

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
Sheri Lundrigan
Debbie Newman
Paul Ryan
Darlene Stamp
Town Mgr. - Tony Ryan

Telephone (709) 786-3568
Fax (709) 786-7273
TOWN HALL
PO Box 190
Spaniard's Bay, NL
A0A 3X0
www.townofspaniardsbay.ca
email: spaniardsbay@persona.ca

The Municipality of Spaniard's Bay

August 13 2024

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Ryan, Lundrigan, Town Manager Tony Ryan, Olivia Bradbury from the Shoreline News and Debbie Sheppard. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:03 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of August 13th, 2024 was tabled. Councillor Jewer added items under Public Works c) Ridge Road and d) Valley Road.

Motion #24-290 It was moved by Councillor Jewer, seconded by Councillor Newman, that the Agenda of August 13th, 2024 be adopted as amended.

Carried

Petition and/or Visiting Group

Perry Clarke of Pondsides Road spoke to Council on usage of the Old Basketball court in Tilton. He has concerns about fire safety and misuse of the area. Older children are using the area for bonfires, drinking and driving dirt bikes. States no one has used the court for the intended purpose of a Basketball Court in a month and would like to see added Boulders to limit access and a no trespassing sign. Mentioned convert use to a community garden, Councillor Lundrigan stated Spaniards Bay has one and will be promoting more in the coming year. Councillor Stamp stated they were monitoring the area to see future possibilities for the site. There was a lengthy discussion on the site and its uses.

Motion # 24-291 It was moved by Councillor Stamp, seconded by Councillor Ryan to add more rocks to the entrance of the old Basketball Court and to refer a trespassing sign to the next Council meeting.

Carried

Adoption of the Minutes

The minutes of the regular July 9th, 2024 meeting was tabled.

Motion #24-291 It was moved by Councillor Ryan, seconded by Councillor Lundrigan, that the minutes of the meeting of July 9th, 2024, be adopted as presented.

Carried

The minutes of August 8th 2024 special meeting was tabled.

Motion # 24-292 It was moved by Councillor Lundrigan, seconded by Deputy Mayor Oliver, that the minutes of the special meeting of August 8 2024, be adopted as presented.

Business arising from the Minutes

Councillor Jewer stated date wrong on the special meeting was held on August 8th 2024 not August 9th 2025.

Town Managers Report

1. To the best of our knowledge there are Two (2) leaks outstanding. One at Brazil's Hill and one at New Harbour Road. In both instances, the exact location is unknown.
2. Cougar Engineering and Construction Ltd. will be moving equipment into Rectory Avenue/Casey's Lane between Wednesday and Thursday to begin work on the Road Reconstruction and Paving Project.
3. Attached to my report is a listing of invoices that have arrived since the agenda cut off date. I need a motion to pay these invoices in the amount of \$2703.92 less Chlorine cylinder deposit of 1668.58 for net total of \$1035.34.
4. Attached to my report is an email from a resident asking that Council relocate a hydrant in front of a property they are interested in purchasing along Seymour's Road. In giving this request due consideration, I am asking that a committee of Council review the request and make a recommendation back to Council.
5. The new pickup truck ordered from Woodward Motors has arrived and is currently in use. I have taken the 1985 former fire vehicle out of service as it requires cylinder head repair after we had just replaced the water pump.
6. I received a report of damage to the surface of the lot at the wharf facility. This was apparently caused by a moving truck. Kevin from Concord will have a look at it for us and advises that it may be as simple as torching to effect repairs. Will know for certain in a couple of days.
7. I would like to get approval from Council to bring in an individual for approximately 1 to 2 weeks to catch up on the Town's chipping work. There are currently a lot of branches etc. to be chipped/mulched.

Motions arising from the Town Manager's Report

Motion #24-293 It was moved by Councillor Jewer, seconded by Councillor Ryan, to pay the invoices in the amount of \$2703.92 less chlorine cylinder return deposit of \$1668.58 for a net total of \$1035.34 that came in since the agenda was completed.

Carried

Motion #24-294 It was moved by Councillor Lundrigan, Seconded by Councillor Ryan, to refer the request to relocate a hydrant on Seymour's Road to Public Works for review and recommendation back to Council.

Carried

Motion #24-295 It was moved by Councillor Jewer, seconded by Councillor Lundrigan to hire an additional worker to aid in the Towns wood chipping.
In Favor Deputy Mayor Oliver, Councillors, Lundrigan, Stamp, Newman and Jewer
Not in favor Councillor Ryan

Carried

Committee Reports: **Finance Committee:**

Accounts Payable

Accounts Payable list was tabled.

Motion #24-296 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to pay Accounts Payable in the amount of \$236,124.37.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Purchase land Butt's Road

A request was tabled to purchase a piece of the Towns land located on Butts Road.

