

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr - Tony Ryan

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The Municipality of Spaniard's Bay

September 12th, 2023

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Ryan and Town Manager Tony Ryan. Councillor Lundrigan was not in attendance. In the gallery was Gerald Harris, Debbie Sheppard, Andrea Keenan, Mark Vokey, Granville Newman, and Calvin Ledrew. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:04 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of September 12th, 2023 was tabled. Councillor Ryan asked to have an item removed from the agenda, item 13A as well as item 5C Ridge Road Culvert.

Motion #23-255. It was moved by Councillor Ryan, seconded by Councillor Jewer, that the Agenda of September 12th 2023 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the meeting August 15th, 2023 were tabled.

Motion #23-256. It was moved by Councillor Jewer, seconded by Councillor Stamp, that the minutes of the meeting of August 15th 2023 be adopted as presented.

Carried

Town Managers Report

1. To the best of our knowledge there are no leaks outstanding. The water and sewer start for Big Pond Road has begun but we have run into issues with the cliff. Working on the problem with the excavating contractor and work will resume shortly. In the meantime, we have a couple of cross cuts along provincial roadways that require occasional topping up until we can have the crosscuts repaved.
2. Attached to my report is listing of invoices received since the original agenda was prepared. I need a motion to pay these invoices in the amount of \$5154.95.
3. I need a motion to rescind an order issued on June 17, 2023 to boat and other property owners tied up at the boat launch//slipway property.
4. Attached to my report is an email from a resident requesting Council assistance in addressing traffic issues surrounding a bus stop inside the overpass at Back Track. I would like to have the Public Works Committee look at this issue and make a recommendation back to council.

5. We have 8 sections of curb and gutter requiring repair work due to waterline repair and/or other damages. I need approval to seek quotes for having these sections repaired.
6. It is time once again to prepare for the upcoming winter season. We have approximately 200 tons of mixed sand and salt for this winter. I need a motion to seek quotes for the supply of 600 tons of provincial grade winter sand from eligible contractors and to purchase 150 tons of road salt from Avalon Coal and Salt to complete our mixture.
7. Attached to my report is an estimate from C&N Autobody to complete body work on the 2015 1-ton pickup in the amount of \$9000+\$1350 HST for a total of \$10350.00. Work to include repairs to running board, cab corners, fenders, and front door plus paint and refinish.
8. I have been advised that the CCBF (formerly Gas Tax Secretariat) **rejected** our application to cover the Town Share of the new fire truck. We have not received the official notification yet, but their reasoning is centered around the fact that they would only consider an application for a fire protection vehicle if it is part of a larger capital project application. Our share of the 2022/23 Fire Protection Infrastructure Program Project # FES-NL22007 is \$112,064.69. We will need to address this amount on the 2024 capital borrowing process.
9. I have made inquiries into getting a trailer to haul our excavator. Pricing received from Brandt, The John Deere Dealer were in excess of \$40,000. I have spoken with vendors regarding trailers in the \$20,000 range but so far have only sourced trailers with a 2- or 4- inch separation between the width of the tracks and the wheel wells for the trailer. I am open to any suggestions looking for a “Deck Over” Trailer tow along for easier and safe loading and unloading.
10. For the information of Council, we have a preliminary meeting with the Department of Municipal Infrastructure on Wednesday at 1pm to commence the paving project at Rectory Avenue/Casey’s Lane. The construction phase of the project will take place in 2024.
11. I had Afonso’s Dive Team complete an inspection of the outfall piping at the Mint Cove site. Piping was damaged during the spring ice jam in the harbour. At least one 20 ft. section of pipe is completely gone and one of the diffusers is missing. Two other diffusers have covers removed. I need approval to solicit quotes for the repair to determine whether we could do this work out of operations or to include as a priority for capital works applications. Capital Works submissions deadline is September 29, 2023 and I am waiting on quotes from engineering firms to even prepare preliminary estimates.

Tony Ryan, Town Manager

Motions arising from the Town Manager’s Report

Motion #23-257 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to accept the additional accounts payable added since the original agenda was prepared.

