

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
Sheri Lundrigan
Debbie Newman
Paul Ryan
Darlene Stamp
Town Mgr. - Tony Ryan

Telephone (709) 786-3568
Fax (709) 786-7273
TOWN HALL
PO Box 190
Spaniard's Bay, NL
A0A 3X0
www.townofspaniardsbay.ca
email: spaniardsbay@persona.ca

The Municipality of Spaniard's Bay

September 3 2024

A meeting of Council took place on the above date with the following members in attendance: Deputy Mayor Oliver, Councillors Stamp, Newman, Jewer, Ryan, Lundrigan, Town Manager Tony Ryan, Debbie Sheppard and Gerald Harris. Mayor Brazil was unable to attend. All residents are invited to watch via Spaniard's Bay Facebook page Live. Deputy Mayor Oliver called the meeting to order at 7:08 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of September 3rd, 2024 was tabled.

Motion #24-323 It was moved by Councillor Jewer, seconded by Councillor Newman, that the Agenda of September 3rd, 2024 be adopted as presented.

Carried

Adoption of the Minutes

The minutes of the regular August 13th, 2024 meeting was tabled.

Motion #24-324 It was moved by Councillor Jewer, seconded by Councillor Lundrigan, that the minutes of the meeting of July 9th, 2024, be adopted as presented.

Carried

Town Managers Report

1. To the best of our knowledge there is one (1) leak outstanding at the Battery. There is also one connection outstanding at present.
2. The successful bidder for engineering services on the upcoming Paving and road reconstruction at Rocky Pond Road was Englobe.
3. Attached to my report is a listing of invoices that have arrived since the agenda cut off date. I need a motion to pay these invoices in the amount of \$11,179.79.
4. Council issued an order to a property owner to have their property cleaned up. The deadline for this work has passed. I need a motion to seek quotes from excavating companies to complete this work. Council will then charge the property owner accordingly for the cost of the cleanup. Prior to this, I am asking that the Public Works Committee view the area to ensure our call to do this cleanup is appropriate.
5. Attached to my report is a quote from Clint's High-Pressure Driveway Sealing to complete line painting at Town Hall Parking lot and rear entrance, Intersection at New Harbour Road and CB Highway as well as the school zones at Back Cove Road North. Quote is for \$1400.00 plus HST and I need a motion to award the work.

- Attached to my report is a quote from Bio Maxx to supply a flow meter maintenance program on our system. This service is quoted at \$1071.00 per quarter plus HST and as usual, subject to a 5% discount for prompt quarterly payment. I need a motion to support purchasing this maintenance program.

Motions arising from the Town Manager's Report

Motion #24-325 It was moved by Councillor Ryan, seconded by Councillor Jewer, to pay the invoices in the amount of \$11,179.79 that came in since the agenda was completed.

Carried

Motion #24-326 It was moved by Councillor Lundrigan, Seconded by Councillor Newman to get quotes to clean up the property located at Gullies Road and to have Public Works review and have a recommendation back to Council.

In Favor, Councillors Jewer, Newman, Lundrigan, Stamp and Deputy Mayor Oliver
Not in Favor Councillor Ryan

Carried

Motion #24-327 It was moved by Councillor Ryan, seconded by Councillor Jewer to award line painting at Town Hall parking lot, rear entrance, intersection at New Harbour Road/Cb Highway as well as school zones to Clint's High-pressure Driveway Sealing at a cost of \$1400.00 plus HST as presented.

Carried

Motion #24-328 It was moved by Councillor Jewer, seconded by Councillor Newman support purchasing a flow meter maintenance program from BioMaxx for our system at \$1071.00 per quarter plus HST and subject to a 5% discount for prompt quarterly payments as presented.

Carried

Committee Reports:

Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Motion #24-329 It was moved by Councillor Jewer, seconded by Councillor Ryan, to pay Accounts Payable in the amount of \$33,701.38.

Carried

Motion #24-330 It was moved by Councillor Lundrigan, seconded by Councillor Jewer, to pay invoice to Hi Tech Communications in the amount of \$3206.23 as presented.

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Recreation Committee Upgrade Municipal Facilities/Parks

Councillor Stamp spoke on the Basketball area in Tilton. There was a discussion on the possibilities for the area and zoning which can take 1-2 years. They discussed selling off two thirds of the property and upgrading a park in the remaining property.

Motion #24-331 It was moved by Councillor Stamp, seconded by Councillor Jewer, to Re-zone and to then list 2 -100' wide lots for sale and proceeds from the sale

to be used only in the development of a park in the remaining property.

Carried

Public Works

Relocate Fire Hydrant – Ridge Road

A letter was tabled from a resident of Spaniard's Bay to requesting to have a fire hydrant relocated on Seymours Road and was referred to Public Works for review and recommendation back to Council Motion #24-294.

Motion #24-332 It was moved by Councillor Jewer, seconded by Councillor Lundrigan to deny the request to move a fire hydrant on Seymours Road due to high cost.

Carried

36-42 Back Track – Snow Clearing issues

Councillor Stamp spoke on the snow clearing issues at 36-42 Back Track. There was discussion on how the snow is plowed in the area and the damage that reoccurs in the area.

Motion #24-333 It was moved by Councillor Stamp, seconded by Councillor Jewer to have Public Works monitor the snow clearing this winter at 36-42 Back Track with the resident to help resolve the reoccurring property damages.

Carried

Canada Post- Relocation of Mailboxes

Councillor Stamp discussed the placement of the new mailboxes. Council discussed that residents have safety concerns with where the boxes are located such as, Brazils Hill, Jones Road, Chipmans Road and Cranes Road.

Motion #24-334 It was moved by Councillor Stamp, seconded by Councillor Ryan to contact Canada Post to request a safety assessment to reevaluate the location of the higher risk sites such as Brazils Hill, Cranes Road, Jones Road and Chipmans Road.