Motion # 24-297 It was moved by Deputy Mayor Oliver and seconded by Councillor Ryan to follow proper procedures and advertise the property in accordance section 201 of the Municipalities Act.
Carried

Recreation Committee Automatic Door Repair quote

A quote was tabled from Recreation Committee with a quote for repairs to the automatic door in the amount of \$2487.45.

Motion #24-298 It was moved by Councillor Lundrigan, seconded by Deputy Mayor Oliver, to approve the quote for door repairs at the Recreation center in the amount of \$2487.45 and to install a surge protector to prevent future issues.
Carried

Public Works

Extended Warranty – Chevrolet Truck

A quote was tabled from Chevrolet to extend the warranty on the new 2023 Silverado truck for 5 years/80,000 kms.

Motion #24-299 It was moved by Councillor Jewer, seconded by Councillor Newman to approve the extended warranty on the new 2023 Silverado truck for 5 years\80,000 kms.
Carried

Replace Culvert – New harbour Road

A letter was tabled at the July 9 2024 meeting from a resident of 62-66 New Harbour Road requesting a new culvert at end of their driveway and was referred to Public Works for review and recommendation back to council Motion #24-279.

Motion #24-300 It was moved by Councillor Jewer, seconded by Councillor Newman to replace the culvert at 62-66 New Harbour Road as presented.
Carried

Ridge Road - Ditching

Councillor Jewer spoke on the ditch and drain cleaning required on Ridge Road.

Motion #24-301 It was moved by Councillor Jewer, seconded by Councillor Stamp to have the ditches and drains on Ridge Road cleared.
Carried

Valley Road – Water run off issues

Councillor Jewer spoke on the water run off issues on Valley Road and Meadow Road. There was a discussion on the run off and lowering the road surface.

Motion #24-302 It was moved by Councillor Jewer, seconded by Councillor Ryan to seek quotes from local contractors to complete ditching and lowering of right of way at Valley Road between Meadow Road intersection heading east to the end of F. Coombs Property.
Carried

Planning

New House – 39 Big Pond Road

Application was tabled at the July 9 2024 meeting for a new house at 39 Big Pond Road and was referred to Planning for review and recommendation back to council Motion #24-284.

Motion #24-303 It was moved by Deputy Mayor Oliver, seconded by Councillor Ryan to decline the application for a new house at 39 Big Pond Road as presented as does not meet the minimum lot size requirements.

Carried

Cutting and Ditch Clearing All over Town / Area at bottom of Brazil's Hill Overgrown

Councillor Stamp discussed the over growth of trees and ditching required along town roads and bottom of Brazils Hill intersection.

Motion #24-304 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to contact Transportation Works to have the bottom of Brazils Hill intersection cleared of brush. And to have ditching and tree trimming on the Public Works list and to be completed when manpower allows.

Carried

3 Way Stops

Councillor Stamp stated that council went around town to determine where 3 way stops would be beneficial for traffic calming. There are 4 locations selected, New Harbour Road/Rocky Pond Road, Roberts Lane/Big Pond Road, Gosse's Road/Pondside Road and a seasonal one at New Harbour Road/Mint Cove Pond Road.

Motion #24-305 It was moved by Councillor Stamp, seconded by Councillor Ryan to install 3 way stops at New Harbour Road/Rocky Pond Road, Roberts Road/Big Pond Road, Gosses Road/Pondside Road for a period of one year and a seasonal stop at New Harbour Road/Mint Cove Pond Road to the end of October 2024 and to remove the Speed bump on Pondside road.

Carried

Water Supply for Parks

Councillor Ryan discussed the time consuming way the flowers throughout the town are watered currently and would the town consider adding water supply to places like Phylis Collins park and the gazebo . There was a discussion on feasibility and budget.

Motion #24-306 It was moved by Councillor Ryan, seconded by Councillor Lundrigan to assess a plan in the fall to get water to these locations.

Carried

Tree Cutting New harbour Road

Councillor Stamp discussed tree growth on New Harbour Road by Rocky Pond.

Motion #24-307 It was moved by Councillor Stamp, seconded by Councillor Ryan to contact Newfoundland Power to have the tree tops cut down and to have town works clear the remainder to remove line of sight hazards on New Harbor Road by Rocky Pond.

Letters

Childhood Cancer Awareness Month

Proclamation was tabled requesting September 2024 to be Childhood Cancer Awareness Month.

Motion #24-308 It was moved by Councillor Stamp, second by Councillor Jewer to proclaim September as Childhood Cancer Awareness Month.

Carried

Resident of Brazils Hill – Driveway Repair Concerns

A letter was tabled from a resident of 47 Brazils Hill requesting repairs to damage at end of the driveway and culvert.

Motion #24-309 It was moved by Councillor Jewer, seconded by Councillor Newman to approve repairs at 47 Brazils Hill with an extra 4' of Culvert on each side and riprap.

