

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr. - Tony Ryan

Telephone (709) 786-3568
Fax (709) 786-7273
TOWN HALL
PO Box 190
Spaniard's Bay, NL
A0A 3X0
www.townofspaniardsbay.ca
email: spaniardsbay@persona.ca

The Municipality of Spaniard's Bay

April 9, 2024

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Ryan, Lundrigan and Town Manager Tony Ryan. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:02 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of April 9,2024 was tabled.

Councillor Jewer stated he would like to add under Public Works Item K Meadow Road and Item L Bunkers Hill.

Motion #24-053 It was moved by Councillor Ryan, seconded by Councillor Newman, that the Agenda of April 9,2024 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the regular March 12,2024 meeting were tabled.

Motion #24-054 It was moved by Councillor Jewer, seconded by Councillor Ryan, that the minutes of the meeting of March 12,2024 be adopted as presented.

Carried

Town Managers Report

1. To the best of our knowledge there are three (3) leaks outstanding. One on CB Highway near the intersection of Big Pond Road, one at CB Highway near vegetable stand and a third along Back Track near Conception Bay Tire.
2. The sewer pump issue for Northern Pines is still not resolved. Xylem arrived yesterday with 1 pump to install but had trouble. They will return within the next couple days for a second attempt.
3. Lift station in West end near Precision Tae Kwon Do building is also out of service. We are waiting for repairs to these pumps to be completed.
4. Attached to my report are invoices that arrived after the agenda cut off time. I need a motion to pay these invoices in the amount of \$1241.61.
5. I need a motion to advertise a tender for the supply of a new 4X4 Quad Cab Pickup truck.
6. Attached to my report are quotes addressing the constant pothole situation at New Harbour Road. The first quote is for patching only. The second quote is to patch and partially repave the section of roadway. Third quote is to complete a patch and complete repaving of a section of the road approximately 1600 feet long by 20 ft wide (full width of the road). The third option will be considered an eligible project under the Canada Community Building Fund (former known as Gas Tax Program). I am asking for a motion to apply for option 3 under the CCBF Program to complete this section of New Harbour Road.

7. WorkSafe Systems are holding a Chlorine/Ammonia Handling and Response Training Course in Grand Falls in Early June. This would be a benefit not only to the Town's Public Works Department but for Fire Department Emergency Response as Well. I ask Council approval to send Randy Davis to this course representing both Public Works and the Fire Departments.

Motions Arising from the Town Managers Report:

Motion#24-055 It was moved by Councillor Ryan, seconded by Deputy Mayor Oliver to pay invoices that arrived after the cut off time in the amount of \$1241.61.

Carried

Motion#24-056 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve the advertisement for the tender of the new 4X4 Quad Cab Pickup Truck.

Carried

Motion #24-057 It was moved by Councillor Stamp, seconded by Councillor Jewer that the Town submit a Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community Building Funds in the amount of \$62,768.70 to complete repair and paving on a section of New Harbour Road measuring 1600 ft long by 20 ft wide. This project shall be referred to as New Harbour Road Paving 2024.

Carried

Council had a discussion on it not affecting other projects already approved, and that we needed a quote to apply and once approved the paving job will go to tender. Caution required on the drainage issues.

Motion #24-058 It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver to approve to send Randy Davis to the WorkSafe Systems Training Course in Grand Falls in early June representing both Public Works and the Fire Department.

Carried

Committee Reports:

Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Motion #24-059 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to pay Accounts Payable in the amount of \$43,001.19 as presented.

Carried

Motion #24-060 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to pay The invoice for WSP E&I Canada in the amount of \$5607.52 as presented.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Taxes Sales

Properties up for Tax Sale under section 137-147 of the Municipalities Act were tabled for 18 accounts in the amount of \$74,883.49.

Motion #24-061 It was moved by Councillor Stamp, seconded by Councillor Ryan to proceed with Tax Sales under section 137-147 of the Municipalities Act.

Carried

Write-Offs

Accounts that were determined to be uncollectable were reviewed for Write-Off, 17 Accounts in the amount of \$48,988.10.

