

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
 Sheri Lundrigan
 Debbie Newman
 Paul Ryan
 Darlene Stamp
Town Mgr. - Tony Ryan

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The Municipality of Spaniard's Bay

November 12, 2024

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Councillors Stamp, Newman, Lundrigan, Town Manager Tony Ryan, and Elaine Neil-Smith. Councillor Ryan was unable to attend as he was sick and Deputy Mayor Oliver was not able to attend due to a death in her family. Mayor Brazil passes along his condolences to the Deputy Mayors family. He also stated that he would like to pass along condolences to the family of the late Mayor on the passing of his wife Patricia Gosse. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:14 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of November 12th, 2024 was tabled.

Motion #24-391 It was moved by Councillor Jewer, seconded by Councillor Stamp, that the Agenda of November 12th, 2024 be adopted as presented.

Carried

Petition and/or Visiting Groups

Ms. Elaine Neil-Smith

Ms. Neil-Smith stated that she was attending to give a presentation on behalf of her late brother a former Mayor of this town Mr. Ed Neil. She Stated Mr. Neil was a firm believer of giving back to his community and as a former Councillor and Mayor of this community he would be proud of all that work that the current Council has done. She stated that Mr. Neil grew up in on Greenhead in Spaniards Bay but raised his family in over New Harbour Road under what they called the "Crows Nest" She stated that she would like to give this beautiful picture with a view of New Harbour Road and Spaniards Bay Beach so it can be viewed from all residents of Spaniard's Bay. She also stated that she would like to donate an old coat that she had when she played softball in Spaniards Bay in 1976. Their team was called the legionettes and the Spaniards Bay Legion was their Sponsor. She thanked Council for their invitation to make her presentation and also presented a cheque to the town in her brothers honor.

Mayor Brazil stated that Mr. Neil was a huge part in progress of getting a sports program for our town many years ago. He stated that he remembers when he was 9 or 10 Mr. Neil arranged to have a bus pick anyone up who wanted to participate in hockey every Saturday in Harbour Grace. This eventually led to the town having their own Hockey Team.

Adoption of the Minutes

The minutes of the regular October 22nd, 2024 meeting was tabled.

Motion #24-392 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, that the minutes of the meeting of October 22nd, 2024, be adopted as presented.

Carried

The minutes of the regular October 24th, 2024 meeting was tabled.

Motion #24-393 It was moved by Councillor Newman, seconded by Councillor Lundrigan, that the minutes of the meeting of October 24th, 2024, be adopted as presented.

Carried

The minutes of the regular November 7th, 2024 meeting was tabled.

Motion #24-394 It was moved by Councillor Lundrigan, seconded by Councillor Newman, that the minutes of the meeting of November 7th, 2024, be adopted as presented.

Carried

Town Manager asked to have number 11 on the Agenda, invoice for Englobe moved up under Accounts Payable. It was agreed to Amend the Agenda to reflect changes.

Town Manager's Report

1. To the best of our knowledge there is one (1) leak outstanding at Rectory Avenue.
2. Attached to my report is a listing of invoices that have arrived since the agenda cut off date. I need a motion to pay these invoices in the amount of \$1,632.94.
3. Attached to my report is a quote to complete several sections of curb and gutter repair for a price of \$12,500.00 plus 1875.00 HST for a total of \$ 14,375.00. The majority of these sections for repair have been waiting since last year as it has become increasingly difficult to find a company to do the work.
4. On the instruction of Council, I invited quotes from contractors to dig a series of test hole along Big Pond Road so we can determine the makeup of the ground in our continuation of servicing the area. Two (2) quotes were received. I need a motion to award the work to Don Smith Trucking in the amount of \$4945.78 plus 741.87HST for a total of \$5687.65 as they were the lowest bidder meeting the specifications of the bid.
5. Attached to my report is a letter from a property owner at the corner of Conception Bay Highway and Chipman's Road regarding waterflows on their property. I would like for the Public Works Committee to review this item to put forth recommendation on addressing the matter.
6. Attached to my report for the information of Council is correspondence from Kim Blanchard of Municipal and Provincial Affairs and Kim Keiley of Municipal Infrastructure division of Transportation and Infrastructure. The point of the email is that Municipal Affairs disbanded the use of a "Limits of Service" several years ago.