Carried

Brazils Hill/Conception Bay Highway

A letter from Mayor Brazil was tabled regarding upgrades and cleanup at the Brazils Hill and Conception Bay Highway intersection required. Councillor Stamp spoke about the plan and that Department of Municipalities and Infrastructure will need to give permission and that Dreamscapes will donate landscaping and scrubs.

Motion #24-335 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to seek permission from Department of Municipalities and Infrastructure to upgrade the intersection at Brazils Hill and Conception Bay, to set aside funds for tone, topsoil and town/equipment and to accept Dreamscapes offer to donate landscaping, plants and scrubs as presented.

Carried

Rectory Avenue – Change Order

Town Manager advised council that there has been a change to the pipe size by Mr. Clarkes, and requests to match the correct pipe size as the contractor completes the Rectory Avenue job.

Motion #24-335 It was moved by Councillor Jewer, seconded by Councillor Ryan to approve a change to the size of pipe used by Mr. Clarkes to match the existing one.

Carried

Letters

Resident Caseys Lane – Construction concerns

Councillor Lundrigan declared a Conflict of Interest in accordance with the Code of Conduct Act as this is her property. She left the meeting at 7:51pm.

A letter was tabled from a resident of Casey Lane concerning the work being done during the paving of Casey lane and the installation of drainage. Council discussed that most have seen the issue that have arisen in the area with the project on Caseys Lane and Rectory Avenue and that they need to be addressed.

Motion #24-336 It was moved by Councillor Ryan, second by Councillor Jewer to have council meet with the residents with drainage issues and the engineers to rectify the ongoing issues that have arisen with the Rectory Avenue/Casey Lane paving project.

Carried

Special Olympics

A letter was tabled from Special Olympics requesting a place to host their monthly executive meetings for once a month on a Thursday evening.

Motion #24-337 It was moved by Councillor Jewer, seconded by Councillor Newman to grant approval for Special Olympics a meeting space to host their monthly executive meeting once a on a Thursday evening.

Carried

Resident Chipmans Road – Extend Services

A letter was tabled from a resident of Chipmans Road requesting to extend the service limit on Chipmans Road . Town Manager advised he has spoken with the resident prior to the meeting and that the request is already in the serviced limit.

Motion #24-338 It was moved by Councillor Jewer, seconded by Councillor Lundrigan to advise the resident in writing that the area is already in the serviced limit on Chipmans Road.

Carried

Resident of Big Pond Road

A letter was tabled from a resident of Big Pond Road discussing the old Basketball Court. Council acknowledged the letter.

Pondside Road – Adopt Land

A request was tabled from a resident of Pondside Road requesting to adopt a section of land on the pond side across from their home to create a memorial sitting area in memory of late Fred and Bertha smith. And they will take responsibility to put benches and maintain area. Council discussed on the great idea and that town will need to acknowledge the area with a fence or roped off.

Motion #339 It was moved by Councillor Stamp, seconded by Councillor Jewer approved for the resident of Pondside Road create a memorial Park and maintain the area while the town still maintains ownership and the town will erect a barrier.

Carried

Resident of New Harbour Road – House Demolition

A letter and petition was tabled from New Harbour Road requesting a vacant house be demolished. Council discussed the need to contact the owner to find their intentions.

Motion #24-340 It was moved by Councillor Lundrigan, seconded by Councillor Ryan to defer the request to demolish a house on New Harbour Road to Planning Committee for review and recommendation back to council.

Carried

Permits

Application for a Garage Extension – 9 Evergreen Heights

An application was tabled for a garage extension at 9 Evergreen Heights, Spaniard's Bay.

Motion #24-341 It was moved by Councillor Ryan, seconded by Councillor Lundrigan to grant approval for a garage extension at 9 Evergreen Heights, Spaniard's Bay in accordance with the

provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Garage – 14 Denys Road, Tilton

An application was tabled for a new garage at 14 Denys Road, Tilton.

Motion # 24-342 It was moved by Councillor Ryan, seconded by Councillor Lundrigan to grant approval for a new garage at 14 Deny Road, Tilton, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Donations

CBN Bull Dogs U11 AA

A request for a donation was tabled from CBN Bulldogs U11AA for upcoming Atlantics

Motion #24-343 It was moved by Councillor Jewer seconded by Councillor Newman, to give a standard donation of \$25.00 to CBN Bulldogs for the upcoming Atlantics in Gander.

Carried

Trinity Conception Placentia Health Foundation

A request for the 35th annual Trinity Conception Placentia Health Foundation Telethon donation

Motion #24-344 It was moved by Councillor Jewer, seconded by Councillor Ryan, to give the donation of \$1000.00 to the 35th Trinity Conception Placentia Health Foundation Telethon.

Carried

Other Business

Councillor Lundrigan advised students back to school so watch out for children. She said recreation program is concluded, and it was a successful summer. She advised preparations for the haunted house has begun and any volunteers wishing to help with the planning to contact Debbie Sheppard the Recreation Director.

Councillor Ryan reminded to watch for children as a new school year has begun.

Councillor Newman welcomed another school year to all the students.

Councillor Jewer thanked all three schools, Bay Roberts Primary, St. Peters and All Hallows for accommodating our students last year, and glad to see that Holy Redeemer is reopening.

Deputy Mayor Oliver wanted to thank the Heritage students for a great summer and they had a lot of visitors. She also thanks the Wharf Committee Student for a good year.

Adjournment

Deputy Mayor Oliver stated that the next meeting of Council will be Tuesday, September 24th , at 7:00 pm.

Motion #24-345

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:14pm.

Carried

Recorder
Andrea Sheppard

Mayor, Paul Brazil