

Mayor Paul Brazil  
Deputy Mayor – Tammy Oliver  
Councillors – Eric Jewer  
                  Sheri Lundrigan  
                  Debbie Newman  
                  Paul Ryan  
                  Darlene Stamp  
Town Mgr. - Tony Ryan

Telephone (709) 786-3568  
Fax (709) 786-7273  
TOWN HALL  
PO Box 190  
Spaniard's Bay, NL  
A0A 3X0  
www.townofspaniardsbay.ca  
email: spaniardsbay@persona.ca

# The Municipality of Spaniard's Bay

**November 21<sup>st</sup>, 2023**

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Ryan, and Lundrigan. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:03 pm and welcomed everyone.

## **Motion to Adopt Agenda**

The agenda for the meeting of November 21<sup>st</sup>, 2023, was tabled. There was an amendment by Councillor Jewer to add Public Works to the committee reports.

**Motion #23-323** It was moved by Councillor Ryan, seconded by Councillor Jewer, that the Agenda of November 21<sup>st</sup>, 2023, be adopted as amended.

Carried

## **Adoption of the Minutes**

The minutes of the regular October 31<sup>st</sup>, 2023 meeting were tabled.

**Motion #23-324** It was moved by Councillor Jewer, seconded by Councillor Lundrigan, that the minutes of the meeting of October 30<sup>th</sup>, 2023, be adopted as presented.

Carried

## **Town Managers Report:**

1. To the best of our knowledge there is one leak outstanding at Conception Bay Highway. We will schedule its completion once the building is removed from the site. We had to discontinue the servicing work for Big Pond Road as we ran in issues with cliff. The Plan now is to regroup and arrange work for 2024. In the meantime, we have a several crosscuts around town that require repair. Concord has advised that they will get to them by next week.
2. WSP E&I Canada Ltd. Has advised that they require a bathymetric survey to determine water depths in the area of the water supply intake as this information is not readily available. I need approval to accept the change order in the amount of \$2880.00 + HST for a total of \$3312.00. I also need a motion to write Minister of Municipal Affairs Attached asking that this amount be included in our previous request for a special assistance grant on this project. In the event that the addition is not approved, the towns of Upper Island Cove and Bryant's Cove wit cost share on a per capita basis.
3. Attached to my report is a letter property owner of parcel ID # 157-514 seeking a reduction of taxes. I would like for Finance Committee to review the request.

4. to my report is a donation request from Spaniard's Bay ACW for its church fundraiser. Also, we should consider donations to Tilton ACW for Santa Parade as well as Spaniard's Bay Volunteer Fire Department for Santa Parade.
5. Attached to my report is an application for a permit to build a new house at 20 Batten's Road. This application was received today. All appears to be in order.
6. Town equipment is in good working order. The one-ton pickup is still at C&N Autobody having repair work done. I expect this work to be completed in about a week. The only part that is being waited on is a door as the one previously obtained was not suitable.

Tony Ryan  
Town Manager

**Motions Arising from the Town Managers Report:**

**Motion #23-325** It was moved by Councillor Jewer, seconded by Councillor Ryan to accept the change in the amount of \$3312.00, and to write the Minister of Municipal Affairs to request an increase in the special assistance grant on the project be increased to cover the additional cost.  
Carried

**Motion #23-326** It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to have finance review the reduction of tax request for parcel ID #157-514.  
Carried

Councillor Newman removed herself before the next motion @ 7:09pm and returned @ 7:11pm, citing conflict of interest.

**Motion #23-327** It was moved by Councillor Jewer, seconded by Councillor Ryan to issue donations to the following: Santa Clause Parade: \$250 Spaniard's Bay, \$100 Tilton; as well as a standard \$25 to the ACW Spaniards Bay.  
Carried

**Motion #23-328** It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer that the New Home Build at 20 Battens Road, Spaniard's Bay, be approved, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.  
Carried

**Committee Reports:**

**Finance Committee:**

**Accounts Payable**

Accounts Payable list was tabled.

**Motion #23-329** It was moved by Deputy Mayor Oliver, seconded by Councillor Newman, to pay Accounts Payable in the amount of \$57,845.66.  
Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

**Motion #23-330** It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that as per the finance committees recommendation, that the arrears for parcel ID #274635, be deducted from our Accounts Payable to this company.

Carried

### **Planning Committee**

a) **Spilled Bubbles:** New Business Application

**Motion #23-331** It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, that this business be tentatively approved pending ad and input from public.