7. A preliminary copy of the Report on the Water Intake at Kelly's Pond has been sent out to Councillors and also placed on One Drive. Council will need to determine if it intends to make a capital works application as the intake period for applications is open until the end of November. Council will also need to meet to discuss the report on the west end sewer system.
8. Attached to my report is a note from Clarence Hutchings asking to give the parcel of land at 32 Mint Cove Pond Road North over to Council. IF agreeable, I need a motion from the Council to accept this offer.
9. 2 applications have been received for the internal position of temporary foreman. I need Council or a Committee to meet to review the applicants and determine next move.

Motions arising from the Town Manager's Report

Motion #24-395 It was moved by Councillor Newman, seconded by Councillor Jewer, to pay the invoices that have been submitted since the agenda cut off date in the amount of \$1,632.94.

Carried

Motion #24-396 It was moved by Councillor Jewer, seconded by Councillor Lundrigan, to accept the bid from Tybec Exteriors in the amount of 12,500.00 plus HST to complete curb and gutter repairs.

Carried

Motion #24-397 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to accept the lowest bid from Don Smith Trucking in the amount of \$4945.78 plus HST to dig test holes on Big Pond Road.

Carried

It was generally agreed that Public Works Committee will review water issues at 601 Conception Bay Highway & corner of Chipman's Road, and report back to Council.

It was generally agreed for Council to have a Meeting on Tuesday November 19, to discuss the Intake Project and the report on the west end sewer. Council will also discuss the Public Works Foreman position.

Motion #24-398 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to accept the Parcel of Land at 32 Mint Cove Pond North from Mr. Clarence Hutchings.

Carried

Committee Reports:
Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Councillor Jewer asked Council to decide if he was in conflict on the Englobe Invoice as he is a resident of Chipman's Road.

Motion #24-399 It was moved by Councillor Lundrigan, seconded by Councillor Stamp, that Councillor Jewer is not in Conflict on the matter of this Invoice.

Carried

Motion #24-400 It was moved by Councillor Stamp, seconded by Councillor Newman, that Accounts Payables in the about of \$44743.51 be paid.

Carried

Motion #24-401 It was moved by Councillor Newman, seconded by Councillor Lundrigan, that the invoice for Englobe in the amount of \$3,070.50 be paid.

Carried

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Wharf Committee- Allocation of Funds

A letter was tabled requesting that the \$5000.00 allocated in the 2024 Budget for the Wharf Committee be held over until next Spring so the committee can purchase supplies to extend the Platforms at the Wharf.

Motion #24-402 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, that Council hold this \$5000.00 until the Spring for the Wharf Committee.

Carried

Municipal Capital Works – Approval to Borrow

Town Manager Tony Ryan stated that this motion was originally made in Summer of 2023 but due to formalities the time frame has passed.

Councillor Lundrigan declared a Conflict of Interest in accordance to section 5 of the Municipal Code of Conduct Act and left her seat at 7:48 pm.

Motion #24-403 It was moved by, Councillor Stamp, seconded by Councillor Jewer, that the Town write the Minister of Municipal and Provincial Affairs, seeking approval to borrow the sum of Four Hundred twenty thousand, one hundred and twenty seven dollars and no cents (\$120,127.00) from the Bank of Nova Scotia representing the Town's share of project #17-RNC-24-00007 for Road Reconstruction and Paving at Rectory Avenue/Casey's Lane. Said loan to be repaid in 5 year terms, amortized over a period not to exceed 10 years at an interest rate of Prime less ½ percent.

Carried

Councillor Lundrigan returned to her seat at 7:51 pm.

Conception Bay North Joint Council- Request to Meet

Mayor Brazil stated that this request is to secure a representative from each community to attend the Joint Council Meetings, in order to facilitate the committee. He stated that he is interested as well as Deputy Mayor Oliver and Councillor Newman.

New Harbour Road

Councillor Stamp stated that there is a lot of heavy equipment of New Harbour Road lately. Mayor Brazil stated that there are many construction projects on the go now and they need to access the road to get to the jobsite.

Councillor Stamp stated that the new 3 way stop signs are working somewhat but still 10-20 percent of the people are going through the. I guess over time people will become more familiar. She asked if Council could change the speed limit on the road from 30km to 40km.

