

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr - Tony Ryan

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The Municipality of Spaniard's Bay

July 18, 2023

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillor Stamp, Newman, Lundrigan, and Town Manager Tony Ryan. Councillor Jewer and Councillor Ryan were out sick. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:05 pm and welcomed everyone to the meeting.

Motion to Adopt Agenda

The agenda for the meeting of July 18, 2023 was tabled.

Motion #23-205 It was moved by Councillor Lundrigan, seconded by Councillor Stamp, that the Agenda of July 18, 2023 be adopted as presented.

Carried

Adoption of the Minutes

The minutes of the meeting June 27, 2023 were tabled.

Motion #23-206 It was moved by Councillor Lundrigan, seconded by Councillor Stamp, that the minutes of the meeting of June 27, 2023 be adopted as presented.

Carried

Town Manager's Report

1. To the best of our knowledge there is 1 leak outstanding at Station Road. The water supply for the Community Garden has been completed and we need to install 1 connection at Back Cove Road South to bleed the lines after a water shut down .
2. I sent a request for proposals seeking engineering services to help us identify and price up a solution to the sewer issues we are having at Back Cove Lift station. Once company did not respond at all. Another company wrote on the deadline date and thanked us for the opportunity but politely declined as they were too busy to take on our small project. The third company declined for similar reasons when I asked them. My suggestion at this point is that we issue another request in the fall with the thinking that these companies are entering a slower season.
3. Attached to my report is a list of Accounts Payable received after the agenda deadline on Friday. I need a motion to pay invoices in the amount of \$26,889.84.
4. Attached to my report is an email from the resident at 99 Pondsides Road inquiring about issues along his property as a result of the paving project last year. I would like for the Public Works

5. Committee to view this site and to meet with the resident to determine the extent of any concerns they may have.
6. Our new F550 Pickup truck with small dump has arrived. GPS Equipment was installed on this vehicle along with blade and sanding sensors on the 2020 International truck. The Plow Blade for this truck will be available to install around the end of July.
7. We posted notice on our Facebook page and Website of our intention to use the Canoe Procurement network in our search for a 6-ton excavator with steel tracks and the capability to use a flail mower/mulcher. The notification period has passed, and we now have a canoe rep searching for the item on our behalf.
8. I finally received the estimates on the 2023 Gas Tax Projects and will be submitting a Capital Investment Plan to the Gas Tax Secretariat in the next few days. The amount toward the new fire truck is still a floating number as we do not know what the proceeds of the current truck will bring, if anything at all.
9. I need approval to seek bids for daily cleaning services of common areas, hallway, washrooms etc. for the Municipal Centre. This will be intended for evenings from Monday through Friday. The current cleaning supplier will continue to look after office and common areas on the weekend.
10. Councillor Newman has asked that I include the topic of Spaniard's Bay Day celebrations as an item for discussion.
11. Provincial Wide Fire Ban is now in Place
12. Application received after agenda deadline for a shed at 33-37 The Battery.

Motions arising from the Town Manager's Report

Motion 23-207 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to pay the invoices in the amount of \$26,889.84 that came in since the agenda was completed.

Carried

Motion 23-208 It was moved by Councillor Newman, seconded by Councillor Lundrigan, to refer the request for 99 Pondsideroad to Public Works for review and recommendation back to Council.

Carried

Motion 23-209 It was moved by Councillor Lundrigan, seconded by Deputy Mayor Stamp, to seek bids for daily cleaning services Monday to Friday.

Carried

Motion 23-210 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to grant approval for a new garage at 33-37 The Battery, Tilton as presented in accordance with Regulation 10, with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.
Carried

Councillor Newman stated that she would like to plan something for Spaniard's Bay Day on August 6, 2023. She stated that we would need some volunteers and try and have a family fun day ending with some fireworks. She said she done up a list of things and some estimates of prices. Deputy Mayor Oliver stated that she would come help out and that we should put a call out for any people who would like to volunteer to help, as we can only go as big as the volunteers we get.

Motion 23-211 It was moved by Councillor Newman, seconded by Deputy Mayor Oliver, to allow up to \$2000.00 and organize a committee so Spaniard's Bay Day August 6th, 2023.

Notice of Motion – Rescind Motion of May 16, 2023 Motion #23-139 It was moved by Councillor Jewer, seconded by Councillor Newman, that the Town not accept the request for compensation of additional expenses due to the water line leak at 17-19 Blandford's Road as it would create a precedent over which the Town would have no future control. In this instance, the Town made every effort to address this leak in a timely fashion and was restricted only to severe snow and low temperature conditions.

Deputy Mayor Oliver asked Council to decide if she was in conflict on the matter.

Motion #23-212 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, that Deputy Mayor Oliver is in conflict on this matter.

Mayor Brazil, Councillor Stamp, Lundrigan and Newman voted against the motion.

Defeated

Motion #23-213 It was moved by Councillor Stamp, Seconded by Councillor Lundrigan, to Rescind Motion #23-139 of May 16, 2023, which states "It was moved by Councillor Jewer, seconded by Councillor Newman, that the Town not accept the request for compensation of additional expenses due to the water line leak at 17-19 Blandford's Road as it would create a precedent over which the Town would have no future control. In this instance, the Town made every effort to address this leak in a timely fashion and was restricted only to severe snow and low temperature conditions."

