

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
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The Municipality of Spaniard's Bay

July 9, 2024

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Ryan, Lundrigan, Town Manager Tony Ryan and Olivia Bradbury from the Shoreline News. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:04 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of July 9th, 2024 was tabled. Deputy Mayor Oliver added items 9 d) Town Signs and deleted item 10 c) as issue has been resolved

Motion #24-262 It was moved by Councillor Lundrigan, seconded by Councillor Ryan, that the Agenda of June 11th, 2024 be adopted as amended.

Carried

Adoption of the Minutes

The minutes of the regular June 11th, 2024 meeting was tabled.

Motion #24-263 It was moved by Councillor Jewer, seconded by Councillor Newman, that the minutes of the meeting of June 11th, 2024, be adopted as presented.

Carried

Town Managers Report

1. To the best of our knowledge there are Three (3) leaks outstanding. One at CB Highway near Big Pond Road, One at Brazil's Hill and one at New Harbour Road. In all instances, the exact location is unknown. The recent surge in water line leak repairs has increased the number of crosscuts for asphalt repair once the paving season commences.
2. Mulching services are now underway. We advertise this service for Wednesday afternoon, the same as last year. We have seen a significant increase in the number of users of this service.
3. Attached to my report is a listing of invoices received since the agenda cutoff date. I need a motion to pay these invoices in the amount of \$1709.88
4. Attached to my report is a request from a resident asking if Council would consider selling a small parcel of land at Butt's Road. I would like to have a committee of Council review this request.
5. Chief Roberts has advised that 2 former Junior fighters have now been accepted by the department as full-time members. They are Gavin Porter and Daniel Eveleigh.
6. Attached to my report is the 2023 Tax Recovery Plan and Summary of Taxes Receivable. I need a motion to accept this Plan and Summary.
7. Attached is a request from a resident asking that the Public Works Committee review a matter of rainwater draining onto the subject property. A copy of the request is attached.
8. I will be on annual leave from July 13 through July 20th inclusive.

Motions arising from the Town Manager's Report

Motion #24-264 It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to pay the invoices in the amount of \$1709.88 that came in since the agenda was completed.

Carried

Motion #24-265 It was moved by Councillor Jewer, Seconded by Councillor Ryan, to refer the request to purchase a small parcel of land at Butt's Road from the Town to the Finance Committee for review and recommendation back to Council.

Carried

Motion #24-266 It was moved by Councillor Stamp, seconded by Councillor Ryan to accept the 2023 Tax Recovery Plan and Summary of Taxes Receivables as presented.

Carried

Motion #24-267 It was moved by Councillor Jewer, seconded by Councillor Newman to refer the request for a review of the rainwater draining onto a resident's property to Public Works Committee for review and recommendation back to Council.

Carried

Public Works

Councillor Stamp spoke on the public works outstanding jobs. She was interested in adding outstanding public works jobs and what is completed each week to the Town Managers Report. Council had a lengthy discussion on the feasibility of tracking completed jobs.

Motion # 24-268 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to have outstanding job list submitted and updated monthly put on the Town Managers Report and the Supervisor submit work completed daily.

Deputy Mayor Oliver, Councillor Stamp and Councillor Lundrigan voted in favor of the motion. Mayor Brazil, Councillors Jewer, Newman and Ryan voted against the motion.

Defeated

Committee Reports:

Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Motion #24-269 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to pay Accounts Payable in the amount of \$51,560.94.

Carried

Motion # 24-270 It was moved by Councillor Ryan and Deputy Mayor to pay Byron Smith Accounting in the amount of \$13,110.00 hst included.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Recreation Committee Bleachers Quote

A letter was tabled from Recreation Committee with the new quote for Bleachers for the Ball Field in the amount of \$6877.00 which is \$877 over the original price.

Motion #24-270 It was moved by Deputy Mayor Oliver, seconded by Councillor Newman to approve the \$877.00 to cover the costs of the new bleachers for the Spaniards Bay Ball Field.