Carried

Motion #23-258 It was moved by Councillor Stamp, seconded by Councillor Ryan, to rescind Back Track. Public Works will need to come take a look at the situation and make a recommendation back to Council.

Carried

Motion #23-259 It was moved by Councillor Ryan, seconded by Councillor Newman, to seek quotes for 8 sections of curb and gutter.

Carried

Motion #23-260 It was moved by Councillor Ryan, seconded by Councillor Stamp, to rescind the order issued on June 17, 2023 to boat and property owners at the boat launch//slipway.

Carried

Motion #23-261 It was moved by Councillor Jewer, seconded by Councillor Ryan to seek quotes from eligible contractors for 600 tonnes of provincial grade winter sand and to purchase 150 tonnes of road salt from Avalon Coal and Salt.

Carried

Motion #23-262 It was moved by Councillor Jewer, seconded by Councillor Stamp to have repairs and bodywork completed on the F-150 1-ton pickup at a cost of \$10,350.00 by C&N Autobody.

Carried

Committee Reports:

Finance Committee

Accounts Payable

Accounts Payable list was tabled.

Motion #23-263 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that Accounts Payables be amended to the amount of \$59,837.80. This excludes a bill for \$26,150 to be deferred to finance for review.

Carried

Motion #23-264 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that council request an itemized bill for repairs completed to the truck. With invoice to be paid on approval by finance.

Carried

Motion #23-265 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that all work completed on vehicles or equipment must be done by a licensed garage, or completed at the town facility.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Planning Committee:

Bay Builders

Motion #23-266 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to issue a stop work order until clarification can be made on which type of storage facility they are operating and if it falls within the parameters set in the original permit.

Carried

Walker Metals

Motion #23-267 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to have the Town Manager request an in- person meeting to review the permits allowances and parameters . So far there has been no contact back from the business owner in previous attempts to contact them.

Mayor Brazil, Deputy Mayor Oliver, Councillors Ryan, Jewer, and Newman voted for.
Councillor Stamp voted against.

Carried

Request to Purchase Land-Big Pond Road

Motion #23-268 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to deny both applications. This is currently zoned recreational, and the town would like to keep the land to possibly develop back into a recreational use.

Carried

New House Eady's Road

Motion #23-269 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to approve this application with conditions. Water/Sewer, etc. be the expense of home- owner to connect to town.

Carried

New Business Brazil's Hill

Motion #23-270 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer that the application be denied at this time. There were 3 letters received from residents of the area citing a list of concerns that were in line with what Council had already stated.

Carried

Commercial Vehicle Inspection Station

Motion #23-271 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to defer this until the previous stated matter (Walker Metals) with the business owner has been addressed.

99-109 Big Pond Road

Motion #23- 272 It was moved by Councillor Jewer, seconded by Councillor Ryan, that after this location was inspected by Town Manager, and 3 Councillors, it needs to be fixed. A new section needs to be installed.

Carried

Quotes for Line Painting

Town Manager stated that painting of lines will depend on the date to be paved. If the paving will be completed this year, then the line painting should wait until after this happens. Or, if the paving is not being completed until 2024, then we should paint the lines now.

Street- light for Ryan's Brook

Motion #23-273 It was moved by Councillor Stamp, seconded by Councillor Jewer that a bright light be added to an existing street pole overlooking Ryan's Brook. Hopefully, adding as a deterrent to any illegal activity that may be taking place and a safe and clean place for people to continue to use.

Carried

Bussing Concern-Chipman's Road

Discussion occurred over whether or not anything can be done by council as this is an Eastern School Board decision as to where the bus stops are placed. Council did agree that if there are a group of parents who are looking for a letter of support from Council to have a bus stop at the top of Chipman's Road, they would happily do so.

Shared Calendar

Councillor Stamp introduced everyone to the shared calendar. She stated that this would be one central calendar accessible by all councillors and office staff to minimize the amount of scheduling that needs to take place for each meeting.