Motion #24-404 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to remove the 30km Speed Limit sign on New Harbour Road and have drivers adhere to our 40km Speed limit unless otherwise posted signs.

Carried

Carrol's Road – Road Right of Way

This goes back as far as 2013 when Council was advised that the roadway for Carrol's Road was encroaching on a residents property. Over the years Council has tried multiple times to contact the property owner to sort out the situation and offer her the value of her property. Town Manager Tony Ryan has been in contact with the property owner and has made her an offer for compensation and she has accepted. The town uses the Municipal Assessments \$1.65 per square foot of value.

Motion #24-405 It was moved by Councillor Jewer, seconded by Councillor Newman, to purchase the land in the amount of \$2600.00. Survey has already been completed

Carried

Two Way Stop – Brown's Road

Councillor Stamp says that this topic has been on the Agenda multiple times, she was thinking about a 2 way stop at Brown's Road but after discussion with the Legion and they having no disagreement to the 3 way stop at Rectory Avenue I am going to propose having it installed there again.

Motion #24-406 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, to have a 3 way stop erected at Rectory Avenue.

Carried

Councillor Jewer questioned what we will do with the speed bumps now? Councillor Stamp stated that we can take them up for the trail run and re assess in the Spring.

Letters

Resident of Ryan's Road - Intersection

A letter was tabled from a resident regarding the intersection at Ryan's Road Ext. Its very dangerous and with many access points from Conception Bay Highway and the new mail boxes, makes it even more dangerous.

Motion #24-407 It was moved by Councillor Lundrigan, seconded by Councillor Stamp, to refer this request to the Public Works Committee for review and recommendation back to Council.

Carried

Permits

Application to alter a body of water – 318 Conception Bay Highway

An application was tabled for permission to fill in some water to make property larger at 318 Conception Bay Highway. This is just looking for approval from the town after all provincial and federal permits have been granted.

Motion #24-408 It was moved by Councillor Lundrigan, seconded by Councillor Newman, to grant approval as long as all other provincial/federal guidelines are met.

Carried

Application for a New House – 129-131 Seymour's Road

An application was tabled for a new house at 129-131 Seymour's Road, Spaniard's Bay.

Motion #24-409 It was moved by Councillor Lundrigan, seconded by Councillor Newman, to grant approval for a new house at 129-131 Seymour's Road, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New House – 4 Smith's Road, Tilton

An application was tabled for a new house at 4 Smith's Road, Tilton

Motion #24-410 It was moved by Councillor Lundrigan, seconded by Councillor Newman, to grant approval for a new house at 4 Smith's Road, Tilton, in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Shed – 48 Back Cove Road South

An application was tabled for a new shed at 48 Back Cove Road South, Spaniard's Bay.

Motion #24-411 It was moved by Councillor Lundrigan, seconded by Councillor Jewer, to grant approval for a new shed at 48 Back Cove Road South, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Donations

LOL Lodge Tilton

A request for a donation was tabled from Loyal Orange Lodge, Tilton for their Annual Christmas Concert.

Motion #24-412 It was moved by Councillor Newman, seconded by Councillor Lundrigan, to give a donation of \$25.00 to LOL Tilton.

Carried

Other Business

Councillor Newman stated that the Goodwill Seniors Raffle is on November 14th and 21st doors open at 6.

Councillor Lundrigan stated that the Haunted House was a huge success. She stated that she would like to thank all of the volunteers, without them it would not have been possible. She stated that we have some dates set for Christmas events. November 29th is the Tree Lighting, December 14th is Breakfast with the Grinch 8:30 to 10:00 am and December 17 is Cookie & Cocoa Night.

Councillor Stamp stated that is great to see some of the tree trimming being completed, the boys have a great job done on Northern Cove Pond Road, lit looks fabulous.

Mayor Brazil told residents to keep an eye on all the Christmas events coming up. He stated he wanted to thank the Neil family for their donation tonight.

Town Manager Tony Ryan warned residents of ongoing telephone scams. There is a new one from Bell and it actually shows Bell on the caller id. Many people have lost money due to this scam. People should always be aware of phone calls requesting money, as many are scams.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, December 3rd, at 7:00 pm.

Motion #24-413

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:33pm.

Carried

Recorder
Vanessa Butler

Mayor, Paul Brazil