Carried

Fire Department Signs & Line Flushing

A letter was tabled from Spaniard's Bay Fire Department requesting new signs to indicate caution in the area of the Firehall and advise on the proper way to open the hydrants when the Town flushes the lines.

Motion #24-271 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve larger caution signs for the Fire Department, and was moved that the Town purchase the wrench required to open the hydrants for their own use.

Carried

Capital Works

a) Rectory Avenue/Caseys Lane #17-RNC-24-0007

Motion #24-272 It was moved by Councillor Ryan, seconded by Councillor Lundrigan to award contract #17-RNC-24-0007 to Cougar Engineering & Construction Limited in the amount of \$1,144,250.00 hst included.

Carried

b) Rocky Pond Road #17-MCW-25-00058

Motion #24-273 At a meeting on July 9th 2024 Council passed the following motion as it relates to the Project number #17-MCW-25-00058 Rocky Pond Road.

Moved by Councillor Jewer, seconded by Councillor Ryan.

Be it resolved that, we the Ultimate Recipient the Town of Spaniard's Bay accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated May 29, 2024. Project number 17-MCW-25-00058 Project Rocky Pond Road with a total project value of \$345,851. This council agrees to provide the Ultimate Recipient share value of \$156,815 in funding for this project and authorizes the Mayor and Town Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Spaniard's Bay.

Motion adopted # In favor, 7 # Opposed 0.

Carried

c) CBCF Fund – 2024 New Harbour Resurfacing

Motion #24-274 It was moved by Councillor Jewer, seconded by Councillor Stamp to award the project for the resurfacing of New Harbour Road to Concord Paving Ltd in the amount of \$69,839.50 hst included.

Carried

Class A Stone- Ryans Brook

A request was tabled to have more gravel or class A put down on Ryans Brook Road.

Motion #24-275 It was moved by Councillor Stamp, seconded by Councillor Jewer to approve to have class A gravel put on Ryans Brook Road.

Carried

Speeding

A request to discuss the speeding issues within the town limits.

A lengthy discussion occurred on pros and cons of speed bumps and 3 way stops. Council agreed to have a meeting of Council to discuss the best place for a trial period 3 way stop in the town to gauge its effectiveness.

Basketball Court – Tilton

Three letters were tabled on the topic of the basketball court in Tilton. Councillor Stamp sent a proposal to upgrade the basketball court in Tilton and the letters are in support and in opposition to the project. There was a lengthy discussion among council on the project to upgrade the old basketball court.

Motion #24-276 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to monitor the present use of the Basketball court, clean up the entrance way to the court and to consider this project in the 2025 budget.

In Favor Deputy Mayor Oliver, Councillors, Lundrigan, Stamp, Newman, Jewer
Not in favor Councillor Ryan

Carried

Town Sign

Deputy Mayor Oliver requested a new town sign be made and installed at the entrance of the Towns west end. The job is beyond the scope of the towns maintenance worker.

Motion #24-277 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to get quotes to have the new sign installed.

Carried

Letters

Resident of Pondsides Road- Speed Bump

Letter was tabled requesting a new Speed Bump on Pondsides road.

Motion #24-278 It was moved by Councillor Stamp, second by Councillor Newman to defer the speed bump to the meeting of council to discuss the speeding issues in the town.

Carried

Resident New Harbour Road – Culvert repairs

A letter was tabled requesting culvert repairs at 62-66 New Harbour Road, Spaniard's Bay.

Motion #24-279 It was moved by councillor Jewer, seconded by Councillor Ryan to refer replacement of the culvert at 62-66 New Harbour Road to Public Works Committee for review and recommendation back to Council.

Carried

Resident of Tilton – Foot Park Area

A letter was tabled from a resident of Tilton asking for repairs and upgrades done at the park and swimming area at Foot Park, Tilton

Council had a discussion on what can be done to improve the area and that a permit would be required to upgrade the beach area.