Mayor Brazil and Councillor Newman voted against the Motion, and Deputy Mayor Oliver, Councillor Stamp and Lundrigan voted in favour of the Motion.

Carried

A lengthy discussion occurred discussing various point for paying the invoice and not paying the invoice for costs incurred to this homeowner.

Motion #23-214 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to pay up \$1000 towards the invoices once submitted to covered costs incurred by homeowner at 17-19 Blandford's Road.

Mayor Brazil and Councillor Newman voted against this motion, Deputy Mayor Oliver, Councillor Stamp and Lundrigan voted in favour of the Motion.

Carried

Committee Reports

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

Motion #23-215 It was moved by Deputy Mayor Oliver, seconded by Councillor Newman, that Accounts Payables in the amount of \$62,705.18 be paid as presented.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Planning Committee

Northern Pines

Deputy Mayor Oliver stated that Council gave the developers a list of items to be completed and the intersection has been widened, access across the ditch to the Fire Hydrant has been made and the developer is waiting on an outside contractor to complete the repairs to the sewer line to allow for sewer water, we will follow up on this topic in August.

Walker Metals

Deputy Mayor Oliver stated that a Notice was sent but Council has not gotten a reply. It was generally agreed to defer to the next meeting to give the property owner time to respond.

New Sign – Spaniard's Bay Beach.

Deputy Mayor Oliver stated that we have discussed a new sign many times over the last year and we need to get something soon, as we no longer have one entering town and a lot of other areas entering town are in bad shape. Councillor Newman stated that she seen the one Clarke's Beach has and its beautiful, Councillor Lundrigan agreed. Deputy Mayor Stamp mentioned that we had budgeted \$1500.00 for signs in the budget. Mayor Brazil stated that we could contact other towns and see who designed their signs and maybe spend the money in the budget to get a signed designed and budget new signs for next year.

Motion #23-216 It was moved by Deputy Mayor Oliver, seconded by Councillor Newman, to use the \$1500.00 budgeted to have a new sign designed.

Carried

Extended Warranty F550

Prices for extended warranty for the new F550 was tabled.

Motion #23-217 It was moved by Councillor Newman, seconded by Deputy Mayor Oliver, to purchase the warranty ESP in the amount of \$8875.00 plus HST for the new Ford F550.

Carried

Pat Curran Update on Grants & Quotes

There was a general discussion regarding upcoming grants and deadlines. Council discussed whether the office workers could complete these as they are short staffed. Councillor Stamp suggested that our town workers could complete the preliminary work at Ryan's Brook rather than pay an outside company.

Motion #23-218 It was moved by Councillor Stamp, seconded by Councillor Ryan, to have the town workers complete the start of the Ryan's Brook Project and put the services of Pat Curran on hold.

Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman and Lundrigan voted against this motion.

Defeated

Motion #23-219 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to have the town workers do preliminary work on Ryan's Brook, fix up roads and fill in holes.

Carried

Motion # 23-220 It was moved by Councillor Lundrigan, seconded by Deputy Mayor Oliver, to continue our agreement with Pat Curran for the upcoming grants and review once up for renewal of contract.

Carried

Permits

New Business – Food Truck Back Track Road

Application for a new business, a food truck at Back Track Road, Tilton was tabled.

Motion #23-221 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to grant approval for a new business at Back Track Road, Tilton, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Councillor Newman asked to have Public Works look at repairs to water run off and culvert at Anthony's Road.

Motion #23-222 It was moved by Councillor Newman, seconded by Councillor Lundrigan, to have Public Works review repairs at Anthony's Road and refer back to Council.

Carried

Letters

Approval to Complete Work by Pond – 34 Jack Pine Drive

Motion #23-223 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to grant approval for work to be completed by the pond at 34 Jack Pine Drive, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Stop Signs Bishop's Cove Shore Road & Gosse's Drive

A letter was tabled regarding the stop sign at Bishop's Cove Road and installing a 4 way stop at Ryan's Road.

Motion #23-224 It was moved by Councillor Lundrigan, seconded by Councillor Newman, to refer this request to Public Works for review and recommendation back to Council.

Carried

Other Business

Deputy Mayor Oliver stated she would like to put a call out for volunteers for August 6th for the family fun day. Anyone wishing to volunteer can let the office know or contact herself or Councillor Newman. She stated that walking through town she has noticed a lot of the ditches need to be cleaned out, as hurricane season will soon be upon us and we will need them to be flowing properly. She stated she noticed the job that Mr. Randolph Coombs has done with his property and around the wharf weeding flower beds.

Councillor Newman stated that the more volunteers we can get the more activities we can offer at the field for family fun day. She also stated that she would like to remind residents how dangerous it is to mow their grass onto the roadways for motorcycles.

Councillor Lundrigan stated she would like to thank Dreamscape Gardens for the wonderful job they done with our flower boxes around towns and for the discounts and donations of flows that they gave the town. She asked if we could get a picnic table in the area in front of St. Annes Church overlooking the water. She questioned if it was possible to get a summer student next year to help wade with the work around town.

Councillor Stamp stated that she noticed driving around different towns that they are beginning to make small areas around town for people to stop and relax and have a lunch, it would be nice to do this in our town.

Mayor Brazil stated that he hopes everyone is enjoying their summer.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, August 15th ,2023 at 7:00 pm.

Motion #23-225 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:39pm.

Carried

Recorder
Vanessa Butler

Mayor, Paul Brazil