Carried

Spartan Fitness - Equipment

A letter was tabled from a Spartan Fitness looking to barter the old Town fire truck for exercise equipment.

Motion #24-310 It was moved by Councillor Ryan, seconded by Councillor Lundrigan to refer the possible sale and value of the Old Fire truck to Public Works for review and recommendation back to council.

Carried

Permits

Application for New House & Garage – 4 Gosse's Road Tilton

An application was tabled for a new house and garage at 4 Gosses road, Tilton.

Motion #24-311 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to grant approval for a new house and garage at 4 Gosses Road Tilton in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for 4 Unit Apartment complex – Big Pond Road

An application was tabled for a 4 Unit Apartment Complex at Big Pond Road, Spaniard's Bay.

Motion # 24-312 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer to grant approval for a new 4 Unit Apartment Complex at Big Pond Road, Spaniard's Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Business – 86 Chipmans Road

An application was tabled for a new business at 86 Chipmans Road, Spaniard's Bay.

Motion # 24-313 It was moved by Deputy Mayor Oliver seconded by Councillor Lundrigan to grant approval for a new business at 86 Chipmans Road, Spaniards Bay as presented , in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Shed – 45 Mint Cove Pond Road N

An application was tabled for a new Shed at 45 Mint Cove Pond Road N, Spaniard's Bay

Motion # 24-314 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to grant approval for a new Shed at 45 Mint Cove Pond Road N, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for New Shed – 91 Seymours Road

An application was tabled for a new shed at 91 Seymours Road, Spaniard's Bay.

Deputy Mayor Oliver declared a Conflict of Interest in accordance with the Code of Conduct Act as this is her application. She left the meeting at 8:33pm

Motion # 24-315 It was moved by Councillor Lundrigan, seconded by Councillor Jewer to grant approval for a new shed at 91 Seymours Road, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Deputy Mayor Oliver returned 8:35pm

Application for permit to extend Driveway – 197 Back Track Road

An application was tabled for a permit to extend driveway at 197 Back Track Road Tilton.

Motion # 24-316 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer grant approval to extend driveway at 197 Back Track Road, Tilton in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for New House – Ridge road

An application was tabled for a new house at Ridge Road, Spaniard's Bay.

Mayor stated that in his opinion he was in conflict and left to Council to decide.

Motion #24-317 It was moved by Councillor Jewer seconded by Councillor Ryan that Mayor Brazil is in conflict of Interest in accordance with the Code of Conduct Act as this is his niece. He left the meeting at 8:38pm and Deputy Mayor Oliver took his chair.

In favor, Councillors Jewer, Newman, Lundrigan, Stamp and Ryan

Against, Deputy Mayor Oliver

Carried

Motion # 24-318 It was moved by Councillor Lundrigan, seconded by Councillor Jewer to grant approval for a new house at Ridge Road, Spaniards Bay, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Mayor Brazil returned 8:42pm

Donations

Kids Eat Smart

Motion #24-319 It was moved by Councillor Ryan, seconded by Councillor Lundrigan, to give a donation of \$100.00 to the Kid Eat Smart program in the name of Holy Redeemer School.

Carried

Legendary CBN Car Club

Motion #24-320 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to give the standard donation of \$25.00 to the CBN Car Club.

Carried

SPCA – Baccalieu Trail

Motion #24-321 It was moved by Deputy Mayor Oliver, seconded by Councillor Newman, to give a donation of \$100.00 to the SPCA Baccalieu Trail.

Carried

Other Business

Deputy Mayor Oliver wished the children best of luck with the Summer Games in Bay Roberts.

Councillor Jewer also wished kids luck at the Summer Games. He also voiced concerns over the locations of some of the mailboxes, like cranes road for example. He inquired about a school update. Mayor stated they have found the issue and are in process of remedying the issues with roof run off.

Councillor Newman thanked the volunteers, musicians and the summer students for a great job on the Spaniard's Bay Family Fun Days event. Also, good luck to all in the Summer Games.

Councillor Lundrigan thanked Dreamscapes Garden center for the beautiful work done on all the towns flowers and they donated 2 flower barrels. She wanted to remind residents that Recreation facility and grounds that dogs are not permitted unless a service animal. She said summer pram wrapping up this week, was a great summer. She advised recreation donated to the SPCA Baccalieu Trail, \$100 from them, \$100 from parents and pet. Supplies. She noted that the Lassy Wall is in rough shape and needs repairs.

Councillor Stamp thanked a resident on New Harbour Rd for clearing away the mailboxes. She wanted to set meeting to discuss the Bold Basketball court to Thursday August 15th 2024 for 4 pm.

Mayor wished everyone good luck with the Summer Games its very well organized, with a great opening ceremonies.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, September 3rd , at 7:00 pm.

Motion #24-322

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:59pm.

Carried

Recorder
Andrea Sheppard

Mayor, Paul Brazil