Motion #24-280 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to clean up the brush, paint the equipment and fix swings, and to start the permit process to add sand to the pond swimming area.

Carried

Holy Redeemer Church – Bell Relocation

A letter was tabled from the Warden of the Holy Redeemer Church, Clyde Drover asking the town assistance in relocating the church bell structure from St. Ann's Church to Holy Redeemer Church.

Motion #24-281 It was moved by Councillor Jewer, seconded by Councillor Ryan to have the town workers relocate the church bell structure from St. Ann's Church to Holy Redeemer Church.

Permits

Application for New garage 27 Chipman's Road

An application was tabled for a new garage at 27 Chipman's Road, Spaniard's Bay.

Motion #24-282 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to grant approval for a new garage at 27 Chipman's Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for New House extension – 8 Mint Cove Pond Road S

An application was tabled for a new house extension at 8 Mint Cove Pond Road S, Spaniard's Bay.

Motion # 24-283 It was moved by Deputy Mayor Oliver, seconded by Councillor Newman to grant approval for a new house extension at 8 Mint Cove Pond Road S, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a House – 39 Big Pond Road

An application was tabled for a new house at 39 Big Pond Road, Spaniard's Bay. Planning Committee discussed the application as its a small lot.

Motion # 24-284 It was moved by Deputy mayor Oliver by Councillor Ryan to defer the application for a new house at 39 Big Pond Road to Planning Committee for review and recommendation back to Council.

Carried

Application for a New garage/house extension – 8 Singletons Lane

An application was tabled for a new Garage/House extension at 8 Singletons Lane, Tilton.

Motion # 24-285 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to grant approval for a new garage/house extension at 20 Batten's Road, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for House and Garage – 68 New harbour Road

An application was tabled for a new house and garage at 68 New Harbour Road, Spaniard's Bay.

Motion # 24-286 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to grant approval for a new house and garage at 68 New Harbour Road, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for New Shed – 18-22 Perry's Hill

An application was tabled for a new shed at 18-22 Perry's Hill, Spaniard's Bay.

Councillor Stamp declared a conflict of interest in accordance to Section 6 of the Municipal Conduct Act. Councillor Stamp left chambers 8:48pm.

Motion # 24-287 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to have resident of 18-22 Perrys Hill submit documents to show proper boundaries 18-22 Perry's Hill, Spaniards Bay before a decision can be made.

Councillor Stamp returned 8:51pm

Carried

Other Business

Deputy Mayor Oliver discussed the completion of Ridge Road paving and that clean up and shouldering is still to be completed. She stated that there has been incidents of dumping and to advise residents that we are monitoring these areas with cameras. She stated that the Celebration tea party was a success and thanked everyone for coming. She listed upcoming community events; the Goodwill Seniors Center will be hosting a tea party Sunday July 14th, Tilton Lodge will be having Family Fun day Saturday July 13th from 1-4 and the Royal Canadian Legion Spaniard's Bay is having a cornhole tournament Saturday July 13th.

Councillor Jewer thanked the Fire Department for aiding in traffic control at the Celebration Tea last weekend.

Councillor Newman stated that the Holy Redeemer Vestry are hosting a garage sale Saturday July 13th 10-2. She also reminded that Family Fun Day August 4th in Spaniard's Bay and that it's a free event and put out a call for local entertainers.

Councillor Ryan thanked everyone for a great job on the Celebration tea. He mentioned the Memorial Day ceremony and the Unknown Soldier. He congratulated the U13 Bulldogs on getting Gold. Advised the food fishery has begun and that it a load and go system. He wants resident to keep eye out for children at play this summer.

Councillor Lundrigan also congratulated the U13 Bulldogs on winning gold, great accomplishment.

Councillor Stamp commented on the great job done on New Harbour Road.

Mayor Brazil thanked the organizers of the Celebration Tea, was a first rate classy event.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, August 13th, at 7:00 pm.

Motion #24-288

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 9:04pm.

Carried

Recorder
Andrea Sheppard

Mayor, Paul Brazil