Motion #24-162 It was moved by Councillor Jewer, seconded by Deputy Mayor Oliver to approve to write off the accounts as presented as deemed uncollectable.

Carried

Planning Committee

House addition – 54-56 Brazils Hill

Motion #24-163 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to defer back to planning for review and recommendation for an addition at 54-56 Brazils Hill as awaiting the owner to resubmit a new application.

Carried

Public Works

206 Back Track Rd – Take over road

A letter was tabled from a resident of Back Track Rd requesting the Town take over the lane by their house.

Council discussed that the lane was previously reviewed but doesn't meet required conditions and this resident does have legal right to the road.

Motion #24-164 It was moved by Councillor Jewer, seconded by Councillor Ryan declined the request for the Town to take over the road located next to 206 Back Track Road as presented.

Carried

13 Mint Cove Pond Road S - Sods

A request was tabled to repair sod at 13 Mint Cove Pond Road South.

Motion #24-165 It was moved by Councillor Jewer, seconded by Councillor Newman to approve repairs to the sod at 13 Mint Cove Pond Road South as presented.

Carried

81 Seymours Road - Culvert Repairs

A request was tabled from 81 Seymour's Road to repair culvert.

Motion #24-166 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve repairs to the top of culvert as presented.

Carried

19 Bunkers Hill – Fence/Posts

A letter was tabled from a resident at 19-23 Bunkers Hill requesting repairs to the fence and posts.

Motion #24-167 It was moved by Councillor Jewer, seconded by Councillor Newman to repair the fence and posts at 19-23 Bunkers Hill as presented.

Carried

88 Seymours Road – Garbage Box

A request was tabled to replace a garbage box at 88 Seymours Road.

Motion #24-168 It was moved by Councillor Jewer, seconded by Councillor Newman to decline replacing the garbage box at 88 Seymours Rd as the box was too close to the road and on town property.

Carried

They discussed the need to have a proper policy in place for distance the garbage box needs to be according to the area of town as may vary.

78 Pondsides Road - Pavement

A request was tabled to repair damaged pavement caused by snow clearing at 78 Pondsides Road.

Motion #24-169 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve the repairs to the pavement in front of 78 Pondsides Road as presented.

Carried

8 Rocky Pond Road – Driveway Pavement

A letter was tabled to repair damaged pavement caused by snow clearing at 8 Rocky Pond Road.

Motion #24-170 It was moved by Councillor Jewer, seconded by Councillor Newman to approve the repairs to the pavement in the driveway at 8 Rocky Pond Road as presented.

Carried

30 Big Pond Road – Garbage Box

A request was tabled to replace the garbage box located at 30 Big Pond Road.

Motion #24-171 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve replacement of the garbage box at 30 Big Pond Road as presented.

Carried

34 Jack Pine Drive – Sod/Driveway

A letter was tabled to repair sods and driveway damage at 34 Jack Pine Drive.

Motion #24-172 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve repairs to the sods located at 34 Jack Pine Drive but to decline repairs to the driveway, as appears not to have been caused by town equipment.

Carried

Simon Place – Railing

A letter was tabled to repair the railing near bottom of Simon Place /Valley Road.

Motion #24-173 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve repairs or replacement of the railing over the culvert to ensure safety Simon Place/Valley Road

Carried

Meadow Road - Sod

A request was tabled to repair the sod at 9 Meadow Road

Motion #24-174 It was moved by Councillor Jewer, seconded by Councillor Newman to approve repairs to the sods at 9 Meadow Road as presented.

Carried

10 Bunkers Hill – Sods

A request was tabled to repair the sods at 10 Bunkers Hill.

Motion #24-175 It was moved by Councillor Jewer, seconded by Councillor Stamp to approve repairs to the sods at 10 Bunkers Hill

Speed Limit in Municipality

Deputy Mayor Oliver discussed the speed limits. They discussed that if not posted limit is 40 kms/hr and that some signs are needed on smaller roads.

