 and ditching. Council had a conversation with the developer and he supplied the supporting information.

Motion #23-73 It was moved by Councillor Lundrigan, seconded by Councillor Ryan, to write a letter to the resident to explain that the developer has the drawings in place to begin Phase 2 of the development.

Carried

Northern Pines Development

Councillor Lundrigan stated that Council had requested the developer to complete 3 items in phase one of the development prior to moving forward back in June. These requests still have not been completed.

Motion #23-74 It was moved by Councillor Lundrigan, seconded by Councillor Ryan, to write the developer and state that the 3 items are inefficient, and the Town want them complete within 60 days of the notice.

Carried

Crown Land Application – Seymour’s Road

A crown land application was tabled requesting approval from the town for land for farming and livestock.

Motion #23-75 It was moved by Councillor Lundrigan, seconded by Councillor Ryan, to deny this request as the application lies in a buffer zone which will stop all future development due to raising livestock in the area.

Carried

Heritage Committee- Year End

The year end statement was tabled for the Heritage Committee. Mayor Brazil stated that he would like to thank Mary for her years of dedication and volunteering for the committee and is sad to see her go. He stated that volunteers are getting scarce and a lot of our committees are having to close due to the lack of volunteers. A general discussion occurred regarding the importance of volunteers in our community.

Motion #23-76 It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to accept the year end statement for the Heritage Committee.

Carried

Release of Hold Back Payment for Concord Paving – Pongside Road Upgrading

Motion #23-77 It was moved by Councillor Jewer, seconded by Councillor Ryan, to release the hold back payment in the amount of \$68,460.15 to Concord Paving for completion of the Pongside Road Upgrading project.

Carried

Accessibility Grant

Mayor Brazil stated that the town applied for an accessibility grant to do upgrades to the main doors for easier entry. It will be at an 80/20 ratio.

Motion #23-78 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, that the Town apply for funding on a 80/20 cost share basis to upgrade the Municipal Centres accessibility, to install automatic doors, widen sidewalk and to add signage and markers.

Carried

Accept Funding for Fire Fighting Vehicle

Motion #23-79 It was moved by Councillor Jewer, seconded by Councillor Ryan, that the Town of Spaniard's Bay accept funding on an 80/20 cost share basis for the purchase of a new Fire Fighting Vehicle (4 door pumper truck) in accordance with the 2022/23 Fire Protection Infrastructure Program letter for Project # FES-NL220007 in the letter dated June 23, 2022.

Carried

Garbage Tender

Motion #23-80 It was moved by Councillor Jewer, seconded by Councillor Ryan, to advertise for the Garbage Tender for the next 3 years.

Carried

Letters

Snow Clearing Damage – Perry's Hill

A letter was tabled from a resident of Perry's Hill regarding damage to a garbage box due to snow clearing.

Motion #23-81 It was moved by Councillor Stamp, seconded by Councillor Jewer, to refer this to Public Works for review and recommendation back to Council.

Carried

Holy Redeemer Green Team – Invite to School

Mayor Brazil stated that he already responded to Mrs. Drover and agreed to go down to the school. He stated he is waiting for her to get back with a date. It would be nice if as many Councillors as possible can attend.

Farmers Market

Councillor Stamp stated that she had a request from Stephen O'Neil about the town setting up a farmer's market at his property in town. He told her about funding for the project. There was a general discussion about this idea and it is far bigger than something one town could take on but something we could discuss with Joint Councils to try and work together to get funding for this project.

Donations

Bay Arena Minor Hockey – U13

Motion #23-82 It was moved by Councillor Jewer, seconded by Councillor Ryan, to give the stand donation of \$25.00 to the Bay Arena Minor Hockey U13.

Carried

Other Business

Councillor Jewer stated that he would like to welcome Councillor Debbie Newman to Council. She will be joining the Public Works Committee and the Animal Control Officer Liaison. He stated that

we have some youth who have won some medals this past few weeks. I would like to congratulate them. Aliya Sheppard for getting Gold in the Tripen AAA U18 Female Provincials, Averie Smith & Haven Mchugh for bronze in the Tripen AAA U13 Female Provincials, Ron Brazil for Gold and Bronze in Badminton and Dawson Crane for a Gold and Bronze Medal in the Special Olympics.

Councillor Ryan stated that he would like to welcome Debbie as well and congratulate all of youth.

Councillor Lundrigan stated that she would like to welcome Debbie as well and congratulate all of our Youth. She also stated that the inside door at the Recreation Centre needs to be fixed.

Councillor Stamp stated that she would like to congratulate all of our youth as well and welcome Debbie to Council. She stated our Fireman's Ball is coming up and is sold out. Thanks to everyone for support.

Mayor Brazil stated that the next Joint Council Meeting will be Thursday March 30th, 2023. It will be a zoom meeting again.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, April 4th, 2023 at 7:00 pm.

Motion #23-83 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:19 pm.

Carried

Recorder
Vanessa Butler

Mayor, Paul Brazil