Carried

b) **Business Permit-** Tilton

**Motion #23-332** It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, that a second notice of compliance be issued to this individual, with 10 business days to respond. Councillor Stamp removed herself citing conflict of interest on this matter at 7:21pm and returned at 7:22pm.

Carried

### **Public Works**

a) **Reddy's Road:** Council received a letter addressing concerns of traffic, excessive speed, etc.

**Motion #23-333** It was moved by Councillor Jewer, seconded by Councillor Ryan, that after investigating the concerns, the road will be kept as is for now, mainly as it is used for the bus route.

Carried

b) **Northern Cove Pond Road:** Letter was received from a resident concerning water run-off, deterioration of land.

**Motion #23-334** It was moved by Councillor Jewer, seconded by Councillor Ryan, that repairs happen on both sides of the road and to include extend a pavement curb, and extend the culvert.

Carried

c) **Extensive Dumping**

**Motion #23-335** It was moved by Councillor Jewer, seconded by Councillor Ryan, that Council send correspondence to the owners to clean up the property.

Carried

### **2023 Fall Road Resurfacing Project**

**Motion #23-336** It was moved by Councillor Jewer, seconded by Councillor Ryan, that the contract be awarded to Concord Paving, who were the lowest of three bids.

Carried

**Additional Funding for Project #234-2023-8030/CCBF**

**Motion #23-337** It was moved by Councillor Ryan, seconded by Councillor Newman, to write the CCBF and request additional funding for this project.

Carried

**Englobe-Back Cove Road S.**

**Motion #23-338** It was moved by Councillor Jewer, seconded by Councillor Ryan to approve Englobe to review and report on recommendations concerning this issue.

Carried

**Code of Conduct Training Update**

Discussion Only- Town Manager provided updates on each committee/department.

**Streetlight- Tilton Overpass**

**Motion #23-339** It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to add a light to pole # 7853971, to help illuminate the area, which is quite dark.

Carried

**Permits**

**New Business- 36B New Harbour Road, Spaniard's Bay**

An application for a home-based office at the above address in Spaniard's Bay was tabled.

**Motion #23-340** It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to grant approval for a new business at 36B New Harbour Road, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

**New Business- Northern Pines**

An application for a new business at Northern Pines, Spaniard's Bay was tabled.

**Motion #23-341** It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to grant approval for a new business at Northern Pines, Spaniard's Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulation and/or all other applicable Provincial and Federal Regulations.

Carried

**Letters:**

**Water Shut Off- Tilton**

**Motion #23-342** It was moved by Councillor Jewer, seconded by Councillor Ryan, to install a new curb stop to separate these two properties. Going forward, each taxpayer is responsible for their curb stop in.

Carried

**Dumping at Mint Cove Beach**

Discussion Only- Council received a complaint from a concerned citizen about dumping at this location. Council agrees to monitor the situation but feels it is not a concern, the items being dumped are leaves, and grass.

## Donations:

### Tilton Orange Lodge #153 The Chosen Few

**Motion #23-343** It was moved by Councillor Jewer, seconded by Councillor Ryan, that a \$25.00 donation be issued to this organization.

Carried

## Other Business

Councillor Stamp inquired about the update to the Ryans Brook additional lighting. NL power are coming in the future to assess the situation and see where the lighting would work the best. Also, she stated she has concerns about the disrepair of the middle of New Harbour Road.

Councillor Lundrigan wanted to remind everyone of all the events that have been planned in both Spaniard's Bay and Tilton. Please check the Facebook and Town website for schedules. Recreation commission still has some tickets left for the raffle. Lunch with the Grinch is sold out and they are trying to schedule another sit down to help clear up the waitlist for this event. Our town parks will soon be decorated for Christmas. She would also like to congratulate the ACW Tilton for the wonderful hot roast beef dinner they hosted on November 10. Great job.

Councillor Ryan would like to say thank you to the Spaniard's Bay Fire Department for Hosting the bonfire, it was great. The Holiday season is upon us, please stay safe and please don't drink and drive.

Councillor Newman would like to remind everyone of the ACW afternoon luncheon that will be held on November 29. ACW card games have resumed.

Councillor Jewer wanted to remind all committees to put in their wish list for budget.

Councillor Oliver Have a great Holiday Season and encourages everyone to shop local.

Mayor Brazil is encouraged to see so much happening in our community and wonderful to see so much planned. Wanted to say thank you to the Royal Canadian Legion for inviting him to the dinner on Saturday night to commemorate November 11<sup>th</sup>.

## Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, December 12<sup>th</sup>, at 7:00 pm.

**Motion #23-344** It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:12pm.

Carried

Recorder  
Melissa Mousseau

---

Mayor, Paul Brazil