Motion #24-176 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to erect signs at all Town entrances stating the speed limit is 40 kms/hr unless otherwise stated.

Carried

RCMP – Body-Worn Cameras/Support

Deputy Mayor Oliver discussed that Joint Council met with the RCMP concerning the lack of resources and staffing for the Conception Bay North area. RCMP is seeking support from the Communities.

Motion #24-177 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to write a letter of support to the MHA, MP, Premier and Minister of Justice.

Carried

Quote for Chlorinator Repairs – Basil Fearn

Quote from Basil Fearn for inspection and repairs to the Chlorinator in the amount of \$2644.75 was tabled.

Motion #24-178 It was moved by Councillor Ryan, seconded by Councillor Jewer to approve Basil Fearn to complete inspection and repairs to the Chlorinator in the amount of \$2644.75 as presented.

Carried

Letters

Request for Street Sign

A letter was tabled requesting a sign be replaced at Singletons Lane as was knocked down snow clearing.

Motion #24-179 It was moved by Councillor Jewer, seconded by Councillor Ryan that a new street name sign be erected at Singletons Lane.

Carried

Reimburse Costs – 7-9 Rocky Pond Road

A letter was tabled from a resident of 7-9 Rocky Pond Road with issues and requesting reimbursement for plumbing costs.

Motion #24-180 It was moved by Councillor Jewer, seconded by Councillor Ryan to acknowledge receipt of the letter from the resident of 7-9 Rocky Pond Road, but Finance will not review without proper receipts.

Carried

Permits

Application for New Garage/In-law Suite – 47 Brazils Hill

An application was tabled for a new garage/in-law Suite at 47 Brazils Hill

Motion # 24-181 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to refer this application for a new garage/in-law suite at 47 Brazils Hill to the Planning Committee for review and recommendation back to Council.

Carried

Application for New Shed – 6-8 Bayview Place

An application was tabled for a new shed at 6-8 Bayview Place

Motion # 24-182 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan, to grant approval for a new shed at 6-8 Bayview place in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Other Business

Deputy Mayor Oliver stated Volunteer week is April 14-20 2024 and wanted to thank all of the volunteers for their efforts. April 22nd 2024 is Earth day and encouraged residents to walk or bike to work to promote eco-friendly measures. She stated Town clean up will be in May and the date will be determined soon as want to team up with Tilton. She also stated new light pole on Back Track near the overpass has been a great addition. Council had met with Eastern Waste Management, promoting recycling and waste reduction, and that clear bags usage will be coming but residents can start using them now and take the environmental initiative. Recycling list to be reposted.

Councillor Jewer wanted to congratulate all of the minor hockey teams and the female mixed league out of Harbour Grace on a successful year. He also acknowledged Ascension Music and Drama Festivals success. Also, Holy Redeemer received best Drama award.

Councillor Newman reminded residents of the upcoming ACW Mothers Day Tea & Bake Sale Thursday May 9th 2024 at 2-4pm at the Spaniard's Bay Recreation Center.

Councillor Ryan welcomed Andrea Sheppard back to the meetings and congratulated the officials from Spaniard's Bay who attended Atlantic's AAA Hockey tournament in Corner Brook.

Councillor Lundrigan thanked Dreamscape Garden Center for generous donation to the Easter Bunny Lunch. Reminded that the Spring clean up is coming and to take initiative to clean up the town. She also thanked the volunteers. She also stated that Caseys lane sign is knocked down.

Councillor Stamp wanted to start meeting to organize the 75th Confederation Anniversary celebration and to locate the Time Capsule.

Mayor Stamp stated next week is Volunteer week and thanked all of the volunteers for all they do. He also wanted to get the Grad Sign updated as graduations are happening soon.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, April 30th, at 7:00 pm.

Motion #24-183

It was moved by Councillor Stamp, seconded by Councillor Jewer, and carried that the meeting adjourn at 8:22 pm.

Carried

Recorder
Andrea Sheppard

Mayor, Paul Brazil