

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr. - Tony Ryan

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The Municipality of Spaniard's Bay

January 30, 2024

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Lundrigan and Ryan. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:05 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of January 30th, 2024 was tabled.

Deputy Mayor Oliver stated that she had an amendment to make to the Agenda. Under Finance add Cleaning of Depot and Office.

Motion #24-015 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, that the Agenda of January 30th, 2024 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the regular January 9th, 2024 meeting were tabled.

Motion #24-016 It was moved by Councillor Stamp, seconded by Councillor Ryan, that the minutes of the meeting of January 9th, 2024 be adopted as presented.

Carried

Town Managers Report

1. To the best of our knowledge there are no leaks outstanding.
2. Attached to my report are accounts payable in the amount of \$11,850.46 representing invoices received after the agenda cut off time.
3. Attached to my report is a proposal from Tract Consulting to provide Annual maintenance and updating of the Asset Management Plan. I would like for the Finance Committee to review this proposal and make a recommendation back to Council. This is not an urgent item as it would not be required until budgeting for 2025.
4. We received approval today for a collaboration grant in the amount of \$2703.09 to complete the bathymetric survey as part of the Special assistance grant for review and recommendation on the water supply intake issue.
5. The Town received notice of approval today for a Community Collaboration Grant in the amount of \$81,615.13 in cooperation with the Towns of Bay Roberts, North River and Harbour Grace to hire a shared enforcement office.

6. Applications are now being accepted for Accessible Communities Grants up to February 20, 2024. If there are any projects that Council is interested in pursuing under this program, please let me know so we can make the application.
7. The Cat 924 Loader is currently out of service. This vehicle needs new tire rings. We expect the parts to arrive by the end of this week and should be installed by early next week.
8. The 2015 F350 is currently out of service. This vehicle is waiting for parts to arrive, which we are advised that they should be here by the end of the week.
9. The 2020 International dump truck, 2023 ton and half truck and the John Deere loader are in good working order for snow clearing. GPS readings for plow location for the John Deere are not transmitting properly. This does not affect the ability for this loader to work.
10. The Finance Committee met to discuss proposals for weekly cleaning of the Municipal Depot and Municipal Offices. This item will be amended to the agenda for this meeting and the supporting bids are attached to my report.
11. I will be taking 2 days annual leave starting Thursday, February 01, 2024.

Motions Arising for the Town Manager's Report

Motion #24-017 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to pay accounts payable in the amount of \$11850.46 that came in after the Agenda.

Carried

Committee Reports:

Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Motion #24-018 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to pay Accounts Payable in the amount of \$38,466.15.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Depot & Office Cleaning

Motion #24-019 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to have Depot cleaned on a regular weekly basis.

Carried

Councillor Ryan declared a Conflict of Interest in accordance with the Municipal Code Of Conduct Act in accordance to section 5. 1. B. the municipal official is unable to act impartially on behalf of the municipality due to the municipal official's personal relationships. He left her seat and took a seat in the gallery at 7:17 pm

Motion #24-020 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to accept the quote from Kelly Mercer to clean the depot on a weekly basis for \$50.00 per week.

Carried

Councillor Ryan returned to his seat at 7:18 pm.

Motion #24-021 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to approve the weekly cleaning increase request from \$40 to \$55.

Carried

Fire Department – New Members

Councillor Jewer stated that the Fire Department took in 2 new members who now have their minimum standards completed.

Motion #24-022 It was moved by Councillor Jewer, seconded by Councillor Newman, to accept Riley Higdon and Michael White onto the Fire Department.

Carried

Motion to Withdraw Stop Work Order Par ID 158851

Motion #24-023 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to withdraw the Stop Work Order issued to PAR ID 158851 effective immediately.

Carried

Deputy Mayor Oliver stated that this order was issued by Planning with incorrect information and I would like to apologize to the family for the error.

Pot Holes New Harbour Road

Councillor Stamp stated the need to have the pot holes filled on New Harbour Road, she stated there is a large stretch of road that seems to always be full of pot holes. Councillor Jewer stated that unfortunately this time of the year cold patch is the only thing we can use to fill pot holes and it does not last long with the plows on the road. He stated it is in the budget to have some repairs completed this year to hopefully rectify the problem.

Motion to Enter Agreement with Upper Island Cove for Chlorine/Soda Ash

Motion #24-024 It was moved by Councillor Jewer, seconded by Councillor Ryan, to enter into an agreement with the Town of Upper Island Cove for the supply of chlorine/soda ash

Carried

Motion to Enter Agreement with Municipal Assessment Agency

Motion #24-025 It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to enter into an agreement with the Municipal Assessment Agency to complete assessments.

Carried

Legendary Coasts Membership

The Annual Membership has come out for the Legendary Coasts Membership. This is something our Tourism Committee used in the past. Councillor Stamp stated that unfortunately we do not have a Tourism Committee right now so we should cancel this membership until we have a new committee.

It was generally agreed that we cancel the membership.

Permits

Application for New Business – 207 Conception Bay Highway

An application for a new business was tabled. Councillor Stamp asked Council to decide if she was in conflict as her niece is opening the business.

Motion #24-026 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, that Councillor Stamp is not in conflict.

Carried

Motion #24-027 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to grant approval for a new business at 207 Conception Bay Highway, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

New Garage – 19-25 Mint Cove Pond Road South

An application was tabled for a new garage at 19-25 Mint Cove Pond Road Spaniard's Bay.

Motion #23-028 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new garage at 19-25 Mint Cove Pond Road South, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Other Business

Councillor Stamp stated that Council should reach out to the Developer of the Business Park and other communities for support to try and get something moving with this development, as it could benefit surrounding towns.

Councillor Lundrigan stated that she has noticed that a lot of people have been skating on the ponds and she would like to remind residents to please be safe and make sure the ice is safe before using the ponds and many ponds have open spots you may not be familiar with.

Councillor Ryan asked residents that if they can help keep their fire hydrants clear of snow it would be a great help to the town in case of an emergency.

Councillor Newman stated that the Lodge in Spaniards Bay is hosting a Valentine's Dance on Feb 16, 2024 at 7:00 pm. Tickets are \$5.00 and the ACW in Tilton are having a Pancake Supper on Feb 13th \$10.00 each, you can reach out to any member for tickets. Holy Redeemer Church is looking for people to join the church choir. Anyone interested can just come to church at 10:30 Sunday.

Councillor Jewer stated that he would like to remind people to check on the elderly and people living alone this time of year to make sure they are ok.

Mayor Brazil stated that he would like to congratulate Mayor Tony Keats on winning the World's Best Mayor award.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, February 20th, at 7:00 pm.

Motion #23-029

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 7:50 pm.

Carried

Recorder
Vanessa Butler

Mayor, Paul Brazil