Privileged Meetings: In Person vs. Virtual

Motion #23-274 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, that privileged meetings should only be attended in person. This is the only way to ensure that conversations and personal information is kept private and that a breach does not occur. All aspects of ATIPP should always be adhered to.

Carried

Permits

New House-108-114 Back Track Road, Spaniard's Bay

An application for a new house at the above address in Spaniard's Bay was tabled.

Motion #23-275 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new house at 108-114 Back Track Road, Spaniards Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

New House/Conversion – Cranes Lane-Tilton

An application for a new home//conversion at Cranes Lane, Tilton was tabled.

Motion #23-276 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to deny approval for a new home/conversion at Cranes Lane, Tilton in accordance

Carried

New Houses–Lots 58,29,55,57, and 38 Jack Pine Drive, Spaniards Bay

An application for new houses at lots 58,29,55,57, and 38, Jack Pine Drive, Spaniard's Bay was tabled.

Motion #23-277 It was moved by Councillor Oliver, seconded by Councillor Ryan, to approve these applications for new houses at Jack Pine Drive Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Addition to House-51-55 New Harbour Rd, Spaniard's Bay

An application for an addition to an existing house at 51-55 New Harbour Rd, Spaniard's Bay was tabled.

Motion #23-278 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to grant approval for an addition to house at 51-55 New Harbour Rd, Spaniards Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

New House – Eady's Road, Spaniards Bay

An application for a new house at Eady's Road, Spaniard's Bay was tabled.

Motion #23-279 It was moved by Councillor Oliver, seconded by Councillor Ryan, to grant approval for a new house at Eady's Road Spaniard's Bay with the same conditions approved under planning for the same area, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

New House- Perry's Hill

An application for a new house at Perry's Hill, Spaniard's Bay was tabled.

Motion #23-280 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to grant approval for a new house at Perry's Hill, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Letters:

Town Sign/No Enforcement

Discussion Only- Deputy Mayor Oliver stated that she received a letter from a resident concerning the lack of enforcement with parking on the town parking lot. Currently, we have no municipal enforcement and we rely on the co-operation of residents to adhere to any and all posted signs. Department of Transportation and Works has also previously denied the installation of a crosswalk at this location for various reasons.

Illegal Dumping

Discussion Only- Councillor Jewer brought to the attention a letter received about illegal dumping on Big Pond Road, or the Sewer Line Road. Garbage is one of our main problems, as in many other municipalities right now. There are a lot of residents who pick up the litter on our roads and we are thankful for that.

Donations:

Motion #23-281 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer that the standard donation be issued to the CBN Bulldogs.

Carried

Motion #23-282 It was moved by Councillor Jewer, seconded by Councillor Ryan that the usual \$1000.00 donation be made to TCPH Foundation telethon to be held on Oct. 1/23

Carried

Other Business

Councillor Stamp wished Councillor Jewer a Happy Birthday and acknowledged Mr. Robert Lundrigan's book Love and War. Mr. Lundrigan was a former councillor and resident of Spaniard's Bay.

Councillor Ryan would like to say thank you to all those who offered their sympathies on the passing of a dear family member.

Councillor Newman is sending a friendly reminder to be mindful of the new group of Grade 7 students that are crossing the street at lunchtime, and all our students. Happy Birthday to Councillor Jewer as well.

Council Jewer discussed a letter about debris on Big Pond Road. Thanked everyone for the birthday wishes.

Deputy Mayor Oliver is looking for volunteers to help us out with our Annual Haunted House.

Mayor Brazil wanted to congratulate our Recreation Director, Debbie Sheppard on another successful year and great turn out for our Summer Program. There will be a Joint Council Meeting on September 28, and it is a great opportunity to ask questions to other municipalities.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, October 3rd, at 7:00 pm.

Motion #23-283 It was moved by Deputy Mayor Oliver, seconded by Councillor Stamp, and carried that the meeting adjourn at 8:41pm.

Carried

Recorder
Melissa Mousseau

Mayor, Paul Brazil