

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr. - Tony Ryan

Telephone (709) 786-3568
Fax (709) 786-7273
TOWN HALL
PO Box 190
Spaniard's Bay, NL
A0A 3X0
www.townofspaniardsbay.ca
email: spaniardsbay@persona.ca

The Municipality of Spaniard's Bay

December 12th, 2023

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, and Lundrigan. Councillor Ryan was absent, as he was unwell. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:01 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of December 12th, 2023, was tabled. Deputy Mayor Oliver asked to have two items added to the agenda. Finance Committee, Request to adjust taxes Bishops Cove Road and Planning Committee Request for tax relief, Brad Roberts Developments.

Motion #23-345 It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver, that the Agenda of November 21st, 2023, be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the regular November 21st, 2023 meeting were tabled.

Motion #23-346 It was moved by Councillor Jewer, seconded by Councillor Newman, that the minutes of the meeting of November 21st, 2023, be adopted as presented.

Carried

Town Managers Report:

Town Manager Tony Ryan stated that he apologizes there is no report as he was busy completing the Budget. He stated he wanted to give some updates on the town vehicles. The new F550 was in St. Johns today to have the wiring harness repaired as a wire was cut and the plow was not working. I suspect this was done when the GPS was installed but I cannot prove it. But the repairs have now been completed. Also the New Dump Truck has to go in for repairs to the sander as the sander is spreading too much sand and we cannot adjust it. All other vehicles are in working order.

Committee Reports:

Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Motion #23-347 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to pay Accounts Payable in the amount of \$23,315.63.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Closure of Baccalieu Trail Family Clinic

A letter was tabled requesting that taxes be adjusted for this year as the Clinic has been closed since November 14, 2023.

Motion #23-348 It was moved by Deputy Mayor Oliver, seconded by Councillor Newman, that taxes be adjusted accordingly.

Carried

Request for Tax Adjustment – Bishop’s Cove Road

A letter was tabled at the November 21st Meeting of Council, requesting a tax adjustment for the property as the building was torn down halfway through the year and a reduction in water and sewer fees.

Motion #23-349 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, that the town give an adjustment of \$180.00 to the water and sewer fees, but cannot adjust any further as taxes are currently at the minimum.

Carried

Planning Committee

Request for Tax Relief- Northern Pines Developments

A request was made from Northern Pines Developments for tax relief on a new section of development.

Motion #23-350 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, that Planning would offer the developer an amendment under the current conditions of the development agreement. This amendment would state a tax break for a maximum of 3 years on water & sewer only unless a permit is granted, or a foundation is poured within the 3 years. Upon the sale of said properties, any taxes owing must be paid.

Carried

Asset Management Policy

The Asset Management Policy was tabled for Councils review.

Motion #23-351 It was moved by Councillor Lundrigan, seconded by Councillor Stamp, that Council adopt the Asset Management Policy as presented.

Carried

Town Manager Tony Ryan stated that there has been a lot of work going into this project and it is 90% funded by the Government and the town has to pay its 10% share. This project should be completed by the end of February

Addition of Signing Officer

Mayor Brazil stated that the Town Manager requested to have Vanessa Higgins added as signing officer for the town, as she completes payroll and accounts payables, and we are now moving to paying online and she will need access to complete her duties.

Motion #23-352 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to have Vanessa Higgins appointed as an additional Signing Officer for the Town of Spaniard’s Bay

Carried

Depot Cleaning

Councillor Stamp stated that the kitchen and bathroom area at the depot needs a good deep clean and by rights should be cleaned on a weekly basis.

Motion #23-353 It was moved by Councillor Stamp seconded by Councillor Lundrigan, to have the staff to get a cost on a deep clean and a weekly clean for the Depot and bring back to Council for review and recommendation.

Carried

Permits

New Addition – 15 New Harbour Road

An application was tabled for a new addition to a home at 15 New Harbour Road Spaniard's Bay.

Motion #23-354 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new addition at 15 New Harbour Road, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Letters:

Resident of Seymour's Road – Wood Burning Furnace

Deputy Mayor Oliver stated that this letter was requesting Council to have the shed removed as it does not comply with the Town Plan. The town has reached out to the resident and requested they meet with Council but the resident did not want to meet to discuss.

Motion #23-355 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to issue a notice to the property owner to have the shed removed as they did not apply for a permit to build it and it does not meet the development regulations according to the town plan.

Carried

There was a general discussion regarding if he removes the shed will he be able to apply for a permit for a new shed and it was agreed that if he removes the shed and reapplies, he will be able to get another permit but it will have to comply with the current regulations.

Request for Reimbursement of Plumbing Fees – Back Cove Road

A letter and invoice was tabled regarding fees incurred to have repairs done due to sand in the water line after a leak in the area.

Motion #23-356 It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to reimburse the resident of Back Cove Road \$103.50 for repairs.

Carried

Donations:

Royal Canadian Legion- Veterans Service Recognition Book

Motion #23-357 It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver, that a \$50.00 donation.

Carried

Other Business

Councillor Stamp stated that she noticed that a lot of people checking their mail are not adhering to the no parking lines at the mailboxes. This is very dangerous for the Canada Post workers as well as residents checking their mail. She stated that she would like to remind people that while checking their mail to please keep their vehicles outside the no parking zone. She stated that she would like to wish every one a very Merry Christmas.

Councillor Lundrigan stated that she would like to thank everyone involved in the special recreation activities this Christmas Season. They have been a great success, and we couldn't do it without our volunteers. Merry Christmas and Happy New Year to everyone.

Councillor Newman stated she would like to wish everyone a Merry Christmas and a Happy New Year.

Councillor Jewer stated that he would like to wish everyone a Merry Christmas and a Happy New Year. She also wanted to thank all of the organizations for all of their events that they put off this holiday season.

Deputy Mayor Oliver stated that she wanted to remind everyone of the upcoming changes coming to the garbage in the new year. Residents will only be aloud to have one black bag of garbage per week and all other garbage must be placed in clear garbage bags. This is not a decision of Council it's a decision from the Eastern Regional Service Board, which are the owners of the waster facilities where out garbage is being delivered. Merry Christmas to all and please shard kindness during this holiday season.

Mayor Brazil stated that there were 2 parades last Sunday and he would like to thank the Fire Department and organizers for all their time. The parades were lovely. He stated he would like to let residents know that the Mayors Newsletter will be out in the mail early next week. The new garbage regulations and schedule will be attached to the newsletter. He stated he would like to thank all of the volunteers for the time planning the wonderful events we have had throughout the year.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, January 9th, at 7:00 pm.

Motion #23-344 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 7:45 pm.

Carried

Recorder
Vanessa Butler

Mayor, Paul Brazil